

**MATTITUCK-LAUREL LIBRARY
BOARD OF TRUSTEES MONTHLY MEETING
AGENDA**

MEETING DATE: Monday January 10, 2022

MEETING TIME: 6:00 PM

- I. Approval of the Agenda**
- II. Review and Approval of the Minutes of December 13, 2021 Regular Board Meeting**
- III. Approval of Treasurer's Report**
- IV. Period of Public Expression**
- V. Director's Report**
- VI. President's Remarks**
- VII. Committee Reports**
- VIII. Old Business**
- IX. New Business**
 - A. Staff raises for 2022
 - B. Approval of 2022 Budget
 - C. Adding Shauna Scholl, Assistant Director to operating and cultural activities accounts for check signing
 - D. COVID planning and building operations
- X. Executive Session**
- XI. Adjournment**

Next Meeting – February 14, 2022

MATTITUCK-LAUREL LIBRARY

APPROVED MINUTES OF THE REGULAR MONTHLY MEETING

JANUARY 10, 2022

Present: Derek McLean, President; Nick Timpone, Vice President; Karenann Volinski, Treasurer; Colleen Grattan-Arnoff, Trustee; Peter Kren, Trustee; Mary Sanchez, Trustee; Jeffrey Walden, Director; Shauna Scholl, Asst. Director

Absent: Katie O'Rourke, Secretary

Note: The meeting was held via the Zoom ap.

Derek called the meeting to order at 6:03 p.m.

I. Approval of the Agenda Motion to approve made by Peter; seconded by Colleen and approved.

II. Review and Approval of the Minutes of the December 13, 2021 Regular Monthly Meeting Motion to approve made by Colleen; seconded by Peter and approved.

III. Approval of the Treasurer's Report The warrants for the month of December, 2021 are as follows:

OPERATING ACCOUNT	\$102,731.38
CULTURAL ACTIVITIES FUND	1,049.38
MONEY MARKET ACCOUNT	587.25
BUILDING FUND SAVINGS	.00
BUILDING FUND CHECKING	48,823.02

No donations in excess of \$1,000.00 were received in December, 2021.

Motion to approve made by Peter; seconded by Colleen and approved.

IV. Period of Public Expression None

V. Director's Report Attached here.

VII. Committee Reports None

VIII. Old Business None

IX. New Business

A. Staff Raises for 2022 The Board approved an increase of \$1.50/hour for 2022 for all staff members. Motion made by Nick; seconded by Peter and approved. Raises are retroactive to 01/01/2022.

B. Approval of 2022 Budget Attached here. Motion to approve made by Karenann; seconded by Nick and approved.

C. Adding Shauna Scholl, Assistant Director, to Operating and Cultural Activities Fund accounts for check signing Motion made by Peter; seconded by Mary and approved.

D. COVID Planning and Building Operations The library is currently operating under a full mask mandate and in-person programs have been cancelled for January, 2022. Jeff had a request to re-start the aerobics program. Members agreed to table the matter until the February, 2022 meeting.

X. Executive Session The board moved into Executive Session at 6:35 p.m. to discuss personnel matters. The regular meeting resumed at 7:14 pm.

XI. Adjournment The meeting was adjourned at 7:15 p.m. Motion made by Nick; seconded by Karenann and adjourned.

The next regularly scheduled meeting will be held on Monday, February 14, 2022.

Respectfully submitted,

Derek McLean

President