

**MATTITUCK-LAUREL LIBRARY
BOARD OF TRUSTEES MONTHLY MEETING
DRAFT AGENDA**

MEETING DATE: Monday February 9, 2026

MEETING TIME: 6:00 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of the Agenda
- IV. Review and Approval of the Minutes of January 12, 2025 Regular Board Meeting
- V. Approval of Treasurer's Report
- VI. Approval of the Personnel Report
- VII. Director's Report
- VIII. President's Remarks
- IX. Committee Reports
 - A. Building / Grounds
 - B. Personnel / Policy
- X. Old Business
- XI. New Business
 - A. Delayed opening at 10am on Thursday March 12th (staff meeting)
 - B. Advocacy Day 2026 Expenses
 - C. 2025 Annual Report to the Community
 - D. 2025 / 2026 PILOT Agreement (Riverhead)
 - E. SCLS Election
 - F. Amend the motion adopted on January 12, 2026, allocating the 2025 fund balance, by striking \$329,134.74 as the transfer amount to the Capital Reserve Fund and inserting \$329,138.45.
- XII. Period of Public Expression
- XIII. Adjournment

Next Meeting – March 9, 2026

Directors Report January 2026

Building and Grounds

The Library was closed on Sunday January 25th and Monday January 26th due to snow. TFLC had the Library cleared out by the early afternoon on Monday. They have removed half of the speed bump and will re-install it in the Spring.

Water is still leaking into the Director's office and soaking the carpet along the back wall. All furniture has been moved away from that area, and Calvin will clean the carpet again once the snow and ice have completely melted. In the meantime, a blower is being used in the office to speed up drying. I've temporarily moved to the local history area and will keep an eye on the leak.

Some spots around the building may be hazardous due to snow and ice. On one corner of the sidewalk, ice melts during the day but refreezes when the sun moves away, creating slippery areas. We've placed cones and caution signs there and have salted repeatedly to help prevent accidents. Additionally, I've put cones over some loosened stones near the front entryway that are sticking up and could cause someone to trip.

The staff safety committee met on January 15th and is developing a streamlined disaster response plan with essential details for common emergencies. The group is also learning about the building's mechanical systems, shut-off locations, and contacts for maintenance to improve institutional knowledge and succession planning.

Programs and Services

Thank you to Jenna for covering book discussion for me on Thursday January 15th. The group discussed *We'll Prescribe You Another Cat* by Syou Ishida and there were 6 in attendance. Sara continues a weekly discussion of *Tess of the d'Urbervilles* by Thomas Hardy and will also be hosting a discussion on *A Guardian and a Thief* by Megha Majumdar on Thursday February 26th at 5pm. The next discussion I will be hosting is March 19th, which will be *My Friends* by Fredrik Backman.

Registration has opened for the Adult Winter Reading Program, which runs until March 2nd. Reading logs and supplies are available when signing up at the circulation desk.

The makerspace committee will meet in February to discuss the sublimation printer setup, makerspace policies, and equipment purchases.

I have assumed responsibility for the weekly email newsletter during Sharon's absence.

Upcoming programs and events to note:

Tai Chi Series – January 9, 16, 23, 30, February 6, 13, 20, 27, 11am

Heart Health Walk – February 6, 13, 20, 27, 9am & 10am

Take Your Child to the Library Day w/ Turtle Rescue of the Hamptons – February 7, 1pm

Hearts and Crafts: Valentine Making – February 8, 2pm
The Letter: A Message for Our Earth – February 18, 2pm
Zora Neale Hurston: Claiming a Space – February 23, 1pm
American Cookbooks with Leslie Goddard – February 26, 7pm
Talking The Bill of Rights – February 27, 6pm
Chef Rob's Irish Soda Bread (Grab & Go) – Registration opens 2/15 @ 9am
Author Talk: Savoring Time by Mary Ellen Tomaszewski – March 7, 2pm

Friends of the Library

The Friends have been awarded a grant from the H.W. Wilson Foundation; we are very grateful to the Foundation for choosing to support the Library.

The Friends have also received the Omnibus grant for 2026, which will help to support cultural programming.

Registration for the Friends Irish Tea is now open. The tea is scheduled to take place on March 12th at 12pm.

Administrative

Fluid Imagery was on site on Monday January 19th to start upgrading our equipment in the server room. New switches were installed, the rack was cleaned up, the new server was installed, and new access points were installed throughout the building. FI is still working on the change over to the new server and they have been working with staff on day-to-day issues that have been popping up.

Due to my injury the February staff meeting has been rescheduled to March 12th. The plan is to complete the Anti Sexual Harassment Training together and then have a staff charrette regarding the renovation project. I am requesting a delayed opening at 10am to accommodate both activities. The Library will open at its normal time, 9am on 2/12.

On January 22nd, the Building & Grounds Committee met to further discuss how to collect community input about a renovation. They spoke with the architect about adjusting and reducing the scope of the project, and they exchanged ideas on organizing community charrettes and setting a schedule for receiving feedback.

The Personnel & Policy Committee met on Thursday January 29th to discuss Sunday operating hours. Statistics from 2025 were reviewed and the committee is recommending no change to operating hours at this time.

I'm gathering input from department heads on an AI policy for our library. After collecting feedback, I'll draft the policy for the personnel and policy committee to review.

As we approach the period when the budget and finance committee convenes to discuss plans for the 2027 budget, I'll be preparing the same survey used last year to guide the process.

Following Monday's meeting, I'll distribute the survey to the committee. Once I receive valuable feedback, I'll be able to assemble a draft budget for presentation.

Data for the 2025 NYS Annual Report was collected using the 2024 report questions in a spreadsheet. The new reporting software will be Counting Opinions, with login access expected in February.

All association libraries that have been processing passports have been instructed to stop doing so as they are non-governmental organizations. This currently does not affect us because we do not offer passports, however it also does not bode well for the proposed partnership with the DMV regarding Real ID's.

I will be participating in Advocacy Day 2026, scheduled for Monday, February 2nd, and Tuesday, February 3rd. Advocacy Day serves as a significant opportunity for library professionals to engage with their elected officials and advocate for adequate funding for libraries within the state budget. I am submitting a request for reimbursement of the following expenses. Please note that NYLA did not arrange a hotel block for this year's event.

Hotel: \$180

Mileage: \$327.70 for 452 total miles

2025 Fund Balance

At the January meeting, the Board approved the allocation of the 2025 fund balance, including \$2,000 to the Staff Activity Fund and \$329,134.74 to the Capital Reserve Fund. Following final reconciliation, the fund balance was adjusted upward by \$3.71. The corrected total fund balance is \$331,138.45, resulting in a revised transfer amount of \$329,138.45 to the Capital Reserve Fund. I am bringing this forward so the Board may formally amend the previously approved amount.

Meetings Attended

January 6 – Health Fair Committee

January 7 – PALS Executive Board Meeting

January 7 – Makerspace Planning

January 8 – Reference Department Meeting

January 9 – East End Directors Meeting

January 13 – Department Heads (SC, MT)

January 15 – Department Heads (KL, JR)

January 15 – Safety Committee

January 21 – Media Communications Workshop

January 22 – Zone 1 Director's Meeting @ MATT

January 22 – Building & Grounds Committee

January 27 – Trustee Handbook Book Club: Open Meetings Law

January 29 – Personnel & Policy Committee

January 30 – PLDA Executive Board

Respectfully submitted by: Shauna Scholl, Director

Mattituck-Laurel Library
Adult Services Board Report - January 2026

Prepared by Sara Colichio, Head of Adult and Information Services

Summary - The new year is off to a great start. Programming attendance is steady. Programming for America's 250th has begun. The Health Fair Committee and Safety Committee have met this past month. I also attended two webinars: one on AI in libraries and the other about accessibility. We are waiting on guidance from NYS regarding our NYS annual reporting requirements since *CollectConnect*, Baker and Taylor's software, is no longer available. Shauna is keeping us informed as she learns more. We have dropped the magazine *Practical Horseman* because it is no longer available in a print format. I have added *House Beautiful* to our lineup starting in April of 2026. Our Freegal contract has been renewed. The Adult Winter Reading challenge has begun. Weeding and collection maintenance continue. The cost of *Newsday* has gone up.

Meetings - I attended the following meetings during the month of January:

Date	Meeting
1/6/26	Health Fair Committee Meeting
1/8/26	Reference Department Meeting
1/12/26	Freegal Meeting
1/13/26	Department Heads' Meeting
1/14/26	Basic AI for Librarians Webinar
1/14/26	1:1 meeting with staff
1/15/26	Safety Committee meeting
1/27/26	Accessibility Webinar

Programming - The following adult programs were offered during the month of January:

Date	Program	Statistics	Program Platform/Notes
Ongoing	Tech Appointments	7	In person; offered by Marissa Timm, Martha Terry and Sara Colichio
Ongoing in the month of January	Letter Writing Station	Approx. 20	Passive; prepared by Martha Terry and Sharon Twickler
Mondays in January	Chair Strength and Stretch	27 plus a waitlist	In person

Wednesdays in January	Yoga	9 each session plus 6 walk-ins	In person
Fridays in January	Tai Chi series	19 each session plus 20 walk-ins	In person; a second series has been added
1/10/26	Good Vibrations: Sound Journey with Music Therapist Kathy Pasca	17	In person
1/12/26	Alzheimer's Caregiver Support Group	6	In person; facilitated by a volunteer from the Alzheimer's Association
1/15/26	Book Discussion: <i>We'll Prescribe You Another Cat</i> by Syou Ishida	13	In person
1/22/26 & 1/29/26	Beginner Guitar Lesson Series	17 each session	In person
1/23/26	<i>Talking the Bill of Rights</i>	52	Virtual; this is an EEPA program hosted by Shelter Island Public Library
1/27/26	Vision Board Collage Craft	7	Originally scheduled for in-person, changed to a grab-and-go format due to inclement weather
1/28/26	Invitation to the Opera: <i>Strauss's Ariadne auf Naxos</i>	2	In person; planned by Jerry Matovcik

*Statistics for virtual shared EEPA programs do not definitively represent the number of Mattituck-Laurel Library patrons that attended the program. Final statistics are kept by the host library but do not indicate the number of attendees by specific library. Shared programs are typically low cost and/or free for participating libraries.

Program Planning

I will be starting a new weekly classic book discussion group on 2/4. We will be discussing *Tess of the D'Urbervilles* by Thomas Hardy.

The adult winter reading challenge has begun. Patrons will earn 1 raffle ticket for each book they read between January 5th-March 2nd. Patrons who enjoy a challenge can also opt to complete a winter reading scavenger hunt for an extra raffle ticket. Raffle prizes include gift certificates to local businesses. Additionally, Shauna and I continue to alternate each month with a book discussion on various mainstream titles. In February, I will be hosting a book discussion on *A Guardian and a Thief* by Megha Majumdar.

Programming for America's 250th anniversary has already begun. In January, Martha offered *Talking the Bill of Rights* (via Zoom), and will be offering more patriotic programming throughout

the year. Martha organized a library-wide committee for America's 250th anniversary. Martha has also ordered a cart for our heat press and sublimation printer. She has been working to get a committee established for the library's mobile makerspace. Additionally, she established a connection with Panoramica Coffee Shop and will be hosting two book discussions there in March featuring the book, *I'm Not Your Muse: Uncovering the Overshadowed Brilliance of Women Artists & Visionaries* by Lori Zimmer. Tai Chi was offered as a series and due to a very positive response, Martha has added another section and will be continuing it into the next newsletter cycle.

The Health Fair Committee has begun meeting and has set a tentative date of Saturday, April 25, 2026 for our 3rd annual health fair. We will continue to meet regularly to plan the details of the event. We are currently reaching out to vendors, designing a logo, and discussing swag, as well as other details.

Social Media/Marketing

Diana continues to make adult program flyers and promote via a variety of marketing platforms. Martha is in charge of the adult programming content for our e-newsletter. I submit other miscellaneous information for our e-newsletter, including book discussions, museum tickets, new services, etc. Circulation puts programs on the sandwich board outside and flyers are posted around the building. In Sharon's absence, Martha and Marissa have agreed to assist with social media accounts. Shauna will be sending out the weekly e-newsletter. I have been updating the book rivers on our website.

Adult Collection Development

I continue to order books for the adult fiction, nonfiction, paperback, large print and mystery collections. We have established a system for working with Ingram. We are finally catching up from the gap in ordering we experienced when Baker and Taylor shut down.

The circulation department, along with Eva, have been assisting me in the weeding process. I have been using Library IQ, a very helpful tool in identifying circulation patterns and statistics. We recently finished weeding large print and audiobooks and will be moving to paperbacks and fiction very soon.

Newspapers, Magazines and Electronic Resources

All newspaper, magazine and e-resource subscriptions are up to date at this time. The cost of Newsday has gone up from \$343.92 every 8 weeks to \$367.92 every 8 weeks. This has increased our annual subscription cost by approximately \$156. *Practical Horseman* has discontinued their print subscription service. I have added a new magazine, *House Beautiful* to our EBSCO order. We will begin receiving it in April 2026. We have also signed another Freegal contract, extending our service for another year.

Museum Passes

All museum memberships are up to date at this time.

Library of Things

I continue to assist with the library of things as needed. We recently added new Karaoke CDs to our karaoke machine set.

Social Work

Unfortunately, we have been unable to secure a social work intern this semester. We have a community resources binder and webpage. We do our best to assist patrons with various needs, including Medicare assistance, caregiver support groups, and more. All staff were recently informed at Staff Development Day about social work and other services available to all Suffolk County patrons via the Central Library at Patchogue-Medford Library. We have begun promoting those services as well.

Miscellaneous

- Sharon is out on an extended leave of absence. The reference department is working to divide her responsibilities and cover her shifts while she is out.
- The EDI and Safety committee continue to meet regularly.
- Marissa has reached out to the high school and advertised a teen volunteer position to assist us with the little free food pantry. The Girl Scouts troop 1983 helped us collect food, and now we need to organize it, store it and put it out in the pantry regularly.
- Martha met with the programming staff at Cutchogue-New Suffolk and Southold Free Libraries on Jan. 8th. She also attended the East End Programmers' Association meeting on January 13th.

Mattituck-Laurel Library
Teen Services Board Report – January 2026
 Prepared by Marissa Timm, Teen Services Librarian

Summary – This month, I focused on planning spring and summer programs, community service opportunities, and teen events. I organized the teen collection and space, addressed community service needs, and restocked Creation Station materials. I collaborated with community partners such as the Mattituck School District, CAST, and the Southold senior center. I worked with fellow teen librarians, attended training sessions, assisted with adult services, tech appointments and programs, participated in library committees, created custom 3D-printed bookmarks and special requests. I remain committed to learning and providing valuable services to our teen community.

Meetings: Meetings during the month of January:

Date	Meeting
01/08	Reference Meeting
01/13	Department Heads Meeting
01/14	Basic AI for Librarians
01/15	Safety Committee Meeting
01/26	Newbury Awards
01/27	Accessibility in Libraries
01/27	Meeting with Student Worker
01/28	Brainfuse/Helpnow Training
01/28	Brainfuse/Worknow Training
01/29	New Library Landscape
01/30	Meeting with LFFP Volunteer

Programming - The following teen programs were offered during the month of January:

Date	Program	Statistics
01/10	Winter painting	10
01/13	Winter Wellness Kits	10
01/21	Successfully Navigating College Admissions	1
01/22	Don't Cross the Line	Rescheduled due to programmer illness

01/26	Sweet and Simple Snacks	Rescheduled due to Winter Storm
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Community Service – Grab-and-go community service kits continue to be available on an ongoing basis and remain very popular, with a steady influx of students utilizing them. Teens have been engaging in meaningful activities such as creating dog and cat toys, writing letters to seniors, veterans, and hospitalized children, decorating kindness rocks, and making bookmarks

Bookmarks: 32 Letters: 10

Student Library Assistant- Draco, our student intern from last year, was recently hired as our new Student Library Assistant. I will be his day to day and task supervisor. Similar to the internship, Draco will be helping the library across departments, including circulation, reference, teens and children's.

Little Free Food Pantry- I created a flyer and formal volunteer position for a new Little Free Food Pantry Helper. A volunteer has been selected and is scheduled to begin next month.

Teen Space-For January I updated the Teen Book Display to highlight some of our new fiction books. The guessing jar for this month was marbles. A total of **six** teens participated. The DIY grab-and-go kits are consistently available in the Creation Station. Flyers are regularly updated, with the most recent additions featuring information about upcoming programs. I also continue to update the community service and events board in Teen Space to keep teens informed. Additionally, mini canvases designed and donated by teens are now displayed, adding a seasonal touch to the space for the winter. **Winter canvases: 14 Cutting boards: 1 Coloring pages: 5**

Mattituck Cutchoque Union Free School District–This month, I collaborated with the high school librarian, Anna, who provided an updated reading list for the English classes. I reviewed and adjusted the library's corresponding collection, weeding outdated titles and ordering new ones as needed. As always, I maintain regular communication with school librarians, keeping them informed about upcoming teen programs and community service opportunities to ensure broader outreach and engagement.

Friends of the Library Scholarship- I created the application and promoted the Friends of the Library Annual Scholarship to graduating seniors from Mattituck and Laurel, ensuring outreach to both the high school and the broader community.

Teen Space Survey- The Teen Space Survey continues to be available to get feedback from the teens about what they think of the current teen space and any suggestions they have for future improvements. I have notified teens in the community as well as both the schools. I keep the surveys anonymous and just request that they notify me when they submit a survey in order to earn community service. **We have received 39 responses so far.** I will continue to try and implement their feedback from this survey. I am running a in person program next month where I hope to get more feedback.

Print Newsletter–I submitted the content for the March/April newsletter. I am now working on the content for the May/June newsletter.

Teen Collection - Monthly book orders continue after reviewing School Library Journal, Publisher's Weekly and Kirkus. I also continue to take books off new. I am continuing to change the bookshelf displays to showcase books in the collection that have low circulation stats. I got these numbers from running statistical reports. I also updated the Teen Services page on our website to showcase the new titles and take off old ones. I finished creating updated readers' advisory bookmarks, curating titles based on teen interests such as *Great Graphic Novels*, *Read It before You Stream It*, and *As Seen on BookTok*. I also recently updated our reading list collection.

Weeding- Using LibraryIQ, I organized lists of the collection and began selecting titles for weeding. This process will continue into next month.

Social media/Marketing- For this month I have taken over submitting the content for the Teen Instagram Page. I have continued promoting Throwback Thursday social media series to highlight and reflect on teen programs and events. Regular email blasts are sent to inform patrons about community service opportunities and upcoming programs. I maintain ongoing communication with the school district and regularly update flyers in the Teen Space to reflect upcoming events. Additionally, I manage content on the Teen Services page of our website to keep information current.

Other-

Tech appointments-3

3D Printer-I am continuing to print bookmarks for the patrons and fulfilling requests.

Committees- I continue to be a part of the 250th and EDI committees and help with organization, planning and related tasks. I also continue to be the co-chair of the Safety Committee. I have been organizing meetings, creating agendas, and doing other related tasks to update our safety manual.

EAP Flyer- I continued serving as the library's Employee Assistance Program (EAP) representative and coordinated with the organization to arrange two training sessions for staff during our staff development day.

Presidential Award of Service- We continue to be a certifying organization for this award. This means as the person in charge of this, I have the ability to order and recognize our organization's volunteers based on their hours of service and age with the appropriate level of recognition. The organization recognizes volunteers age 5 and up.

Date: February 4, 2026
To: Shauna Scholl

From: Karen Letteriello
Youth and Parenting Services

Subject: January 2026 Wrap-up

Our Numbers are as follows:

Programs: 126
Book pulls 252 In Person Help 25

GENERAL INFORMATION

Each January, we eagerly await the announcement of the Caldecott Medal and Newbery Award winners. This year, thanks to a link provided by SCLS, we were able to join the announcement via Zoom alongside other Suffolk County libraries. Sharing reactions through the chat and celebrating the winners together was a wonderful way to take part in the event without traveling to Chicago.

The 2025 Randolph Caldecott Medal was awarded to *Fireworks*, illustrated by Catia Chien and written by Matthew Burgess. This truly beautiful book is now proudly displayed on our new shelf with its medal affixed. The John Newbery Medal for the most outstanding contribution to children's literature was awarded to *All the Blues in the Sky* by Renée Watson. This title has been ordered and will be arriving soon.

This month, Karen visited Time to Grow Preschool, where she shared stories about getting ready for bed. Both classes enjoyed songs, flannel board stories, and a variety of books. Laughter filled the room as each child had a buzzer to press during *Beep Beep, Go to Sleep!* by Todd Tarpley. The visit also included a reading of *Goodnight Gorilla* by Peggy Rathmann, complete with puppets and flashlights.

Our scavenger hunt this month focused on finding Kirby Characters.

In preparation for the summer reading club, we've begun setting up the online reading program and are purchasing prizes, decorations, and materials.

MEETINGS

January 6th Karen attended the Health Fair meeting.

January 7th and January 8th Karen visited A Time To Grow Preschool for storytime.

January 13, Karen attended a Family Place Distinguished Speakers Series event focused on *Emotion and Cognition: How Relationships Shape the Growing Brain*. The information brought back included recommended books and websites.

On January 13, Karen attended the Elementary PTA meeting at Cutchogue East. After a warm welcome, she shared information about our various collections, with particular interest in the Early Reader Graphic Novel collection. She also highlighted authors of interest and discussed the activities available in each of our rooms. In addition, Karen reminded the group about SORA, the student online eBook collection. As a result of this meeting, students are now able to access these eBooks using their school ID through ClassLink. Overall, it was a very productive meeting.

January 15th Karen attended the Department Head Meeting with Shauna and Jackie.

January 23rd Karen attended the Summer Shared Program planning meeting at Cutchogue Library.

January 26th Karen attended the Youth Media Awards Watch Party virtually via Zoom.

PROGRAMS

FAMILY

This month, Family Storytime was presented as a three-part program. With January dramatic play centered on a Penguin Research Center, the penguin theme continued throughout the series. From Penguin Stories and “Ice Cream,” to Penguin Icecapade races, and finally Partying like a Penguin, attendees enjoyed days of engaging activities. Children raced penguins frozen in ice cubes across tables and participated in games around the room such as ice fishing, *Don’t Break the Ice*, and more. Everyone had a great time while learning about penguins and the fascinating continent of Antarctica.

PROGRAMS

The Dramatic Play Penguin Research area was well explored. Kids loved using a microscope, scale and camera as well as learning about the different types of penguins. Some even enjoyed the Penguin Scavenger Hunt around the children’s room.

Programs led by hired instructors, like Babies Boogie and Toddler Tango, remain popular. Our in-house weekly Rhyme and Play program is growing with more and more children attending. This free play followed by nursery rhymes and ending with bubbles is enjoyed with children and their caregivers.

Elementary-aged children are excited about our LEGO classes, and we recently introduced Family LEGO, which has been wonderful to see families building together. The most popular sessions continue to be Minecraft-themed. I have reached out to the organization to inquire about a possible price break for offering additional classes, as well

as to request a *Learn to Play Minecraft* class for children who are just starting out. They were very positive and will follow up on both requests.

OVERALL

We've finished our portion of the state report, and work is ongoing to schedule summer programming and finalize the March/April newsletter.

One of the lights in the light table has gone out. The table was purchased in 2016. Unfortunately, the replacement bulb costs \$500 including shipping, and the company advised that the second bulb could fail at any time. In addition, this type of table is no longer manufactured. After discussion, we have decided to purchase a tabletop light at a significantly lower cost. This option will also allow us to bring it out as needed, rather than storing a large piece of furniture

2025

**YEAR IN
REVIEW**

Illustration: fran_kie/Adobe Stock (books), Svtila/Adobe Stock (numbers)

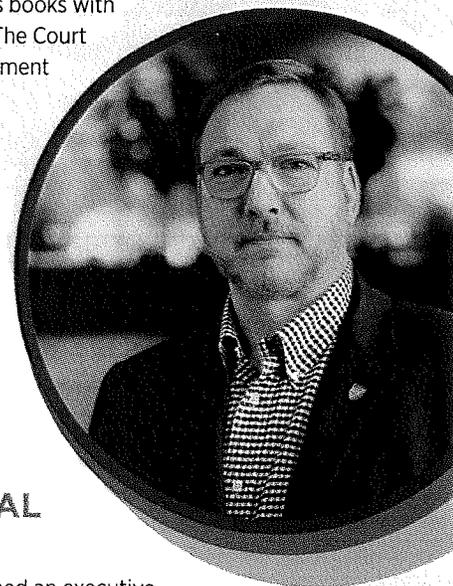
A recap of news that shaped a tumultuous year for libraries and library workers

FREEDOM TO READ FACES FEDERAL SCRUTINY

Following the **Trump administration's executive orders** targeting diversity, equity, and inclusion (DEI), the US Naval Academy removed nearly 400 books deemed DEI-related from its Nimitz Library (later returning most of them to circulation). Meanwhile, in April, the Supreme Court heard arguments in *Mahmoud v. Taylor*, a case brought by parents wishing to opt their children out of instruction that incorporates books with LGBTQ+ themes at Montgomery County (Md.) Public Schools. The Court ruled 6-3 in June that the district violated families' First Amendment rights in not allowing such opt-outs.

NEW LEADERSHIP AT ALA

Dan Montgomery joined the American Library Association (ALA) as executive director on November 10, succeeding Leslie Burger, who had served as executive director on an interim basis since November 2023. Montgomery was previously president of the Illinois Federation of Teachers.



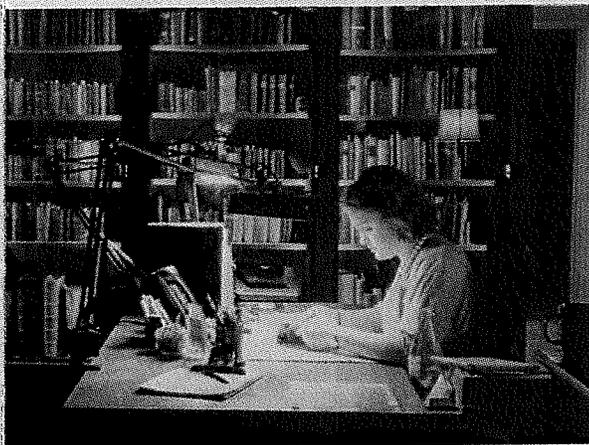
A WIN FOR FEDERAL LIBRARY FUNDING

On March 14, President Trump signed an executive order to **dismantle the Institute of Museum and Library Services (IMLS)**, leaving many state libraries to cope with staffing and service cuts. Lawsuits to protect IMLS were filed in response, one by a coalition of 21 attorneys general, another from ALA and the American Federation of State, County, and Municipal Employees. On November 21, in response to the lawsuit filed by the attorneys general, the US District Court for the District of Rhode Island struck down the administration's efforts, ruling that they were unconstitutional. By December 3, IMLS had reinstated all federal grants.

SHOW UP FOR OUR LIBRARIES

ALA INITIATIVES TO SUPPORT LIBRARIES

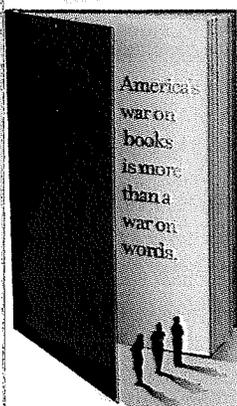
ALA kicked off 2025 with **Show Up for Our Libraries**, an advocacy campaign designed to engage elected officials and policymakers to protect libraries, their funding, and the freedom to read. The following month, the Association unveiled a companion public supporter program to invite the general public to contribute donations to the movement (bit.ly/ALA-Public).



LIBRARIANS IN THE PUBLIC EYE

Last year saw the release of a handful of **librarian-focused documentaries**, including *The Librarians*, which hit the big screen in October, and *Free for All: The Public Library*, which

aired on PBS. Ionia (Iowa) Public Library Director India May, meanwhile, raised the librarian profile by announcing her candidacy for a seat in the state's House of Representatives, following other librarian candidates in recent years in Indiana, Ohio, and Utah.



LIBRARY OF CONGRESS UNDER ATTACK

On May 8, Trump abruptly fired **Librarian of Congress Carla Hayden**, with the White House later claiming that she promoted DEI at the institution. Two days later, Trump fired Register of Copyrights Shira Perlmutter. A federal court reinstated Perlmutter while she challenges the legality of her removal.

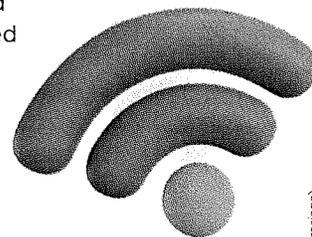


SHUTDOWN LEAVES LIBRARIES IN LIMBO

The longest federal government shutdown in US history, which ended November 12, halted the work—and paychecks—of library workers at IMLS, the Library of Congress, and other agencies. At its outset, ALA warned that some federal and state funding for the 2025 fiscal year that had yet to be drawn down may be impacted and could delay future grants libraries rely on.

A SETBACK FOR BROADBAND ACCESS

In May, the Trump administration cut the \$2.8 billion **Digital Equity Act grant program**, designed to close the nationwide broadband gap. Passed in 2021, the act distributes funds for libraries and other institutions to use toward tech support and equipment upgrades for communities with limited digital access.



THREATS TO E-RATE

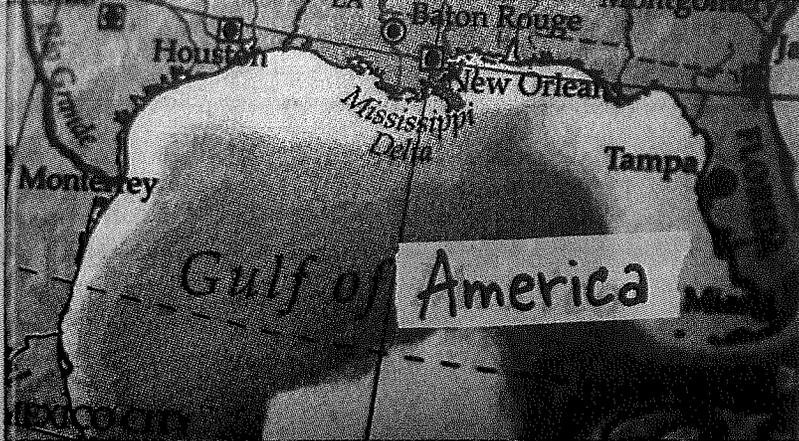
It was a mixed year for the federal **E-Rate program**, which provides funding for broadband access to libraries and schools. In June, the Supreme Court upheld the constitutionality of the Universal Service Fund, which includes the E-Rate program. However, in September, the Federal Communications Commission voted to rescind funding for library and school Wi-Fi hotspot lending programs previously approved in 2024.

ALA FORWARD INTRODUCED

In early 2025, **the Association launched ALA Forward**, an initiative designed to improve member engagement and ensure financial stability. It includes three projects: a new strategic plan; a program assessment (reviewing the impact and value of programs at ALA); and an organizational assessment (reviewing staff operations, structure, and processes).

ALA Forward's evaluations concluded last summer, and implementation of its recommendations is ongoing.





YOUTH DIVISIONS REUNITE

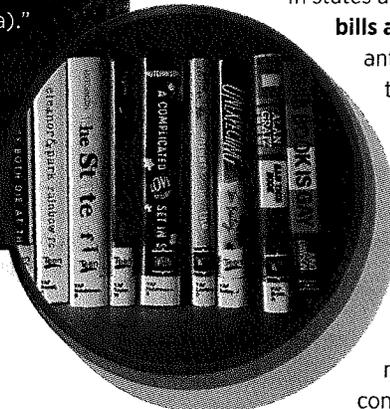
In June, ALA Council voted to dissolve the Young Adult Library Services Association and combine its operations with the Association for Library Service to Children under a new name. This reunification will take effect September 1.

TRUMP EDITS FEDERAL RECORDS

Shortly after his inauguration, Trump issued a slew of executive orders that affected **federal data and information**. As demanded by Executive Order 14172, the Library of Congress revised 45 subject headings on February 18, notably changing “Mexico, Gulf of” to “America, Gulf of” and “Denali, Mount (Alaska)” to “McKinley, Mount (Alaska).” Archivists scrambled to preserve thousands of federal data sets and web pages that were altered or removed in response to Trump’s orders, including environmental data, signage in national parks, and Centers for Disease Control and Prevention findings.

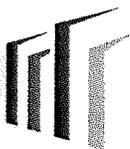
MORE BATTLES FOR AND AGAINST STATE BOOK BANS

In states across the country, **book banning bills and laws** persisted—as did anticensorship efforts and rulings to counter them. In July, New Hampshire Gov. Kelly Ayotte (R) defied her party by vetoing a bill that would make it easier for parents to remove books from school libraries. In August, US District Judge Carlos Mendoza deemed Florida’s efforts to restrict school materials that “describe sexual conduct” vague and unconstitutional. And in September, a law that allows Texas parents to form councils that could flag books for removal from school libraries went into effect.



BAKER & TAYLOR ANNOUNCES CLOSURE

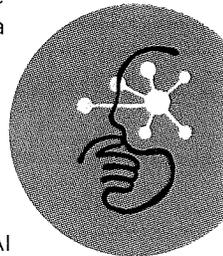
On October 6, the nearly 200-year-old book distributor **Baker & Taylor (B&T)** told employees it had begun shutting down business operations. B&T had faced financial difficulties in recent years, and its primary creditor had declared its loans to be in default. B&T was a major provider of books for public libraries, and its closure disrupted supplies as those libraries sought new vendors.



BAKER & TAYLOR

GRAPPLING WITH AI

Use of artificial intelligence (AI) continued to evolve in 2025. In one major legal decision last summer, a court ruled that it was acceptable for AI company Anthropic to use legally purchased copyrighted materials to train its large language model but not for it to train on pirated works. Meanwhile, libraries grappled with unlabeled AI content in their collections and suffered server disruptions caused by bots scraping the internet for training materials. Librarians also worked with this technology, leveraging AI to improve accessibility of collections and forming committees to ensure ethical AI use.



LIBRARIES WEATHER LOS ANGELES FIRES

Multiple **wildfires raged** across Los Angeles in January, destroying tens of thousands of acres across Southern California, including the Los Angeles Public Library’s Palisades branch. Amid the devastation, area libraries acted as hubs for internet access, power, masks, and information about recovering from the disaster.



Photos: CAL FIRE/Wikimedia (wildfire), Jackiemz/Adobe Stock (books)

Bri Sander Guides a Special Project with North Fork Girl Scouts



By [Oliver Peterson](#)

10 minute01/29/2026Share



(L to R) Girl Scouts Remy Trynieszewski and Hannah Boyd with Bri Sander and Ellie Sywak of AMSEAS (Atlantic Marine Conservation Society) at the Mattituck-Laurel Library unveiling the Silver Award Project

This month's *Dan's Papers North Fork* cover comes to us from a unique collaboration with artist Bri Sander and local Girl Scouts Hannah Boyd and Remy Trynieszewski who created a beautiful and thoughtful piece of art to achieve the highest honor available from the youth program. And that work remains on view in the community for all to enjoy.

Based in New York City and Sound Beach, Sander is a talented mixed media artist who dedicates herself to working with a North Fork nonprofit, cleaning up area beaches and teaching the community about preserving nature through creative practice. Here, Sander

talks about the Girl Scouts project, her own art using discarded objects, and the East End-based contemporaries with whom she shares an artistic and environmental vision.



Bri Sander "Lost Garden," discarded objects on wood panel, 12.5 x 12"

A Conversation with Bri Sander

Tell me about this cover art and how it came about? I know it was created with children through an upcycling program you help run. Can you give us the details about the program and this particular project?

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This cover art is a piece created in 2024 by local Girl Scout Troop #865 members Hannah Boyd and Remy Trynieszewski with guidance from Troop Leader Lisa Boyd for their Silver Award Legacy Project. The piece is on permanent view at the Mattituck-Laurel Library. I connected with the Scouts through my work with UpSculpt, a North Fork-based nonprofit organization where I serve as Director of Education and Outreach.

At UpSculpt (upsculpt.com), we create sculpture from plastic marine debris and empower action against the crisis of ocean plastic through art, science and educational workshops. My work with UpSculpt is heavily tied to my creative practice through guidance and mentorship from founder Cindy Pease Roe, a talented North Fork artist and pioneer using marine debris as a creative medium.

The Scouts aimed to create a marine debris art project for their Silver Award and contacted local organizations including UpSculpt and the Atlantic Marine Conservation Society for advice. I enjoyed guiding the Scouts through the process of collecting marine plastics, preparing the material, offering creative advice, and securing a venue to present their art to the public. Hannah and Remy spent time visiting the UpSculpt studio to learn techniques and get inspired to create.



“SUNRISE” mural by Bri Sander at UpSculpt

Can you talk a bit more about the Troop’s experience and about the place where you collected the debris?

I spoke with Troop Leader Lisa Boyd, who had this to share: “Hannah and Remy were happy to focus on a beach close to their homes. They visited one local shoreline and found more than enough marine debris for the project. The location ended up being very meaningful — it’s a place the girls visit to hang out and ride bikes often. It was impactful to witness debris accumulating so regularly as they visited to collect materials. Bri’s guidance helped Hannah and Remy get excited to engage with their community and get creative with sustainable materials!”

Tell me about working with Cindy Pease Roe? She’s also done a cover for us.

As Director of Education and Outreach for UpSculpt, I work closely alongside [Cindy Pease Roe](#), who is the founding artist. Cindy is a wonderful creative mentor and her work has a significant impact on my practice. I enjoy connecting with local artists who highlight discarded materials, often discussing our latest finds, exchanging debris, and exploring new ways to create from waste!



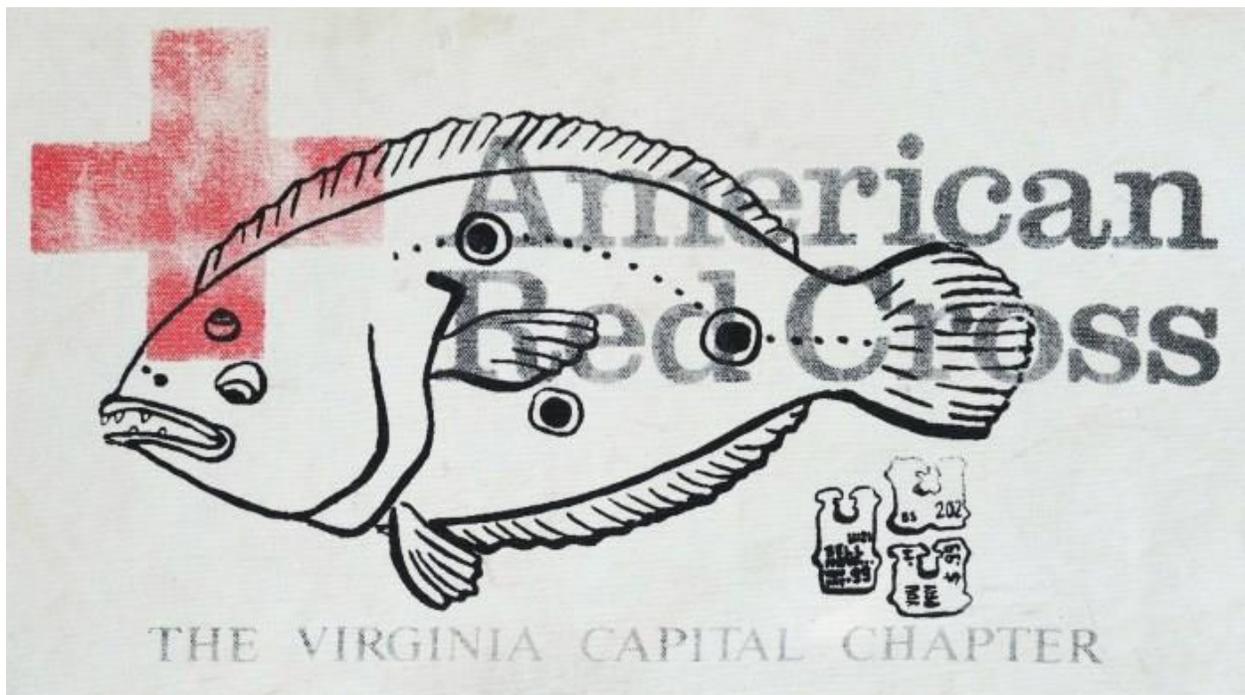
Fishbone Earrings by Bri Sander

Can you talk a bit about your own work as an artist? You have such a diverse body of work, but there are clearly threads tying it together. Tell us about that.

I find creative inspiration by investigating the natural world through an intersecting lens of art and science. As a former ecologist with a lifelong passion for the environment, I explore humanity's complicated relationship with nature. Highlighting simple patterns and whimsical subjects, I draw references from New York's natural environment, my background in biological sciences, and past experience conducting research in the field of microplastic pollution. From an early age, I've always had an obsession with discarded objects and cleaning up the environment.

What has this program done for you as it relates to your own work? Do you find it inspires you to do more, or is it difficult to expend all the energy working with others? Meaning: Do you run out of gas when trying to focus back on your own stuff or does it charge your battery?

Collaboration motivates me to keep creating. This project was a prime example of how rewarding it is to connect with your community and create public art projects. It was inspiring to witness Hannah and Remy's goal to create marine debris artwork for their Silver Award. This unconventional idea was met with great reception from the community during a public unveiling at Mattituck-Laurel Library in November 2024, and it was an honor to help the Scouts bring this project to life!



“Floundering” by Bri Sander

Is everything you use found, or do you also buy objects for your compositions?

I use discarded materials in my work, sometimes paired with traditional mediums like acrylic, ink, watercolor and printmaking techniques. My choice to use found objects is deliberate, I want to highlight sustainable practices, send an environmental message, and help make a difference with my art. By transforming discarded waste into whimsical mixed media works, sculptures, and wearable objects, a lighthearted commentary arises on nature's beauty in the face of continuous environmental destruction.

There are a number of artists working with materials like this, especially plastic found on the beach. As we discussed, there is of course Cindy Pease Roe, but also Scott Bluedorn and Rossa Cole, to name two others. Besides Cindy Pease Roe, have you worked or shown with any of these artists, or people doing this kind of work?

I am honored to work among such talented artists on the East End and hope to collaborate with many more. I've shown work with the artists you've mentioned in recent exhibitions in Greenport, at the Floyd Memorial Library curated by Sally Grant, and the North Fork Art Collective curated by artist Kara Hoblin. Kara does a fantastic job bringing artists who work with found materials together.



“Reef Motif” by Bri Sander

Can you talk about how the region here plays a role in what you create?

I am constantly drawn to the outdoors and inspired by the nature on Long Island — most often the marine environment. Living along the bluffs of the north shore, I witness the amount of debris washing up on our shorelines every day. Beyond our shorelines, especially when I spend time in New York City, I'm constantly searching for discarded treasures littering the environment. I end most days with pockets full of small objects found on sidewalks, on the beach, and accumulating under the desk. My friends, family, and community play a role by collecting and donating objects when the opportunity calls!



“SUNRISE” mural by Bri Sander

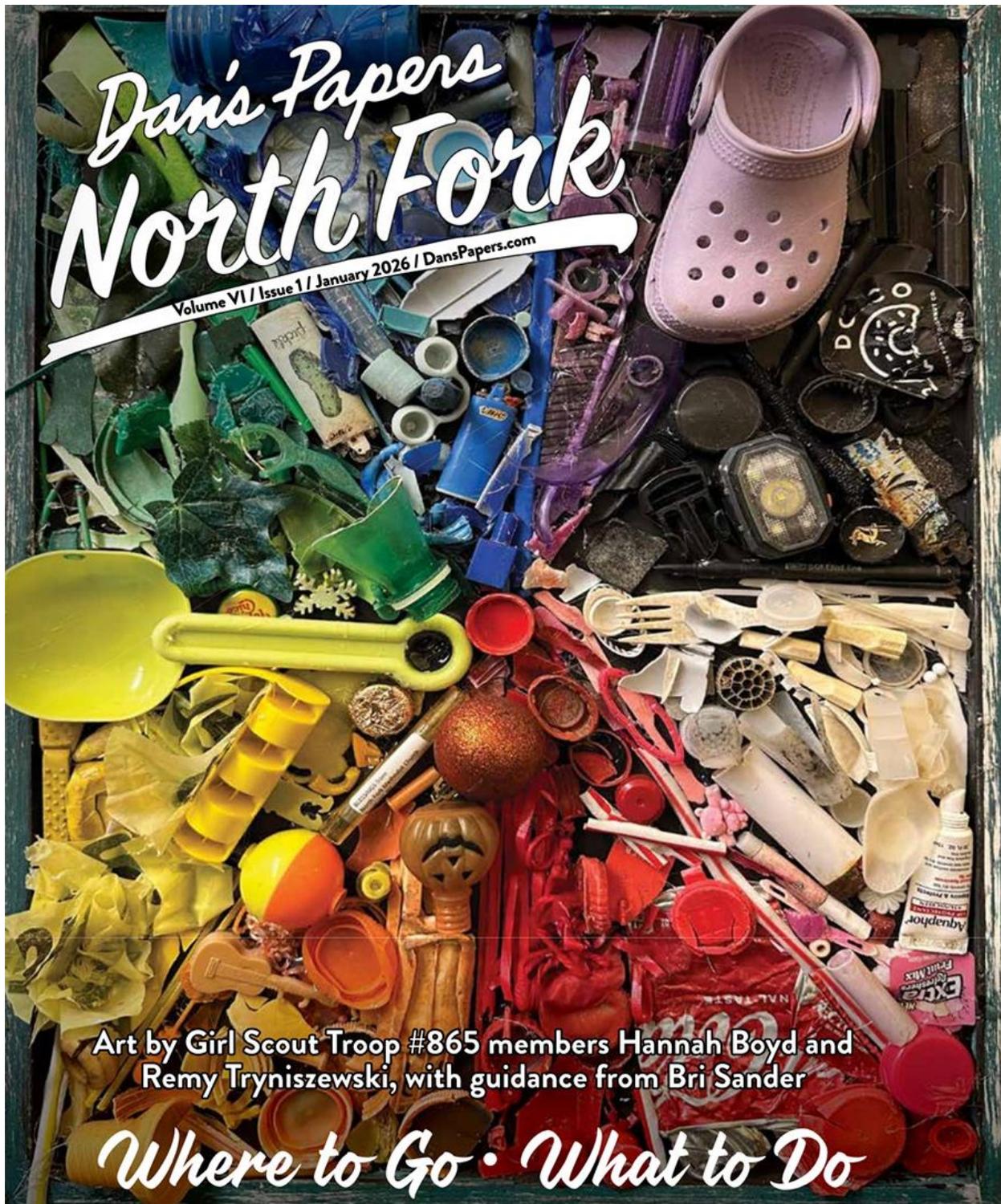
Do you have any new projects, accomplishments or shows underway or coming up?

I’m proud to unveil my recent public mural, “SUNRISE,” made possible by the New York State Council on the Arts with the support of the Office of the Governor and the New York State Legislature as part of the New York State Cultivating Havens for the Arts through Regional Murals (CHARM) initiative. The work includes over 2,200 discarded bottle caps and plastic bread tags donated by community members. “SUNRISE” is on view through November 2026 near the UpSculpt studio at Port of Egypt Marine in Southold, located at 62300 NY-25.

In 2025, my creative work was supported by the Long Island Grants for the Arts Fellowship, through funds provided by the office of the governor and the New York State Legislature, and administered by the Huntington Arts Council.

Where can people find your work online or in-person?

My work is on view at the North Fork Art Collective in Greenport and Gallery North in Setauket. View more artwork online via my website, brisandr.com and social media [@bri.sandr](https://www.instagram.com/bri.sandr).



January 2026 Dan's Papers North Fork cover art by Girl Scouts Remy Trynieszewski and Hannah Boyd with guidance from Bri Sander through UpCycle

SUFFOLK COUNTY



COUNTY LEGISLATURE

GREG DOROSKI
LEGISLATOR, 1ST DISTRICT

423 GRIFFING AVENUE, SUITE 2
RIVERHEAD, NY 11901
PHONE (631) 852-3200 • FAX 852-3203
GREG.DOROSKI@SUFFOLKCOUNTYNY.GOV

January 21, 2026

Shauna Scholl
Friends of Mattituck-Laurel Library
P.O. Box 1437
Mattituck, NY 11952

Dear Shauna,

Congratulations! I am pleased to inform you that the Friends of Mattituck-Laurel Library has received \$10,000 through the Suffolk County Omnibus Cultural Grants program. As you may know, this grant is non-competitive and is awarded by each individual legislator at their discretion to eligible cultural organizations in their district. Funding for this program is provided by the Suffolk County Hotel/Motel Sales Tax.

The Suffolk County Department of Economic Development will host virtual training seminars on the Omnibus Cultural Grant program at 6:00 PM on Thursday, January 29th and at 10:00 AM on Friday, January 30th. **To receive the grant, attendance at one of these virtual training sessions is mandatory.** This training will provide more information on what activities are eligible for funding and requirements for reimbursement for your programs.

For more information please visit the Suffolk County Office of Cultural Affairs Omnibus Awardees [webpage](#). Please do not hesitate to reach out to my office if you have any questions or would like to schedule a meeting with me to discuss the grant award or future Omnibus Cultural grant funding opportunities. My office can be reached at 631-852-3200 or you can email me at Greg.Doroski@suffolkcountyny.gov.

I wish for the continued success of the Friends of Mattituck-Laurel Library.

Sincerely,

Greg Doroski
Suffolk County Legislator, District 1



THE H. W. WILSON FOUNDATION

January 20th, 2026

Shauna Scholl
Executive Director
Friends of the Mattituck-Laurel Library
PO Box 1437 13900 Main Road
Mattituck, NY 11952

Dear Shauna,

I am pleased to tell you that at its recent meeting the Board of Directors of The HW Wilson Foundation voted a grant of \$10,000 to support the general operations of Friends of the Mattituck-Laurel Library.

Enclosed please find our check together with our best wishes for continued success.

Sincerely,

William E. Stanton
Executive Director

Encl.

AUTHORIZATION AGREEMENT

This AUTHORIZATION AGREEMENT (“Agreement”), made as of the date last indicated below by and between the **Town of Riverhead**, a municipal corporation organized under the laws of the State of New York with offices located at 4 West Second Street, Riverhead, New York (hereinafter "Town of Riverhead"), the **Shoreham-Wading River Central School District**, a municipal corporation organized under the laws of the State of New York with offices located at 250B Route 25A, Shoreham, New York, the **Riverhead Central School District**, a municipal corporation organized under the laws of the State of New York, with offices located at 814 Harrison Avenue, Riverhead, New York, the **Mattituck-Cutchogue Union Free School District**, a municipal corporation organized under the laws of the State of New York, with offices located at 385 Depot Lane, Cutchogue, New York, the **Riverhead Free Library**, a municipal corporation organized under the laws of the State of New York, with offices at 330 Court Street, Riverhead, New York the **North Shore Library District**, a municipal corporation organized under the laws of the State of New York, with offices at 250 Route 25A, Shoreham, New York, the **Baiting Hollow Free Library**, a municipal corporation organized under the laws of the State of New York, with offices located at 4 Warner Drive, Calverton , New York, the **Mattituck Laurel Library**, a municipal corporation organized under the laws of the State of New York, with offices located at 13900 Main Road, Mattituck, New York, the **Riverhead Fire District**, a municipal corporation organized under the laws of the State of New York, with offices located at 540 Roanoke Avenue, Riverhead, New York, the **Jamesport Fire District**, a municipal corporation organized under the laws of the State of New York, with offices located at 25 Manor Lane, Wading River, New York, the **Wading River Fire District**, a municipal corporation organized under the laws of the State of New York, with offices located at 1503 North Country Road, Wading River, New York, the **Manorville Fire District**, a municipal corporation organized under the laws of the State of New York, with offices located at 14 Silas Center Road, Manorville, New York, the **County of Suffolk**, a municipal corporation organized under the laws of the State of New York with offices located at 300 Center Drive, Riverhead, New York, and its taxing districts (hereinafter “County”) (“collectively “the taxing jurisdictions”), and the **Long Island Power Authority** (“LIPA”) with offices located at 333 Earle Ovington Blvd, Uniondale, New York, each individually a (“Party”) and collectively (the “Parties”).

WITNESSETH:

WHEREAS, the Parties, all wishing to avoid the delay, expense and uncertainty of litigation over the matters addressed herein, have determined that it is in their best interests to enter this Agreement addressing the payments in lieu of taxes (“PILOTS”) to be made by LIPA for the 2025/2026 tax years without any admissions or concessions of liability on the part of any Party on any issue; and

WHEREAS, for the 2021/2022, 2022/2023, 2023/2024 and 2024/2025 tax years, the Parties entered into an Authorization Agreement in the same form as this Agreement;

NOW, THEREFORE, in consideration of the mutual agreements, promises and undertakings set forth herein, and for other good and valuable consideration, the receipt and

sufficiency of which is hereby acknowledged and intending to be legally bound hereby, the Parties agree as follows:

1. The taxing jurisdictions agree that the Town of Riverhead will issue consolidated PILOT statements (“PILOT statements”) to LIPA for the 2025/2026 tax year, which will itemize the total PILOTs claimed to be owed for all taxing jurisdictions on each individual parcel owned by LIPA that are subject to PILOTs under PAL 1020-q(1), calculated no differently than property taxes before the 2% cap on LIPA payments pursuant to PAL 1020-q(1) is applied. For illustrative purposes, the PILOT statement should include all the information that the Town would ordinarily provide in its property tax bills issued for each parcel. **The Town of Riverhead will provide the Suffolk County Comptroller and each taxing jurisdiction with copies of all “PILOT” invoices issued to LIPA under this agreement.**

2. Within 30 days of receipt of the PILOT statements, LIPA will remit payments to the Town of Riverhead of the amounts that LIPA determines to be its PILOT obligation for each parcel owned by LIPA for the subject tax year. LIPA reserves all rights and remedies to establish the amount of its PILOT obligation for 2025-2026 in accordance with the method it has applied under the LIPA Reform Act. LIPA’s payments of the 2025-2026 PILOT invoices shall be made in two installments, by 1st half for the period covering December 1 to May 31 and by 2nd half for the period covering June 1 to November 30. The 1st half payment will be due within 30 days of LIPA’s receipt of the invoice containing the information needed to calculate LIPA’s payment according to LIPA’s methodology. The 2nd half installment shall be due on or before May 10, 2026, but if LIPA receives the Town of Riverhead’s invoice less than thirty days before May 10, 2026 or after that date, LIPA’s 2nd half installment shall be due within 30 days of receipt. The taxing jurisdictions reserve all rights and remedies to challenge such methodology established by LIPA and all parties agree that the Town of Riverhead’s receipt, distribution and/or deposit of payments remitted by LIPA under the procedure set forth herein shall be without prejudice to any pending litigation.

3. The taxing jurisdictions authorize the Town of Riverhead to accept payment of the PILOT amounts paid by LIPA for the 2025/2026 tax year and to promptly remit payment to the taxing jurisdictions.

4. The taxing jurisdictions agree that the Town of Riverhead will apportion the payments from LIPA in accordance with the percentage of each taxing jurisdiction’s percentage share of the total tax rate on a parcel-by-parcel basis. The taxing jurisdictions reserve all rights and remedies they may have to pursue a claim for the difference and such jurisdictions shall hold the Town of Riverhead harmless from any difference between the amounts set forth in the PILOT Statements and the sums actually remitted by LIPA.

a. Notwithstanding the foregoing paragraph "4", as to the County of Suffolk, in light of the pending litigation relating to money alleged to be due to the County from LIPA and/or the Town of Riverhead, to wit: Long Island Power Authority, et al. v. County of Suffolk, et al., Suffolk County Index No.: 622697-2017, the County's right to dispute computation and apportionment methodology by the parties to this agreement shall be preserved.

b. The Parties agree that the period commencing on December 1, 2021, and ending thirty (30) days after service of notice of entry of a final, non-appealable order in the pending action Long Island Power Authority, et al. v. County of Suffolk, et al. (Suffolk County Supreme Court Index No. 622697/2017) (the "Tolling Period"), shall not be included in computing the running of any statute of limitations potentially applicable to any claims arising from PILOTs calculated, paid, apportioned and distributed in connection with this Agreement (the "Tolled Claims"). Any defenses of laches, estoppel, or waiver, or other equitable defenses upon the running or expiration of any time period, whether raised by answer, motion, or otherwise, shall not include the Tolling Period for the Tolled Claims.

5. Except as set forth herein, the issuance of a single consolidated PILOT statement by the Town of Riverhead as provided in Paragraph 1, and the remittance of a PILOT payment by LIPA as provided in Paragraph 2, shall not be construed as an admission or waiver by any Party as to any claims or defenses related to this or any other matter.

6. For the avoidance of doubt, except as to the procedure set forth in paragraphs 1 & 2 hereinabove for issuance of a PILOT Statements and remittance of payments for the tax years specified herein, the Parties each expressly reserve all rights, assertions, claims and defenses including, but not limited to, the right to litigate any of the issues related to this matter including but not limited to any issues related to any Party's obligation to prepare and/or issue a PILOT statement, the Town of Riverhead's obligation to issue a consolidated PILOT statement, the obligation of LIPA to remit PILOT payments, the calculation of the amount of such PILOT payments, the PILOT amounts remitted by LIPA, and the Town of Riverhead's obligation to distribute said payments.

7. The Parties acknowledge that, for the purposes of this Agreement, they have been represented by legal counsel of their own choice, throughout all of the negotiations preceding the execution of this Agreement; that they have consulted with their attorneys prior to executing this Agreement; that they have executed this Agreement only after consultation with their independent legal counsel; that they have carefully read this Agreement in its entirety; that they have had the provisions of this Agreement explained to them by their counsel who have answered any questions they asked with regard to the meaning of any of the provisions of this Agreement to their satisfaction; that they fully understand the terms, conditions and significance of this Agreement and are signing this Agreement voluntarily and of their own accord and that they intend to abide by all of the provisions of this Agreement.

8. This Agreement represents the complete understanding of the Parties regarding the matters contained herein relative to the 2025/2026 tax year. The Parties further agree that:

a. This Agreement may not be changed or modified orally;

b. This Agreement shall be construed and enforced in accordance with the laws of the State of New York;

c. If, at any time after the date of execution of this Agreement, any provision of this Agreement shall be held to be illegal, void, or unenforceable by a court of competent

jurisdiction, such provision shall be of no force and effect. However, the illegality or unenforceability of such provision shall have no effect upon, and shall not impair the enforceability of any other provision of this Agreement;

d. This Agreement is binding upon, and shall inure to the benefit of the Parties, and their respective heirs, assigns, and distributees;

e. The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against any of the Parties;

f. The Parties agree that this Agreement has been jointly drafted and negotiated with the assistance of counsel for each Party and that any ambiguity shall not be construed against any Party as the drafter of the Agreement; and

g. The Parties hereby waive any statutory notice of claim provisions that may apply to an action to enforce the terms of this Agreement.

9. The Parties, individually and collectively, expressly represent and warrant that there has been no assignment or other transfer of any interest in any claims or interests being settled hereunder.

10. Except as otherwise set forth herein, the Parties shall at any and all times, upon reasonable request to the other, or to their legal representatives, promptly make, execute and deliver any and all other and further instruments, writings or documents as may be necessary or desirable for the purpose of giving full force and effect to the provisions of this Agreement without charge.

11. Nothing herein shall be construed as granting the right to or prohibiting LIPA from instituting administrative and/or judicial review of assessments where LIPA is an aggrieved party pursuant to the Real Property Tax Law. Nothing herein shall be construed as waiving or preventing any party from asserting any claim or defense it may have relative to LIPA instituting administrative and/or judicial review of assessments.

12. The Parties acknowledge that this Agreement is the entire agreement among the Parties concerning its subject matter, supersedes all prior agreements and understandings, whether or not written, and is not intended to confer upon any person other than the Parties any rights or remedies hereunder.

13. This Agreement may be executed in counterparts, each of which when executed shall be deemed to be an original and all of which together shall constitute a single instrument binding upon the Parties, and facsimile or electronic signatures shall have the same force and effect as an original.

14. This Agreement may be delivered by facsimile or electronic transmission. The facsimile or electronic transmission of any signed original document or any retransmission of any signed facsimile or electronic transmission will be deemed the same as delivery of an original.

15. Each of the individuals signing this Agreement on behalf of any of the Parties represent that he/she has authority to sign on behalf of the entity for which they have acted as signatory.

WHEREFORE, the Parties hereto have caused this Agreement to be signed on the dates indicated below and the Agreement becoming effective upon signature by all Parties.

Town of Riverhead

Dated: _____

By:

Long Island Power Authority

Dated: _____

By: Bobbi O'Connor, General Counsel

Shoreham-Wading River Central School District

Dated: _____

By:

County of Suffolk

Dated: _____

By:

Riverhead Central School District

Dated: _____

By:

Mattituck-Cutchogue Union Free School District

Dated: _____

By:

North Shore Library District

Dated: _____

By: _____

Baiting Hollow Free Library

Dated: _____

By: _____

Mattituck Laurel Library

Dated: _____

By: _____

Riverhead Fire District

Dated: _____

By: _____

Jamesport Fire District

Dated: _____

By: _____

Wading River Fire District

Dated: _____

By: _____

Manorville Fire District

Dated: _____

By: _____

Riverhead Free Library

Dated: _____

By: _____



Mattituck-Laurel **LIBRARY**

Warrants / Expenses

These are the expenses for the month and year of January 2026

To be approved at the Library Board Meeting on February 9, 2026

Operating Account Total	\$113,763.77
Payroll	\$ 88,180.00
Non Payroll	\$ 25,583.37
Cultural Activities Fund	\$ 0
Money Market Account	\$ 0
Building Fund Savings	\$ 0
Building Fund Checking	\$ 12.00

Donations in excess of \$1,000 None

January payroll has five weeks.

02/03/26

Mattituck-Laurel Library
Fund Balance Report

	<u>Jan 26</u>
Other Current Assets	
Dime Bank CD 10 mo.	250,000.00
M&T Bank CD 12 mo	250,000.00
	<hr/>
Total Other Current Assets	500,000.00
General Fund	
Operating Fund	884,716.14
Building Fund	
Checking	268,899.72
Savings	57,318.51
	<hr/>
Total Building Fund	326,218.23
	<hr/>
Total General Fund	1,210,934.37
Cultural Activities Fund	
Coffee Machine	841.67
Teen Programs	243.96
Children's Programs	1,226.17
Staff Activity Fund	399.30
Adult Programs Wash Account	18,982.94
Designated Gifts	657.80
Parent-Toddler Programs	64.23
	<hr/>
Total Cultural Activities Fund	22,416.07
Gift and Trust Fund - MM	
Claire Lincoln Memorial	2,637.09
Local History Books	26,778.90
Undesignated & Interest	34,006.74

02/03/26

**Mattituck-Laurel Library
Fund Balance Report**

	<u>Jan 26</u>
Capital Reserve Fund	211,013.19
Unemployment Insurance	30,000.00
Total Gift and Trust Fund - MM	<u>304,435.92</u>
TOTAL	<u><u>2,037,786.36</u></u>

Mattituck-Laurel Library
Monthly Expense Report - Operating Fund (Non Payroll)
January 2026

Date	Name	Memo	Original Amount	Paid Amount
Library Materials				
Adult Materials				
DVD/Music CD				
01/09/2026	Midwest Tape	508249834	25.19	25.19
01/09/2026	Midwest Tape	508249832	21.69	21.69
01/15/2026	Midwest Tape	508284461	23.79	23.79
01/15/2026	Midwest Tape	508284462	25.19	25.19
01/15/2026	Midwest Tape	508284464	25.19	25.19
01/22/2026	Midwest Tape	508330390	21.69	21.69
01/22/2026	Midwest Tape	508330298	102.15	102.15
Total DVD/Music CD				244.89
Digital Material Subscriptions				
01/02/2026	Midwest Tape	Month Ending 12/31/2025	171.66	171.66
01/09/2026	Kanopy, Inc.	206 Tickets	206.00	206.00
01/09/2026	Kanopy, Inc.	Invoice #470759-PPU Balance due	100.00	100.00
Total Digital Material Subscriptions				477.66
Adult Books				
01/05/2026	Amazon Capital Services	Song of Ancient Lovers, Greatest Sentence Ever Written, Th...	41.95	41.95
01/06/2026	Ingram Library Services, Inc.	Invoice 93142789 - Qty 119	2,163.25	2,163.25
01/06/2026	Ingram Library Services, Inc.	Invoice 93142790 - Qty 40	611.43	611.43
01/09/2026	Ingram Library Services, Inc.	Invoice 93351435 - Qty 19	319.88	319.88
01/09/2026	Ingram Library Services, Inc.	Invoice 93351436 - Qty 3	83.20	83.20
01/15/2026	Ingram Library Services, Inc.	Invoice 93619323 - Qty 1 Adult Book	11.40	11.40
01/15/2026	Ingram Library Services, Inc.	Invoice 93619324 - Qty 1 Adult Book	17.80	17.80
01/15/2026	Ingram Library Services, Inc.	Invoice 93619325 - Qty 1 Adult Book	17.80	17.80
01/15/2026	Ingram Library Services, Inc.	Invoice 93619326 - Qty 6 Adult Books	105.67	105.67
01/15/2026	Ingram Library Services, Inc.	Invoice 93619327 - Qty 3 Adult Books	51.27	51.27
01/15/2026	Ingram Library Services, Inc.	Invoice 93619328 - Qty 3 Adult Books	99.87	99.87
01/15/2026	Ingram Library Services, Inc.	Invoice 93619329 - Qty 1 Adult Book	16.80	16.80
01/15/2026	Ingram Library Services, Inc.	Invoice 93619330 - Qty 1 Adult Book	35.25	35.25
01/21/2026	Ingram Library Services, Inc.	Invoice 93714652 - Qty 4 Adult Books	62.21	62.21
01/21/2026	Ingram Library Services, Inc.	Invoice 93714654 - Qty 1 Adult Book	19.47	19.47
01/21/2026	Amazon Capital Services	Irish Goodbye, Woman in Cabin 10, End of World	44.25	44.25
01/21/2026	Ingram Library Services, Inc.	Invoice 93828691 - Qty 3 Adult books	51.70	51.70
01/21/2026	Ingram Library Services, Inc.	Invoice 93828693 - Qty 1 Adult book	16.24	16.24
01/21/2026	Ingram Library Services, Inc.	Invoice 93828694 - Qty 1 Adult book	10.61	10.61
Total Adult Books				3,780.05
Newspapers				
01/28/2026	Newsday	Subscription period: From 02/09/26 through 04/05/26	367.92	367.92
Total Newspapers				367.92
Total Adult Materials				4,870.52
Teen Materials				
01/21/2026	Ingram Library Services, Inc.	Invoice 93714653 - Qty 3 Teen Books	36.58	36.58
01/21/2026	Ingram Library Services, Inc.	Invoice 93828692 - Qty 11 Teen books	120.78	120.78
Total Teen Materials				157.36
Total Library Materials				5,027.88
Capital Expenditures				
01/20/2026	Business Card	Office chair	152.24	152.24
Total Capital Expenditures				152.24
Technology				
01/09/2026	PM Communications Corp.	Monthly Maintenance	123.78	123.78
Total Technology				123.78
Operations and Maintenance				
Building Maintenance				
Aquarium Maintenance				
01/21/2026	Living Art Aquariums	Service 12/2/25, 12/16/25, 12/20/25, Fish food, supplements	410.00	410.00
Total Aquarium Maintenance				410.00
Exterminator				
01/28/2026	Hampton Pest Management, Inc.	Rodent Control	125.00	125.00
01/28/2026	Hampton Pest Management, Inc.	Termite Bait Station Inspection	85.00	85.00
Total Exterminator				210.00
Elevator Maint.				

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Mattituck-Laurel Library
Monthly Expense Report - Operating Fund (Non Payroll)
January 2026

Date	Name	Memo	Original Amount	Paid Amount
01/15/2026	Champion Elevator	2025 Annual Inspection	600.00	600.00
	Total Elevator Maint.			600.00
Security Monitoring				
01/06/2026	Suffolk Security Systems, Inc.	Standard Digital Monitoring 02/01/2026 to 04/30/2026	122.85	122.85
	Total Security Monitoring			122.85
Fire Sprinkler Test				
01/31/2026	Inspection Testing & Maintenanc...	Annual Contract Fire Sprinkler Inspection 03/01/2026 to 02/...	1,250.00	1,250.00
	Total Fire Sprinkler Test			1,250.00
	Total Building Maintenance			2,592.85
Electric				
01/31/2026	PSEGLI	Service from Dec 18, 2025 to Jan 22,2026	1,991.15	1,991.15
	Total Electric			1,991.15
Gas				
01/27/2026	National Grid	Billing period Dec 17, 2025 to Jan 20,2026	2,220.59	2,220.59
	Total Gas			2,220.59
Grounds Maintenance				
Snow Removal				
01/06/2026	Twin Fork Landscape Contracting	Plow 12/26/25, 1/1/26, Salt 12/26/25, 1/1/26, 1/3/26	1,375.00	1,375.00
01/21/2026	Twin Fork Landscape Contracting	Plow 1/19/26, Ice Melt 1/18/26, Salt 1/19/26	725.00	725.00
01/28/2026	Twin Fork Landscape Contracting	Plow 1/26/26, Salt 1/26/26	2,210.00	2,210.00
01/31/2026	Twin Fork Landscape Contracting	Removal of fallen limb with chipper 12/20/25	170.00	170.00
	Total Snow Removal			4,480.00
	Total Grounds Maintenance			4,480.00
Water				
North Fork Water				
01/15/2026	Primo Brands	Professional Cleaning of Water Dispenser	79.99	79.99
	Total North Fork Water			79.99
	Total Water			79.99
Garbage Removal				
01/09/2026	Mattituck Environmental Services	4 YD Trash Service	308.58	308.58
	Total Garbage Removal			308.58
	Total Operations and Maintenance			11,673.16
Miscellaneous Expense				
Maintenance Office Equipment				
Optimum Internet Service				
01/22/2026	Optimum	Billing period from 01/16/26 to 02/15/26	244.00	244.00
	Total Optimum Internet Service			244.00
BookScan Maintenance				
01/05/2026	CCP Solutions, LLC	01/01/2026 to 12/31/2026 / Annual Advanced Exchange Ser...	700.00	700.00
	Total BookScan Maintenance			700.00
Computer Software Licenses				
01/20/2026	Elan Financial Services	Paddle.net CrashPlan and Quickbooks annual software fee	1,081.59	1,081.59
	Total Computer Software Licenses			1,081.59
	Total Maintenance Office Equipment			2,025.59
Membership				
Professional Memberships				
01/06/2026	Karen Letteriello.	Reimburse ALA Membership and Service to Children	180.00	180.00
01/06/2026	Suffolk PLDA	Suffolk County PLDA Membership 2026	65.00	65.00
01/20/2026	Business Card	SCLA Membership Renewals - Marissa and Shauna	106.00	106.00
	Total Professional Memberships			351.00
Museum Passes				
01/20/2026	Elan Financial Services	NY Historical Society New York, NY	160.00	160.00
	Total Museum Passes			160.00

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Mattituck-Laurel Library
Monthly Expense Report - Operating Fund (Non Payroll)
January 2026

Date	Name	Memo	Original Amount	Paid Amount
Total Membership				511.00
Postage				
Postage & Stamps				
01/20/2026	Elan Financial Services	Stamps (2 rolls, 1 book) and postage for 1099s to IRS	173.77	173.77
Total Postage & Stamps				173.77
Total Postage				173.77
Professional Fees				
PALS Membership				
01/15/2026	SCLS-PALS	PALS Quarterly Maintenance and Access Fee	3,119.90	3,119.90
Total PALS Membership				3,119.90
SCLS/Overdue Notices				
01/05/2026	SCLS	Overdues - Processed & Mailed: December 2025	21.28	21.28
Total SCLS/Overdue Notices				21.28
Total Professional Fees				3,141.18
Programs - Adult				
Adult Reading Club & Book Discu				
01/21/2026	Shauna Scholl.	Reimburse snacks for Adult Reading Club	34.31	34.31
Total Adult Reading Club & Book Discu				34.31
Adult Programs				
01/12/2026	Kathy Pasca	Good Vibrations 1/10/26	300.00	300.00
01/20/2026	Business Card	Snacks for Jane Austen	34.95	34.95
01/20/2026	Elan Financial Services	Zoom	67.96	67.96
Total Adult Programs				402.91
Total Programs - Adult				437.22
Programs - Juvenile				
01/21/2026	Amazon Capital Services	Batteries, Penguin games	11.83	11.83
01/31/2026	Arrayscape Gaming, Inc.	Minecraft Snow Globes 1/29/26	300.00	300.00
01/31/2026	Nicole Summers Sparling	Baby Boogie, Toddler Tango 2/3/26	350.00	350.00
01/31/2026	Turtle Rescue of the Hamptons, I...	Turtle 2/7/26	200.00	200.00
Total Programs - Juvenile				861.83
Programs - Teen				
01/05/2026	Amazon Capital Services	Bracelet string, Bracelet making kit, Claw clasps,Paint set, V...	74.69	74.69
01/05/2026	Amazon Capital Services	Valentine's felt hearts, Cookie cutter set, Containers, Marbles	29.96	29.96
01/20/2026	Business Card	Amazon gift cards	50.00	50.00
01/21/2026	Amazon Capital Services	Coconut & Grapeseed oil, Aloe vera gel, Cooking bands (les...	23.13	23.13
Total Programs - Teen				177.78
Supplies - Library				
01/09/2026	Brodart	Spine Labels	171.54	171.54
01/15/2026	Library Store	Color coding Paper Tape (orange, yellow and red)	53.95	53.95
01/20/2026	Elan Financial Services	Cricut	9.99	9.99
01/21/2026	Amazon Capital Services	Vinyl gloves, Storage Bins	82.95	82.95
01/22/2026	W.B. Mason Co., Inc.	Hot cups, Stapler	64.05	64.05
01/22/2026	W.B. Mason Co., Inc.	Foil, Creamer, Book Tape	44.71	44.71
01/31/2026	Quill Corporation	Tea, paper towels, sponge	47.97	47.97
Total Supplies - Library				475.16
Supplies - Office				
01/09/2026	Central Islip Public Library	Book Replacement - The Butcher's Masquerade, Patron paid...	35.00	35.00
01/21/2026	Amazon Capital Services	Hanging file folders,3 ring binder, dividers, Storage cabinet fo...	21.80	21.80
01/21/2026	Amazon Capital Services	Storage cabinet for Reference \$147.00 and Cart \$89.99 (Ira ...	283.51	283.51
01/31/2026	Quill Corporation	Book Tape 2x540	42.90	42.90
Total Supplies - Office				383.21
Telephone				
01/22/2026	Optimum	Billing period from 01/16/26 to 02/15/26	174.49	174.49
Total Telephone				174.49
Travel				
01/12/2026	Karen Letteriello.	Mileage to Southold	23.20	23.20
01/21/2026	Karen Letteriello.	Reimburse Mileage to Centerreach	51.88	51.88

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Mattituck-Laurel Library
Monthly Expense Report - Operating Fund (Non Payroll)
January 2026

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>	<u>Paid Amount</u>
Total Travel				75.08
Staff Development				
01/20/2026	Business Card	2 Tickets to Long Island Library Conference	170.00	170.00
Total Staff Development				170.00
Total Miscellaneous Expense				8,606.31
TOTAL				25,583.37

Mattituck-Laurel Library
 Monthly Budget Report With Current Month
 January 2026

	Jan 26
Ordinary Income/Expense	
Income	
Mattituck-Cutchoque School Dist	646,043.19
Interest	3.04
Direct Public Support	1,005.83
Fines	153.01
Copy Machine	235.43
E-Rate Discount	5,702.00
Refunds	71.65
Fund Balance Brought Forward	331,138.45
Total Income	984,352.60
Gross Profit	984,352.60
Expense	
Payroll Expenses	
Salaries	
Professional Salaries	24,560.22
Clerical	28,915.26
Custodian	3,539.02
Total Salaries	57,014.50
Benefits	
Fica	4,209.77
Disability Insurance	834.75
Medical Insurance	6,940.29
Retirement	4,388.70
Total Benefits	16,373.51
Total Payroll Expenses	73,388.01
Library Materials	
Adult Materials	
DVD/Music CD	244.89
Digital Material Subscriptions	477.66
Adult Books	3,780.05
Newspapers	367.92
Total Adult Materials	4,870.52
Teen Materials	157.36
Total Library Materials	5,027.88
Capital Expenditures	152.24
Technology	123.78
Operations and Maintenance	
Building Maintenance	
Aquarium Maintenance	410.00
Exterminator	210.00
Elevator Maint.	600.00
Security Monitoring	122.85
Fire Sprinkler Test	1,250.00

Mattituck-Laurel Library
Monthly Budget Report With Current Month
January 2026

	Jan 26
Total Building Maintenance	2,592.85
Electric	1,991.15
Gas	2,220.59
Grounds Maintenance	
Snow Removal	4,480.00
Total Grounds Maintenance	4,480.00
Water	
North Fork Water	79.99
Total Water	79.99
Garbage Removal	308.58
Total Operations and Maintenance	11,673.16
Miscellaneous Expense	
Maintenance Office Equipment	
Verizon Mobile Hotspots	197.40
Optimum Internet Service	244.00
BookScan Maintenance	700.00
Computer Software Licenses	1,081.59
Total Maintenance Office Equipm...	2,222.99
Membership	
Professional Memberships	351.00
Museum Passes	160.00
Total Membership	511.00
Postage	
Postage & Stamps	173.77
Total Postage	173.77
Professional Fees	
Payroll Processing	467.68
PALS Membership	3,119.90
SCLS/Overdue Notices	21.28
Total Professional Fees	3,608.86
Programs - Adult	
Adult Reading Club & Book Dis...	34.31
Adult Programs	402.91
Total Programs - Adult	437.22
Programs - Juvenile	861.83
Programs - Teen	177.78
Supplies - Library	475.16
Supplies - Office	383.21
Telephone	174.49
Travel	75.08
Staff Development	170.00

Mattituck-Laurel Library
Monthly Budget Report With Current Month
January 2026

	Jan 26
Total Miscellaneous Expense	<u>9,271.39</u>
Total Expense	<u>99,636.46</u>
Net Ordinary Income	<u>884,716.14</u>
Net Income	<u><u>884,716.14</u></u>

Mattituck-Laurel Library
 Monthly Budget Report With Year To Date
 January 2026

	Jan 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
PILOT Funds	0.00	7,500.00	-7,500.00	0.0%
Mattituck-Cutchogue School Dist	646,043.19	1,789,817.00	-1,143,773.81	36.1%
NY State Incentive	0.00	1,800.00	-1,800.00	0.0%
Interest	3.04	50.00	-46.96	6.1%
Direct Public Support	1,005.83	7,000.00	-5,994.17	14.4%
Fines	153.01			
Copy Machine	235.43	4,500.00	-4,264.57	5.2%
E-Rate Discount	5,702.00	5,400.00	302.00	105.6%
Refunds	71.65			
Fund Balance Brought Forward	331,138.45			
Total Income	984,352.60	1,816,067.00	-831,714.40	54.2%
Gross Profit	984,352.60	1,816,067.00	-831,714.40	54.2%
Expense				
Payroll Expenses				
Salaries				
Professional Salaries	24,560.22	374,411.00	-349,850.78	6.6%
Clerical	28,915.26	467,904.00	-438,988.74	6.2%
Custodian	3,539.02	50,520.00	-46,980.98	7.0%
Total Salaries	57,014.50	892,835.00	-835,820.50	6.4%
Benefits				
Fica	4,209.77	66,433.00	-62,223.23	6.3%
Disability Insurance	834.75	1,200.00	-365.25	69.6%
Medical Insurance	6,940.29	160,038.00	-153,097.71	4.3%
Retirement	4,388.70	74,981.00	-70,592.30	5.9%
Total Benefits	16,373.51	302,652.00	-286,278.49	5.4%
Total Payroll Expenses	73,388.01	1,195,487.00	-1,122,098.99	6.1%
Library Materials				
Youth Materials				
Youth Arts & Crafts	0.00	2,000.00	-2,000.00	0.0%
Youth DVD's	0.00	400.00	-400.00	0.0%
Youth Computer Software	0.00	1,500.00	-1,500.00	0.0%
Youth Books	0.00	12,000.00	-12,000.00	0.0%
Total Youth Materials	0.00	15,900.00	-15,900.00	0.0%
Adult Materials				
DVD/Music CD	244.89	3,700.00	-3,455.11	6.6%
Live-brary Downloadable e-b...	0.00	58,000.00	-58,000.00	0.0%
Digital Material Subscriptions	477.66	12,500.00	-12,022.34	3.8%
Title Source	0.00	2,400.00	-2,400.00	0.0%
Adult Books	3,780.05	21,500.00	-17,719.95	17.6%
Reference Books and Data ...	0.00	2,000.00	-2,000.00	0.0%
Adult Ref Books				
Local History	0.00	1,000.00	-1,000.00	0.0%
Continuations	0.00	2,000.00	-2,000.00	0.0%

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Mattituck-Laurel Library
 Monthly Budget Report With Year To Date
 January 2026

	Jan 26	Budget	\$ Over Budget	% of Budget
Total Adult Ref Books	0.00	3,000.00	-3,000.00	0.0%
Virtual Reference Collection	0.00	5,600.00	-5,600.00	0.0%
Adult Audio Books	0.00	250.00	-250.00	0.0%
Large Print Books	0.00	5,000.00	-5,000.00	0.0%
Newspapers	367.92	7,500.00	-7,132.08	4.9%
Periodicals	0.00	5,200.00	-5,200.00	0.0%
Total Adult Materials	4,870.52	126,650.00	-121,779.48	3.8%
Teen Materials	157.36	2,500.00	-2,342.64	6.3%
Total Library Materials	5,027.88	145,050.00	-140,022.12	3.5%
Capital Expenditures	152.24	120,000.00	-119,847.76	0.1%
Technology	123.78	9,300.00	-9,176.22	1.3%
Operations and Maintenance				
Building Maintenance				
Aquarium Maintenance	410.00	3,600.00	-3,190.00	11.4%
HVAC Maintenance	0.00	2,500.00	-2,500.00	0.0%
Exterminator	210.00	1,200.00	-990.00	17.5%
False Alarms	0.00	200.00	-200.00	0.0%
Alarm Test	0.00	235.00	-235.00	0.0%
Elevator Maint.	600.00	5,500.00	-4,900.00	10.9%
Security Monitoring	122.85	700.00	-577.15	17.6%
Water Backflow Test	0.00	275.00	-275.00	0.0%
Fire Sprinkler Test	1,250.00	1,250.00	0.00	100.0%
Piano Tuning	0.00	400.00	-400.00	0.0%
Other Building Maint.	0.00	7,000.00	-7,000.00	0.0%
Total Building Maintenance	2,592.85	22,860.00	-20,267.15	11.3%
Custodial Supplies	0.00	1,500.00	-1,500.00	0.0%
Electric	1,991.15	30,000.00	-28,008.85	6.6%
Gas	2,220.59	12,500.00	-10,279.41	17.8%
Grounds Maintenance				
Snow Removal	4,480.00	4,000.00	480.00	112.0%
Sprinkler Maintenance	0.00	700.00	-700.00	0.0%
Other Grounds Maintenance	0.00	15,000.00	-15,000.00	0.0%
Total Grounds Maintenance	4,480.00	19,700.00	-15,220.00	22.7%
Insurance				
Workers' Comp.	0.00	12,000.00	-12,000.00	0.0%
Umbrella Package	0.00	23,500.00	-23,500.00	0.0%
Total Insurance	0.00	35,500.00	-35,500.00	0.0%
Water				
North Fork Water	79.99	1,000.00	-920.01	8.0%
SCWA	0.00	3,600.00	-3,600.00	0.0%
Total Water	79.99	4,600.00	-4,520.01	1.7%
Garbage Removal	308.58	3,500.00	-3,191.42	8.8%

Mattituck-Laurel Library
Monthly Budget Report With Year To Date
January 2026

	Jan 26	Budget	\$ Over Budget	% of Budget
Total Operations and Maintenance...	11,673.16	130,160.00	-118,486.84	9.0%
Miscellaneous Expense				
Longevity Benefit	0.00	1,500.00	-1,500.00	0.0%
Legal Fees	0.00	2,500.00	-2,500.00	0.0%
Contingency	0.00	2,500.00	-2,500.00	0.0%
Maintenance Office Equipment				
Verizon Mobile Hotspots	197.40	2,500.00	-2,302.60	7.9%
Optimum Internet Service	244.00	3,600.00	-3,356.00	6.8%
Copy Machine	0.00	5,500.00	-5,500.00	0.0%
Computer/Network Maintena...	0.00	12,000.00	-12,000.00	0.0%
BookScan Maintenance	700.00	750.00	-50.00	93.3%
Computer Software Licenses	1,081.59	9,500.00	-8,418.41	11.4%
Total Maintenance Office Equi...	2,222.99	33,850.00	-31,627.01	6.6%
Membership				
Professional Memberships	351.00	2,500.00	-2,149.00	14.0%
Museum Passes	160.00	5,000.00	-4,840.00	3.2%
Mattituck Chamber of Com...	0.00	350.00	-350.00	0.0%
Eastern Suffolk BOCES	0.00	800.00	-800.00	0.0%
Total Membership	511.00	8,650.00	-8,139.00	5.9%
Postage				
Postage & Stamps	173.77	770.00	-596.23	22.6%
Mailing Permit	0.00	300.00	-300.00	0.0%
Newsletter mailing	0.00	2,600.00	-2,600.00	0.0%
Post Office Box Fee	0.00	200.00	-200.00	0.0%
Total Postage	173.77	3,870.00	-3,696.23	4.5%
Printing & Advertising				
Other printing & advertising	0.00	2,500.00	-2,500.00	0.0%
Newsletter printing	0.00	23,000.00	-23,000.00	0.0%
Total Printing & Advertising	0.00	25,500.00	-25,500.00	0.0%
Professional Fees				
Payroll Processing	467.68	8,000.00	-7,532.32	5.8%
SCLS Telecommunications	0.00	10,500.00	-10,500.00	0.0%
PALS Membership	3,119.90	11,500.00	-8,380.10	27.1%
Annual audit	0.00	15,000.00	-15,000.00	0.0%
SCLS/Overdue Notices	21.28	500.00	-478.72	4.3%
SCLS/Annual Membership	0.00	12,500.00	-12,500.00	0.0%
Total Professional Fees	3,608.86	58,000.00	-54,391.14	6.2%
Programs - Adult				
Motion Picture/Music Licensi...	0.00	600.00	-600.00	0.0%
Adult Reading Club & Book ...	34.31	3,500.00	-3,465.69	1.0%
Adult Programs	402.91	19,000.00	-18,597.09	2.1%
Total Programs - Adult	437.22	23,100.00	-22,662.78	1.9%
Programs - Juvenile	861.83	12,500.00	-11,638.17	6.9%
Programs - Summer	0.00	8,500.00	-8,500.00	0.0%
Programs - Teen	177.78	8,500.00	-8,322.22	2.1%

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 Cash Basis

Mattituck-Laurel Library
 Monthly Budget Report With Year To Date
 January 2026

	Jan 26	Budget	\$ Over Budget	% of Budget
Supplies - Library	475.16	10,500.00	-10,024.84	4.5%
Supplies - Office	383.21	4,000.00	-3,616.79	9.6%
Supplies - Paper	0.00	2,000.00	-2,000.00	0.0%
Telephone	174.49	2,400.00	-2,225.51	7.3%
Travel	75.08	2,400.00	-2,324.92	3.1%
Workshops	0.00	2,300.00	-2,300.00	0.0%
Staff Development	170.00	1,000.00	-830.00	17.0%
Tuition Reimbursement	0.00	2,500.00	-2,500.00	0.0%
Total Miscellaneous Expense	9,271.39	216,070.00	-206,798.61	4.3%
Total Expense	99,636.46	1,816,067.00	-1,716,430.54	5.5%
Net Ordinary Income	884,716.14	0.00	884,716.14	100.0%
Net Income	884,716.14	0.00	884,716.14	100.0%

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Mattituck-Laurel Library
Monthly Income & Expense Report - All Other Funds
January 2026

Type	Date	Name	Memo	Paid Amount
Other Current Assets				
Dime Bank CD 10 mo.				
General Journal	01/01/2026			250,000.00
Total Dime Bank CD 10 mo.				250,000.00
M&T Bank CD 12 mo				
General Journal	01/01/2026			250,000.00
Total M&T Bank CD 12 mo				250,000.00
Total Other Current Assets				500,000.00
General Fund				
Building Fund				
Checking				
General Journal	01/01/2026			268,911.72
Bill	01/20/2026	Business Card	Leaf engraving	-12.00
Total Checking				268,899.72
Savings				
General Journal	01/01/2026			57,318.04
Deposit	01/31/2026		Interest	0.47
Total Savings				57,318.51
Total Building Fund				326,218.23
Total General Fund				326,218.23
Cultural Activities Fund				
Coffee Machine				
General Journal	01/01/2026			830.67
Deposit	01/05/2026		Coffee	4.00
Deposit	01/12/2026		Coffee	1.00
Deposit	01/20/2026		Coffee	6.00
Total Coffee Machine				841.67
Teen Programs				
General Journal	01/01/2026			243.96
Total Teen Programs				243.96
Children's Programs				
General Journal	01/01/2026			1,226.17
Total Children's Programs				1,226.17
Staff Activity Fund				
General Journal	01/01/2026			399.30
Total Staff Activity Fund				399.30
Adult Programs Wash Account				
General Journal	01/01/2026			16,558.08
Deposit	01/05/2026		Aerobics	28.83
Deposit	01/05/2026		Yoga	309.52

02/03/26

Mattituck-Laurel Library
Monthly Income & Expense Report - All Other Funds
January 2026

Type	Date	Name	Memo	Paid Amount
Deposit	01/05/2026		Cooking	28.23
Deposit	01/05/2026		Tai Chi	82.61
Deposit	01/05/2026		Cooking	10.00
Deposit	01/05/2026		LI Aquarium Tick...	469.00
Deposit	01/12/2026		Tai Chi	80.00
Deposit	01/12/2026		Yoga	309.52
Deposit	01/12/2026		Cooking	37.64
Deposit	01/12/2026		Guitar	57.36
Deposit	01/12/2026		Tai Chi	209.46
Deposit	01/12/2026		Yoga	80.00
Deposit	01/12/2026		Cooking	20.00
Deposit	01/12/2026		LI Aquarium Tick...	67.00
Deposit	01/20/2026		Tai Chi	46.00
Deposit	01/20/2026		Tai Chi	64.00
Deposit	01/20/2026		Guitar	19.12
Deposit	01/20/2026		Tai Chi	104.73
Deposit	01/27/2026		Bus trips	89.00
Deposit	01/27/2026		Guitar	60.00
Deposit	01/27/2026		Tai Chi	46.00
Deposit	01/27/2026		Bus trips	86.12
Deposit	01/27/2026		Guitar	76.48
Deposit	01/27/2026		Tai Chi	44.24
Total Adult Programs Wash Account				18,982.94
Designated Gifts				
General Journal	01/01/2026			657.80
Total Designated Gifts				657.80
Parent-Toddler Programs				
General Journal	01/01/2026			64.23
Total Parent-Toddler Programs				64.23
Total Cultural Activities Fund				22,416.07
Gift and Trust Fund - MM				
Claire Lincoln Memorial				
General Journal	01/01/2026			2,637.09
Total Claire Lincoln Memorial				2,637.09
Local History Books				
General Journal	01/01/2026			26,778.90
Total Local History Books				26,778.90
Undesignated & Interest				
General Journal	01/01/2026			34,006.71
Deposit	01/31/2026		Interest	0.03
Total Undesignated & Interest				34,006.74
Capital Reserve Fund				
General Journal	01/01/2026			211,013.19

02/03/26

Mattituck-Laurel Library
Monthly Income & Expense Report - All Other Funds
January 2026

Type	Date	Name	Memo	Paid Amount
Total Capital Reserve Fund				211,013.19
Unemployment Insurance				
General Journal	01/01/2026			30,000.00
Total Unemployment Insurance				30,000.00
Total Gift and Trust Fund - MM				304,435.92
TOTAL				1,153,070.22

02/03/26

Mattituck-Laurel Library
Monthly Bill Payments
As of January 31, 2026

Type	Date	Num	Name	Memo	Amount
Operating Checking					
Total Operating Checking					
BNB Operating Checking					
Bill Pmt -Check	01/02/2026	13762	Midwest Tape	Cstmr 2000016439, Inv 508252108	-171.66
Bill Pmt -Check	01/05/2026	13763	CCP Solutions, LLC	Acct ML00, Invoice INV323932, C...	-700.00
Bill Pmt -Check	01/05/2026	13764	NYS Employees Health Insu...	03909	-10,287.01
Bill Pmt -Check	01/05/2026	13765	SCLS	Invoice 96061	-21.28
Bill Pmt -Check	01/05/2026	13766	Amazon Capital Services	Acct A1QBFNTMAAYKEX, Invoic...	-146.60
Bill Pmt -Check	01/06/2026	13767	ELM USA, Inc.	VOID: Invoice 82144	0.00
Bill Pmt -Check	01/06/2026	13768	Ingram Library Services, Inc.		-2,774.68
Bill Pmt -Check	01/06/2026	13769	Karen Letteriello.	Reimburse ALA Membership	-180.00
Bill Pmt -Check	01/06/2026	13770	Suffolk PLDA	Suffolk County PLDA Membership...	-65.00
Bill Pmt -Check	01/06/2026	13771	Suffolk Security Systems, Inc.	1720	-122.85
Bill Pmt -Check	01/06/2026	13772	Twin Fork Landscape Contr...	Invoice 29344	-1,375.00
Bill Pmt -Check	01/09/2026	13773	Brodart	Invoice 669259	-171.54
Bill Pmt -Check	01/09/2026	13774	Central Islip Public Library	Book Replacement - The Butcher'...	-35.00
Bill Pmt -Check	01/09/2026	13775	Ingram Library Services, Inc.		-403.08
Bill Pmt -Check	01/09/2026	13776	Kanopy, Inc.	Invoice #470759-PPU Balance due	-100.00
Bill Pmt -Check	01/09/2026	13777	Mattituck Environmental Ser...	Cstmr 11-0001422-0, Invoice 642...	-308.58
Bill Pmt -Check	01/09/2026	13778	Midwest Tape	Customer 2000001786	-46.88
Bill Pmt -Check	01/09/2026	13779	PM Communications Corp.	Invoice 45805	-123.78
Bill Pmt -Check	01/09/2026	13780	Kanopy, Inc.	Invoice #483561-PPU	-206.00
Bill Pmt -Check	01/12/2026	13781	Karen Letteriello.	Reimburse Mileage to Southold	-23.20
Bill Pmt -Check	01/12/2026	13782	Kathy Pasca	Good Vibrations 1/10/26	-300.00
Bill Pmt -Check	01/13/2026	13783	Shelterpoint Life Insurance ...	Policy #D242574	-1,130.83
Bill Pmt -Check	01/15/2026	13784	Champion Elevator	Invoice 2390434	-600.00
Bill Pmt -Check	01/15/2026	13785	Ingram Library Services, Inc.		-355.86
Bill Pmt -Check	01/15/2026	13786	Library Store	20058	-53.95
Bill Pmt -Check	01/15/2026	13787	Midwest Tape	Cstmr 2000001786	-74.17
Bill Pmt -Check	01/15/2026	13788	Primo Brands	Acct 0140002023, Inv 06A014000...	-79.99
Bill Pmt -Check	01/15/2026	13789	SCLS-PALS	Invoice 82370	-3,119.90
Bill Pmt -Check	01/20/2026	13790	Business Card	5474 1518 7474 0647	-513.19
Bill Pmt -Check	01/20/2026	13791	Elan Financial Services	4798 5101 7200 1022	-1,493.31
Bill Pmt -Check	01/21/2026	13792	Amazon Capital Services	Acct A1QBFNTMAAYKEX, Invoic...	-467.47
Bill Pmt -Check	01/21/2026	13793	Ingram Library Services, Inc.		-317.59
Bill Pmt -Check	01/21/2026	13794	Karen Letteriello.	Reimburse Mileage to Centerreach	-51.88
Bill Pmt -Check	01/21/2026	13795	Living Art Aquariums	Invoice no. 2441	-410.00
Bill Pmt -Check	01/21/2026	13796	Shauna Scholl.	Reimburse snacks for Adult Read...	-34.31
Bill Pmt -Check	01/21/2026	13797	Twin Fork Landscape Contr...	Invoice 29403	-725.00
Bill Pmt -Check	01/22/2026	13798	Aflac	Acct NQH35, Inv 778408	-51.24
Bill Pmt -Check	01/22/2026	13799	Midwest Tape	Cstmr 2000001786	-123.84
Bill Pmt -Check	01/22/2026	13800	Optimum	Acct 07839-381822-01-2	-418.49
Bill Pmt -Check	01/22/2026	13801	W.B. Mason Co., Inc.		-108.76
Bill Pmt -Check	01/27/2026	13802	National Grid	Acct 43544-64005	-2,220.59
Bill Pmt -Check	01/28/2026	13803	Hampton Pest Management...		-210.00
Bill Pmt -Check	01/28/2026	13804	Newsday	Acct 40410623	-367.92
Bill Pmt -Check	01/28/2026	13805	Verizon	Acct. 242398426-00001, Inv 6133...	-197.40
Bill Pmt -Check	01/28/2026	13806	Twin Fork Landscape Contr...	Invoice no. 29439	-2,210.00
Bill Pmt -Check	01/31/2026	13807	Arrayscape Gaming, Inc.	Minecraft Snow Globes 1/29/26	-300.00
Bill Pmt -Check	01/31/2026	13808	Inspection Testing & Mainte...	Invoice 2026-1190	-1,250.00
Bill Pmt -Check	01/31/2026	13809	Nicole Summers Sparling	Baby Boogie, Toddler Tango 2/3/26	-350.00
Bill Pmt -Check	01/31/2026	13810	PSEGLI	Cstmr 0295-3001-61-3, Acct 9610...	-1,991.15
Bill Pmt -Check	01/31/2026	13811	Quill Corporation	03047280	-90.87
Bill Pmt -Check	01/31/2026	13812	Twin Fork Landscape Contr...	Invoice 29480	-170.00
Bill Pmt -Check	01/31/2026	13813	Turtle Rescue of the Hampt...	Turtle 2/7/26	-200.00
Total BNB Operating Checking					-37,249.85
TOTAL					-37,249.85



Mattituck-Laurel LIBRARY

2025
YEAR IN REVIEW

48,287 VISITS



3,532
library card
holders

228
new cards
this year



23,595 books & other items
88,259 ebooks & digital items

CIRCULATION

111,854 ITEMS CHECKED OUT



3,143 PUBLIC
COMPUTER
SESSIONS



FREE WIFI
ACCESSED
5,202 TIMES

194,000 UNIQUE VISITORS TO THE LIBRARY WEBSITE

OVER
2,600
ANNUAL
SERVICE
HOURS



851 PROGRAMS



15,934 ATTENDEES

979
ROOM
RESERVATIONS
YOUR
COMMUNITY
LIBRARY



MONTHLY IMPACT

JANUARY 2026

5,597 ITEMS
CHECKED
OUT

1,699 books & other items
3,898 ebooks & digital items

books & other items
+ 230 December (1,469)
- 15 January 2025 (1,714)



DIGITAL
MATERIAL
CIRCULATION **3,898**

Flipster **N/A**
Freegal (downloads) **105**
Freegal (streamed) **908**



Hoopla **99**
Kanopy **239**
Overdrive **2,547**
WAM **N/A**
- 2,466 December (6,364)
- 3,382 January 2025 (7,280)

219 
public computer sessions

269 
ILL's incoming

453
ILL's outgoing

14 
new patrons

 **237**
guest Wi-Fi connections

353
materials
added

Library Programs **33**
Community Groups **21**
Tutors **9**

63
room use

 **3,348**
visitors

+ 328 December (3,020)
- 85 January 2025 (3,433)
Busiest day of the week -
Thursdays (675)

Adult Services **404**
Teen Services **21**
Youth & Parenting Services **126**



551
program attendance



Mattituck-Laurel
LIBRARY

13900 Main Rd. | PO Box 1437

Mattituck, NY 11952

631-298-4134

www.mattitucklaurellibrary.org

Monthly Circulation Statistics of Physical Material								
	2019	2020	2021	2022	2023	2024	2025	2026
January	2,871	3,117	2,256	2,215	2,051	1,915	1,714	1,699
February	2,704	2,871	2,092	2,068	2,030	1,794	1,575	
March	2,882	1,255	2,329	2,165	2,293	1,961	1,608	
April	3,328	13	2,153	2,376	1,997	1,998	1,632	
May	3,080	0	2,101	2,150	2,062	1,785	1,920	
June	3,727	818	2,763	2,794	2,890	2,109	1,882	
July	5,304	2,930	3,924	4,100	3,828	3,815	3,717	
August	4,912	2,978	3,575	4,098	3,488	3,491	2,816	
September	3,242	2,677	2,539	2,412	2,426	1,864	1,798	
October	2,996	2,569	2,391	2,248	1,813	1,831	1,830	
November	2,824	2,185	2,117	2,084	1,936	1,772	1,634	
December	2,582	2,296	2,070	1,977	1,732	1,602	1,469	
Total	40,452	23,709	30,310	30,687	28,546	25,937	23,595	1,699

NEW PATRON REGISTRATIONS

JANUARY 2026

Adult Year Round	12
Youth Year Round	2
Courtesy Card	
Teen	
2 ND Address	
Total:	14

MEETING ROOM USE REPORT-January 2026
The following groups used the 3 meeting rooms January 2026

Community Room

Chair aerobics	Penguin Stories & Ice Cream
P/C Rhyme & Play	Harold Loves His Woolly Hat
Fighting Chance Movie Group	Playdough Fun
Yoga	Family Lego
Girl Scout Finance Class	T'ai Chi
Book Talk Local Author Bonnie Stock	Party with A Penguin
Penguin Icecapade Races	Vision Board Collage Craft
Beginner Guitar	Invitation to Opera
Good Vibrations: Sound Journey with Music Therapist Kathy Pasca	

Conference Room

Mah Jongg
Bridge
Daisy Girl Scout Meeting
Artist Reception
East End Lions
NF Pen Writers Group
Medicare
Book Discussion-We'll Prescribe You another Cat
Minecraft Snow Globes

Craft Room

Tutor (7)	Sweet & Simple Snacks/Teen
D&D Club	Weekly Book Discussion
Winter Painting for Community Service	Girl Scout Meeting
Alzheimer's Group	Read to a Dog
DIY Winter Wellness Kits	Homework Help (2)

Kitchen-Zoom Meeting (4)

Tutors-9	Library Programs-33
Community Groups-21	Local History-0