

**MATTITUCK-LAUREL LIBRARY
BOARD OF TRUSTEES MONTHLY MEETING
AGENDA**

MEETING DATE: February 11, 2019

MEETING TIME: 6:00 PM

- I. Approval of the Agenda**
- II. Review and Approval of the Minutes of January 14, 2018 Regular Monthly Meeting**
- III. Treasurer's Report**
- IV. Friends of the Library Report**
- V. Period of Public Expression**
- VI. Director's Report**
- VII. President's Remarks**
- VIII. Committee Reports**
- IX. Old Business**
 - A. Parking Lot and Building
- X. New Business**
 - A. Selecting a new Auditor
 - B. Regular Monthly Meeting Date – March 11, 2019
- XI. Adjournment**

MATTITUCK-LAUREL LIBRARY

APPROVED MINUTES OF THE REGULAR MONTHLY MEETING

FEBRUARY 11, 2019

Present: Jim Underwood, President; Nick Timpone, Vice President; Colleen Grattan-Arnoff, Secretary; Peter Kren, Trustee; Jean Mahoney, Trustee; Jeffrey Walden, Director

Absent: Fred Cohen, Treasurer; Katie O'Rourke, Trustee

Jim called the meeting to order at 6:05 p.m.

I. Approval of the Agenda Motion to approve by Peter; seconded by Colleen and approved.

II. Review and Approval of the Minutes of the January 14, 2019 Regular Monthly Meeting Motion to approve by Colleen; seconded by Jean and approved with date changed from January 14, 2018 to January 14, 2019.

III. Treasurer's Report In Fred's absence, Jim presented the warrants for January, 2019:

OPERATING ACCOUNT	\$87,269.37
CULTURAL ACTIVITES FUND	3,556.16
MONEY MARKET ACCOUNT	.00
BUILDING FUND CHECKING	.00
BUILDING FUND SAVINGS	.00

DONATIONS RECEIVED IN EXCESS OF \$1,000 - \$2,000.00 from the Friends of the Mattituck-Laurel Library, donation towards concerts and arts programming for the year.

Colleen made the motion to approved the Treasurer's Report; seconded by Jean and approved.

IV. Friends of the Library Report No meetings until April.

V. Period of Public Expression None

VI. Director's Report Jeff added the following information to his written report. Carpeting in the children's room will be replaced with the same product as recently used in the lower level tentatively the last week in March. Jeff is getting a quote from a moving company since books and shelving have to be moved. It is estimated to be a 3-day project. Jeff is getting a quote from a roofing company to replace the roof on the old part of the building; it is 3 layers thick and eventually will need to be replaced. Jeff met with the architect and another meeting is scheduled for this week to review preliminary plans for the parking lot and interior building re-design. System-wide problems continue with the Sierra circulation software. Jeff will attend a meeting of the SCLS PALS Executive Board this week to discuss

options. Discussion ensued concerning possible improvements in the large meeting room to "soften" the atmosphere.

VII. President's Remarks None

VIII. Committee Reports No meetings. Jeff will convene the Policy Committee in the near future to work on the Art Exhibit policy.

IX. Old Business

A. Parking Lot and Building Discussion ensued about diagonal vs straight parking spots. Jeff will meet with the architect this week to review preliminary plans.

X. New Business

A. Selecting an Auditor Jeff has received two quotes and is waiting for the third before making a decision.

B. Regular Monthly Meeting Date - March 11, 2019 The next regular monthly meeting will be held on Monday, March 11, 2019.

XI. Adjournment The meeting was adjourned at 6:37 p.m. Motion by Colleen; seconded by Jean and passed.

Respectfully submitted,

Colleen Grattan-Arnoff, Secretary