

MATTITUCK-LAUREL LIBRARY
DRAFT MINUTES OF THE REGULAR MONTHLY MEETING
May 12, 2025

Present

Jim Underwood, President
Mary Sanchez, Vice President
Colleen Grattan-Arnoff, Treasurer
Katie O'Rourke, Secretary
John Carter, Trustee
Peter Kren, Trustee
Shauna Scholl, Director

Absent with Excuse

Randi Teitel, Trustee

I. Call To Order/II. Pledge of Allegiance

Jim called the meeting to order at 6PM, with a quorum present.

III. Approval of the Agenda

The agenda was adopted.
(John, Colleen; unanimous (6-0))

IV. Review and Approval of the Minutes of April 14, 2025 Regular Board Meeting

The minutes of the meetings held April 14, 2025 were approved.
(Peter, Colleen; unanimous (6-0))

V. Approval of Treasurer's Report

Warrants

Colleen reviewed the warrants with the Board.

The Board approved payment of the following **APRIL 2025** warrant:

OPERATING ACCOUNT	\$ 97,519.70
CULTURAL ACTIVITIES FUND	1,346.45
MONEY MARKET ACCOUNT	1,000.00
BUILDING FUND SAVINGS	.00
BUILDING FUND CHECKING	.00
Donations in excess of \$1,000	
Friends of the Mattituck-Laurel Library \$1,000	
For Dollywood Imagination Library	
(Mary, Peter; unanimous (6-0))	
<i>April payroll has four weeks.</i>	

VI. Approval of the Personnel Report

The Personnel report was presented in written format. The Board reviewed the personnel report with interest. The Personnel Report was approved.

(Colleen, Katie; unanimous (6-0))

VII. Director's Report

The Director's report was presented in written format. The Board reviewed the director's report with interest. The Director's Report was approved.

(John, Peter; unanimous (6-0))

Shauna shared the Education portion of the New York State 2026 budget with the Board. Library Operating Aid: \$106.325M, +2.473M from last year; Public Library Construction Aid: \$44M, same as last year; Library Social Worker Pilot Program: \$150,000, new this year; Love Your Library Fund: \$100,000, same as last year; Dolly Parton Imagination Library: \$1M, +\$500,000 from last year. This is very good news for public libraries. Kevin Verbesey, director of the Suffolk Cooperative Library System, will provide a more comprehensive examination of the budget with Shauna and other library directors soon. The Trustees will be required to attend an annual training; Shauna will reach out to Kevin Verbesey to set up a September appointment to fulfill this obligation. 40 patrons attended a Mental Health Forum at the library on Saturday, May 10th. This program was hosted by the Suffolk County Multicultural Advisory Committee and several vendors set up at the event. Shauna shared that a mental health advocate and Mattituck resident will host *From Denial to Discussion: Putting a Human Face on Mental Illness* this Saturday, May 17th at 10:30AM. All departments at the library are busy planning for summer programs. Shauna promised that she would share the link to the film: *Free For All: The Public Library*, a documentary about how public libraries shaped a nation and remain a beloved sanctuary for Americans today. Shauna planned to join a zoom meeting hosted by the Town of Southold about zoning updates immediately following this evenings Board meeting from 6:30PM – 8:30PM.

VIII. President's Remarks

Jim shared that Shauna will be submitting an article outlining the five primary goals of the library renewal project to the Suffolk Times in response the May 4, 2025 Letter to the Editor. While this reader's points cannot be ignored, it is a fact that the library building is in dire need of repairs. Jim assures us that despite the financial risks we will move forward prudently. It is hoped that Shauna's response will appear in the May 15th edition of The Suffolk Times.

IX. Committee Reports

The Budget / Finance / Audit Committee met and discussed the 2026 Draft Budget.

The Building & Grounds Committee met on Wednesday, May 7th and discussed the building renovation and plans for the Informational Open House on Wednesday, June 4, 2025 @ 5PM.

X. Old Business

none

XI. New Business

A. Approval of 2026 Draft Budget

Accept the 2026 Draft Budget

(Mary, Peter; unanimous (6-0))

B. Approval of 2026 Budget Message

Accept the 2026 Budget Message

(Katie, John; unanimous (6-0))

C. Audit Engagement Letter – 2024 Annual Audit

Approve the Audit Engagement Letter for the 2024 Annual Audit

(Mary, Colleen; unanimous (6-0))

XII. Period of Public Expression

Public comment was given.

XIII. Adjournment

Motion to adjourn at 6:25PM

(Peter, John; unanimous (6-0))

Dates of Future Board Meetings

Monday June 9, 2025

Monday, July 14, 2025

Monday, August 11, 2025

Respectfully submitted,

Katie O'Rourke

Secretary