

MATTITUCK-LAUREL LIBRARY
DRAFT MINUTES OF THE REGULAR MONTHLY MEETING
June 9, 2025

Present

Jim Underwood, President
Mary Sanchez, Vice President
Colleen Grattan-Arnoff, Treasurer
Katie O'Rourke, Secretary
John Carter, Trustee
Peter Kren, Trustee
Randi Tietel, Trustee
Shauna Scholl, Director

Absent

none

I. Call To Order/II. Pledge of Allegiance

Jim called the meeting to order at 6:01PM, with a quorum present.

III. Approval of the Agenda

The agenda was adopted.
(John, Peter; unanimous (7-0))

IV. Review and Approval of the Minutes of May 12, 2025 Regular Board Meeting

The minutes of the meetings held *May 12, 2025* were approved.
(Mary, Colleen; unanimous (7-0))

V. Approval of Treasurer's Report

Warrants

Colleen reviewed the warrants with the Board.
The Board approved payment of the following **MAY 2025** warrant:

OPERATING ACCOUNT	\$120,008.35
CULTURAL ACTIVITIES FUND	1,205.00
MONEY MARKET ACCOUNT	5,439.00
BUILDING FUND SAVINGS	.00
BUILDING FUND CHECKING	125.17

Donations in excess of \$1,000
none

(Peter, John; unanimous (7-0))

May payroll has five weeks.

VI. Approval of the Personnel Report

The Personnel report was presented in written format. The Board reviewed the personnel report with interest. The Personnel Report was approved.

(John, Mary; unanimous (7-0))

VII. Director's Report

The Director's report was presented in written format. The Board reviewed the director's report with interest. The Director's Report was approved.

(John, Peter; unanimous (7-0))

Shauna shared that she met with a Newsday reporter. Shauna walked the reporter through the library, showed building renderings, and explained the libraries renewal project. She will share with the Board when the article is published. Three bikes will be delivered on Friday as part of the new bike borrowing program. The film screening and panel discussion of **Free For All: The Public Library** took place Tuesday, June 3rd, the panel consisted of all North Fork Directors. Shauna is waiting on additional communication from the school district concerning the Mattituck-Laurel Historical Society's fall vote, which will be on the same day and at the time as the library's vote in September. The annual Empire Pass for New York State Parks costs \$80, The pass allows entry of a vehicle when the card is presented, this pass is available to reserve now on the library's website. The Harbes Barnyard Adventure pass can be reserved online but must be picked up at the library. The 47th Annual Mattituck Street Fair is scheduled for Saturday, July 12th from 9:00 AM to 4:00 PM. The SLED (Suffolk Libraries Empowering Discovery) will be at the event again this year to promote the library.

VIII. President's Remarks

The Informational Open House took place on Wednesday, June 4th from 5PM to 7PM. The Open House was well attended; it was a very positive experience. Jim thanked and congratulated Shauna, regardless of the outcome, Shauna has been doing a great job overseeing the renewal project, all Board members agreed.

IX. Committee Reports

A. Building & Grounds Committee met on Monday, June 2nd and discussed the building renovation and plans and strategies for the Informational Open House on Wednesday, June 4, 2025 from 5PM to 7PM.

X. Old Business

none

XI. New Business

A. Legal Counsel 2025 / 2026 Retainer Agreement
Accept the 2025 / 2026 Retainer Agreement
(Peter, John; unanimous (7-0))

XII. Period of Public Expression

none

XIII. Adjournment

Motion to adjourn at 6:26PM
(Randi, John; unanimous (7-0))

Dates of Future Board Meetings

Monday, July 14, 2025
Monday, August 11, 2025
Monday, September 8, 2025

Respectfully submitted,
Katie O'Rourke
Secretary