

MATTITUCK-LAUREL LIBRARY
DRAFT MINUTES OF THE REGULAR MONTHLY MEETING
July 14, 2025

Present

Jim Underwood, President
Colleen Grattan-Arnoff, Treasurer
Peter Kren, Trustee
Randi Tietel, Trustee
Shauna Scholl, Director

Absent

Mary Sanchez, Vice President
Katie O'Rourke, Secretary
John Carter, Trustee

I. Call To Order/II. Pledge of Allegiance

Jim called the meeting to order at 6:02PM, with a quorum present.

III. Approval of the Agenda

The agenda was adopted.
(Peter, Colleen; unanimous (4-0))

IV. Review and Approval of the Minutes of June 9, 2025 Regular Board Meeting

The minutes of the meetings held *June 9, 2025* were approved.
(Randi, Peter; unanimous (4-0))

V. Approval of Treasurer's Report

Warrants

Colleen reviewed the warrants with the Board.
The Board approved payment of the following **June 2025** warrant:

OPERATING ACCOUNT	\$96,616.63
CULTURAL ACTIVITIES FUND	5,164.93
MONEY MARKET ACCOUNT	8,228.00
BUILDING FUND SAVINGS	.00
BUILDING FUND CHECKING	.00

Donations in excess of \$1,000
Friends of the Mattituck-Laurel Library \$7,000 for Children's Summer Reading
Emilia Kabakov & Viola Kanevsky \$1,500
June payroll has four weeks.
(Peter, Randi; unanimous (4-0))

VI. Director's Report

The Director's report was presented in written format. The Board reviewed the director's report with interest. The Director's Report was approved.

(Colleen, Peter; unanimous (4-0))

Shauna shared that the Library has been busy. Shauna attended the ALA Conference. There were four days of programming, and 18,000 library people were in attendance. Everyone was charged up; it was supportive and emotional. The former Librarian of Congress, Dr. Carla Hayden, was interviewed by Kwame Alexander. Other highlights were talks by Brene Brown and Gretchen Whitmer. Shauna also shared the suggestion from Deborah at Dime Bank that the Board consider investing money in the money market account in a CD with a better interest rate. The investment would be compliant with the investment policy. Everyone present agreed that this decision should be discussed with a full board present. Shauna will copy the information into next month's board packet. Shauna said the library was at the Mattituck Street Fair with the SCLS SLED (Suffolk Libraries Empowering Discovery) last Saturday. The Library will be at Veteran's Park this Friday from 11am -2pm with the SLED. Sixty-three patrons have signed up for the Adult Summer Reading program. Participants receive a raffle ticket for every book read. Shauna mentioned that on July 5th there was a dumping incident at the Library. The police officer that reviewed the dumping, returned the garbage to the address found on a paper in the garbage and the officer was sympathetic. Shauna met with a regrouping of our staff committees, Safety, EDI, and Sustainable Library Initiative.

VII. President's Remarks

Jim read the statement which appeared in the June 26th edition of The Suffolk Times.

VIII. Committee Reports

A. Building & Grounds Committee met last week to debrief post vote and discussed how to move forward. The committee will be meeting with the architect sometime in August.

IX. Old Business

none

X. New Business

A. Emergency Closings Policy
(Randi, Colleen; unanimous (4-0))

XI. Period of Public Expression

Public comment was given.

XII. Adjournment

Motion to adjourn at 6:31PM
(Colleen, Randi; unanimous (4-0))

Dates of Future Board Meetings

Monday, August 11, 2025
Monday, September 8, 2025
Monday, October 20, 2025

Respectfully submitted,
Jim Underwood
President