

**MATTITUCK-LAUREL LIBRARY
BOARD OF TRUSTEES MONTHLY MEETING
AGENDA**

MEETING DATE: Monday September 11, 2023

MEETING TIME: 6:00 PM

- I. Approval of the Agenda**
- II. Review and Approval of the Minutes of August 14, 2023 Regular Board Meeting**
- III. Period of Public Expression**
- IV. Approval of Amended Treasure's Report from August 14, 2023**
- V. Approval of Treasurer's Report**
- VI. Approval of Personnel Report**
- VII. Director's Report**
- VIII. President's Remarks**
- IX. Committee Reports**
 - A. Personnel / Policy
- X. Old Business**
- XI. New Business**
 - A. NYLA Conference Attendance Approval
 - B. Annual Audit
 - C. TIAA Plan Docs
- XII. Adjournment**

Next Meeting – October 16, 2023

Directors Report August 2023

Building and Grounds

Kolb was onsite Thursday August 3rd for our scheduled yearly service call.

The shade sail has been installed and will remain in place for another couple of weeks before it is removed and stored for the winter.

I've been in touch with Trimbles to provide an estimate to move the plantings in the area out front where the new sign is located and have something lower growing planted.

I recently noticed that there are some places in the back of the parking lot that seem to be "sinking", I've contacted Owen Brothers since they contracted the work to see if we are covered under warranty and if they can point us in a direction to have it repaired. Jeff Owen will be here next week to take a look.

Programs and Services

We held a blood drive on August 17th, 67 pints of blood were collected and it was a big success. Thank you to Sara and Ann for scheduling/coordinating this event. The next blood drive will be in the spring.

Swag has arrived, we have pens, totes, lunch bags, beach balls and mugs. Jim had suggested bumper stickers / car magnets and another staff member suggested lanyards. These are two great suggestions that we will look to purchase at the end of the year or early next year.

The movie has been postponed for this year, I'm going to table it for now and schedule it for next year since we've got a lot of community / family events for the fall already.

Bev offered a very successful Book, Dinner and Movie program on August 24th, she had 28 folks in attendance, great food, discussion and the film were enjoyed by all.

Demco will be sun setting BrainHQ in August 2024, which will be a database that we are no longer able to offer. There is low usage so I'm not going to look for an alternative at this point.

A very, very large thank you to the entire library staff for a successful and busy summer! From the wonderful programs offered by all three departments to the summer reading program and the circulation staff who keep our patrons smiling with their excellent customer service. Our Library is such a wonderful place and it is greatly enhanced by the staff, our Friends of the Library and the Board. Thank you to everyone for such a great summer.

Upcoming programs and events to note:

The Library's 120th Celebration – Saturday September 16th 2pm (rain date: Sunday September 17th 2pm). The celebration will be held in the greenspace with music and entertainment from the New York Exceptions: Doo Wop from the 50s, 60s & 70s. Light refreshments will be served and there will be some giveaways.

Friends of the Library

The next Friends meeting is Tuesday September 19th at 9:30am. The Friends will be running a monthly raffle – tickets are available to purchase at the circulation desk, they are \$1 / ticket or 6 tickets for \$5.

Administrative

There was a full staff meeting on Tuesday August 15th, the new staff handbook was discussed as well as summer wrap up, departmental check in's and planning for fall.

All employee employment classifications have been updated to reflect the newly approved staff handbook. EE's were notified via email of classification updates and PTO calculations with the new system and were encouraged to meet with me if there were any questions about anything.

The operations manual was reviewed by the attorney, all comments were shared with the committee and are now reflected in the document. The personnel / policy committee met on Wednesday August 30th to discuss these changes. The manual is now being reviewed by the CPA to make sure financial controls and policies fall within their recommendations.

Unfortunately, as many of you already know, there was a fatal accident in front of the Library on Tuesday August 22nd. I've reached out to NYS DOT to see if we can have a sign placed in the middle of the crosswalk to remind motorists to pay attention, slow down and stop for those in the crosswalk in front of the Library.

Our September newsletter is delayed but it will contain the community survey. The response window for the survey will be open until December 1st.

Melissa realized that Mark (CPA) did not catch that the TIAA retirement annuity amount was actually already being calculated in the payroll reports – therefore the Treasurers Report for July was overstated and is attached for review and correction.

On August 30th I attended a meeting at Riverhead Library with the Directors in our zone and Kevin from SCLS to discuss Overdrive usage, cost increase and billing model. In short, Overdrive usage is up across the county, costs are rising and the current billing model is not sustainable. All the libraries in Suffolk County are going to have to make local decisions when it comes to collection development and will need to come together and make collective decisions so that Overdrive remains cost effective for our libraries. I plan on discussing this with department heads at the next meeting (9/12) and how we should be using Overdrive as a tool in our collection development decisions.

Financial statements and 990 are included in this month's packets as the CPA's are wrapping up the annual audit – I should have their comments by Monday's meeting.

Patron correspondence attached – kudos to Marissa for going above and beyond for this patron!

Attached are plan documents for the retirement annuity plan – TIAA had us update our plan docs and aspects of our plan so we would be in compliance with the federal government. The related updates included having to adopt an amendment to offer a Roth IRA option if we have the 50+ catch up option (which we do).

Reminder: the budget vote & trustee election is Tuesday September 19th 9am-7pm.

Meetings Attended

August 15 – Full staff meeting

August 30 – Committee: policy / personnel

August 31 – Meeting with Kevin Verbesev @ RIVR regarding Overdrive

Respectfully submitted by: Shauna Scholl, Director

NYLA 2023 Conference

November 1st – November 4th, Saratoga Springs, NY

This year's theme is Revive, Refresh, Rekindle

Conference Registration: \$330 (paid)

Lodging: \$172 x 3 nights = \$516 (to be reimbursed upon approval, end of conference)

Mileage: 528 miles (round trip), \$345.84 (to be reimbursed upon approval, end of conference)

Conference Hotel Location



Headquarters Hotel: **The Saratoga Hilton**, 534 Broadway, Saratoga Springs, NY, 12866

The Saratoga Hilton Rates

- Regular Room: \$172
- Junior Suite/One King Bed: \$202
- Luxury Suite/One King Bed: \$302
- [Click here to book using our Special Rate!](#)

28 Aug 23 (Mon.) 1703

Mattituck - Laurel

~~Teen~~ Librarian

Marissa was extremely helpful and patient with my requests for a grab and go, arts and crafts, activity and also a special unicorn made by the 3D printer.

Ms. Timm is a major asset to the Mattituck - Laurel Library and because of her, Emilia, my 6 ³/₄ years young daughter will be even more encouraged to read and use her Unicorn bookmark. Thank You

Raymond Lee Cheshire, Jr.
 (631) 764-3763
 Mattituck Motel
 (Kerry and Melinda
 and Haydée)

Thank you for the
 most amazing library on
 the North Fork !!

Mattituck-Laurel Library
Adult Services Board Report - August 2023

Prepared by Sara Colichio, Head of Adult and Information Services

Summary - Overall it was a successful summer for programming and services. We continue to move forward planning into the fall and winter. We look forward to welcoming a new social work intern and have several projects in mind that we would like to collaborate on

Meetings - I attended the following meetings during the month of August:

Date	Meeting
8/7/23	Meeting with Marissa
8/8/23	East End Programmer's Meeting
8/8/23	Reference Department Meeting
8/9/23	Meeting with Leah Topek-Walker re: Social Work Intern
8/15/23	Full Staff Meeting
8/24/23	Website Training

Programming - The following adult programs were offered during the month of August:

Date	Program	Statistics	Program Platform/Notes
Mondays in August	Chair Strength and Stretch	24 each session	In person
Tuesdays in August	Tai Chi	18 each session	In person
Wednesdays in August	Yoga	6 each session plus 13 walk-ins	In person
Ongoing	One-on-one Tech Appointments	16	In person; offered by Chloe Janis
8/3/23	Aground! Shipwrecked on the Shores of Long Island	19	Zoom
8/7/23	Create Your Happy Map	9	In person
8/9/23	Mediterranean Cooking	30 (10 Mattituck)	In person; shared program with Cutchogue-New Suffolk Free Library and

			Southold Free Library; hosted by Cutchogue-New Suffolk Free Library
8/9/23	Book Discussion	6	In person; offered by Jerry Matovcik
8/11/23	Literary Cafe	8	In person; offered by Bev Wowak
8/10/23	Beach Signs	N/A	Canceled due to low enrollment
8/17/23	Blood Drive	67	Hugely successful blood drive!
8/17/23	Renewable Energy via Zoom	N/A	Canceled by presenter
8/18/23	Intro to AI	N/A	Canceled due to low enrollment
8/1/23, 8/8/23 and 8/15/23	Writing with John Brush	8 each session	In person
8/22/23	Author Talk with Elizabeth Castellano	12	In person; offered by Bev Wowak
8/24/23	Book, Dinner and Movie	28	In person; offered by Bev Wowak

*The above chart does not include shared Zoom programs hosted by other east end libraries that Mattituck-Laurel Library participates in and offers to our patrons.

Planning for Fall/Winter - Fall program planning is complete. The fall line-up includes, but is not limited to: Tuning Forks, Caribbean BBQ, The NY Exceptions in Concert (Doo-Wop), Medicare, Homemade Pasta Making, Wreath Making, Vision Boards and more. Winter program planning is ongoing..

Social Media/Marketing - Diana continues to make adult program flyers and I post them on our Facebook page and include information about all programs in our e-newsletter and print newsletter. I also post flyers around our building and advertise them using the library's sandwich board sign outside.

Adult Nonfiction and Audiobook Collection - I continue to order nonfiction for our adult collection as well as audiobooks on a monthly basis after reading book reviews in periodicals. I have begun a new collection development project and will be working with Ann and Linda to assist me as we further evaluate the books in our nonfiction collection. I have updated our

standing order list to reflect more test prep and career materials, travel resources and technology information. In addition, I am working on updating our reference materials section.

Newspapers and Electronic Resources - All newspaper subscriptions and e-resources are up to date at this time.

Adult Grab-and-Go Kits - For the month of August we gave out 20 adult summer-themed coloring books. For September we will be giving away embroidery kits.

Other -

- **Library of Things** - I continue to assist with developing and processing the Library of Things as needed.
- **Libraries Nourish** - We have surpassed the 10% threshold needed to become a Libraries Nourish Library. Training will be available for interested staff on an ongoing basis.

Libraries Nourish is a county-wide initiative to educate library staff about the many community resources and services available to each community. In order to become a "Libraries Nourish" Library, 10% of our staff must complete approximately 14 virtual (or live) trainings available through SCLS. These training sessions are done at each person's own pace.

- **Miscellaneous** - MahJongg and Bridge groups continue to meet each week. MahJongg meets on Mondays and Fridays; Bridge meets on Wednesdays.

Medicare Counseling continues to be available by appointment on the third Tuesday of each month.

We will be getting a new social work intern, Ella, who will be starting in September. She will be in the building on Mondays to assist patrons and work on special projects for the library.

We have moved some furniture around in the reference area to give Ann a new desk. She now has her own computer and workspace.

Mattituck-Laurel Library
Teen Services Board Report – August 2023

Prepared by Marissa Timm, Teen Services Librarian

Summary – Summer is winding down. I have been continually working on making sure everything is all set for the busy season. The summer is when I see the most teens coming to the library. So I try to make sure that all of the programs and events run smoothly as well as making sure teens are staying involved with the library through the teen space and community service. I also have been preparing for the fall season. As always I continue to learn and grow in this role and look forward to continuing to provide services for the teens in the community.

Meetings: Meetings during the month of August.

Date	Meeting
08/08	Reference Dept. Meeting
08/15	General Staff Meeting

Programming - The following teen programs were offered during the month of July:

Date	Program	Statistics	Program Platform/Notes
08/01	Pet Portraits for Teens	12	Teens earned community service for this program.
08/03	Snickerdoodle Cookies with Chef Rob	17	There were a lot of cancellations for this programs. Teens who attended did enjoy.
08/08	3D printed shark	10	This was a full program.
08/10	Water color resist painting	17	Teens enjoyed this program. It did have a waitlist.

Summer Reading- This year's summer reading program has been running smoothly. We have more teens than last year and these teens are also good readers. I let them complete the challenge as many times as they like and about a dozen of the teens have completed the challenge over five times this month.

Raffle ticket stats: Teens received 10 white tickets to choose amongst the gift cards, and 1 blue ticket for the grand prize, every time they completed the program.

In total we had 711 raffle tickets

Grand prize: 62 tickets were entered in this raffle

Amazon: 224 tickets were entered in this raffle

Target: 128 tickets were entered in this raffle

Starbucks: 127 tickets were entered in this raffle

Magic Fountain: 113 tickets were entered in this raffle

Ammirati's: 57 tickets were entered in this raffle

Teens Teach Basic Coding-In order to earn community service for their college applications, two local teens volunteered to do a 'teens teach' program. They wanted to teach tweens basic coding skills through the Scratch application. The lesson involved learning basic commands and then making their own mini games by using the commands. They did a great job. 3 tweens attended.

Social Media/Marketing- I have been sending out weekly email blasts letting patrons know about community service opportunities and upcoming programs. I have also been posting several times a week to both the Teen Department Instagram and the library Facebook. The Instagram page has consistently been gaining followers throughout the summer. I also continuously update the flyers in the teen space to reflect the upcoming programs and events.

Community Service –Grab and go community service kits are available at an ongoing basis. We also had two teens who came in weekly to volunteer at the library.

Cereal Box Drive and Domino Event-I worked with Joanne in Children's to get teens involved in the Cereal Box Drive, which has been taking place throughout the summer. Teens had been continuously donating cereal boxes this month. In total the library patrons donated 172 boxes. We also had 1 of our teens come in and volunteer to help set up/break down cereal boxes for the challenge.

Friends Annual Hotdog picnic-We had two teen volunteers help with this event.

Teen Space - This month's book display included some of our newer and less circulated books for Summer Reads. I do this in order to try and showcase some titles that may not be getting noticed as much by the teens. The guessing jar has also been updated. August's guessing jar had 21 participants. The DIY grab and go kits are placed in the Creation Station on an ongoing basis. Flyers are continually being updated, most recently adding information about the upcoming programs.

Print Newsletter—I submitted the print newsletter this month that had all of the teen programs, community service opportunities and events that are happening in the teen dept.

Teen Collection - Monthly book orders continue after reviewing School Library Journal, Publisher's Weekly and Kirkus.I also continue to take books off new. I am continuing to change the book shelf displays to showcase books in the collection that have circulated less than 3 times or less in the last 3 years. I got these numbers from running statistical reports.

Date: September 1, 2023

To: Shauna Scholl

From: Karen Letteriello
Youth and Parenting Services

Subject: August 2023 Wrap-up

Our Numbers are as follows:

In Person programs: 685
Reference questions and book pulls 195

General Information

The room continues to be busy even having wrapped up summer reading. Our large space enables us to have centers around the room with different activities. This is helpful as this year we notice people come in and stay for a while. The library is not just about books anymore. We are a location with a safe environment where children can meet other children and play. Just recently a Dad came here and shared a story. His wife needed a break so Dad was watching the kids. Trying to figure out what to do, she told him to go to the library. He wondered why the library but once here he knew the answer. They stayed for a couple of hours. He could not believe what the library of today has to offer. These are the defining moments. When the expected becomes a pleasant unexpected.

There has been a steady stream of traffic through the rooms as patrons across Suffolk County took part in the summer tour. It was great to have the staff hear how comfortable and friendly the space is not to mention everything there is to do.

Every August we spotlight the circulating preschool and kindergarten backpacks. These school specific backpacks are always welcomed with enthusiasm. Each contain 6 books appropriate for the age specific school.

The scavenger hunt continues to be very popular. This month we had 84 patrons search.

The August STEAM table had everyone, caregivers as well, enjoying Mr. Potato head. We also brought back the light table and hours of fun are had there. We are glad to have the space where we can provide various learning opportunities to those who make a day at the library. Combining these activities with the green space has made us very popular. This year we have seen a significant increase in Nannies. Often, they spend the day here. All are grateful as there is so much to do.

Fall programming sign up began on Monday, August 28th. Patrons are very comfortable with the online sign up.

Meetings:

August 15th Shauna held a full staff meeting. All staff from this department were present.

August 24th Karen attended the Bearport Publishing Webinar sponsored by School Library Journal. This webinar showcased non-fiction.

August 22nd Karen attended the Booklist webinar. The focus was picture books.

Summer Reading Club Information

This summer we used the NYS READSqured online reading program again. As we have in the past, we offered both a preschool reading program and an elementary reading program. Our sign up numbers were a bit lower than last year. The number of younger children increased and the number of older readers decreased. This is expected as we are aware of the low class size numbers we get from the school. We reached a total sign up of 191 readers.

The youth and parenting children's department offered 72 summer programs. We also offered a July and August scavenger hunt and a July and August Kindness Bingo. Also available were toys for passive play in the green space various activities at the coloring table, STEM table and game table. We were very active all summer.

The final report numbers were sent to Youth Services at SCLS for inclusion into the New York State Report.

Summer Reading Club numbers are as follows:

Number of Children who signed up:

Birth - PreK:	50
K-6 th grade:	141
Total	191

Total number of books read by Birth-PreK club: 1869

Total number of minutes spent reading by K-6th club: 116,700

OVERALL

August 9th was our end of summer picnic sponsored by the Friends of the Library. This year we hired National Circus Project. The enthusiasm continued as patrons made their way to the green space and enjoyed Hot Dogs, chips, carrots, water and ice cream. Patrons really enjoyed the SLED in the parking lot again this year.

We want to thank Ali from Magic Fountain for sponsoring our weekly summer guessing jar. He provided 12 gift cards. Thank you also to the Friends of the Library for their continued support and dedication to the summer reading programs. A huge thank you to Shauna, the library staff and especially staff of the children's department who worked so hard all summer to help everything run so smoothly.

COVATI & JANHSEN, CPAS, P.C.
12 WALNUT STREET
PORT JEFFERSON, NY 11777
(631) 928-6300
admin@covatiandjanhsen.com

September 7, 2023

MATTITUCK-LAUREL LIBRARY
P.O. BOX 1437
MATTITUCK, NY 11952-0991

Dear MATTITUCK-LAUREL LIBRARY,

Enclosed is the 2022 U.S. Form 990, Return of Organization Exempt from Income Tax, for MATTITUCK-LAUREL LIBRARY for the tax year ending December 31, 2022.

Your 2022 U.S. Form 990, Return of Organization Exempt from Income Tax, return will be electronically filed.

We very much appreciate the opportunity to serve you. If you have any questions regarding this return, please do not hesitate to call.

Sincerely,

MATTHEW COVATI

Return of Organization Exempt From Income Tax

Department of the Treasury
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Go to www.irs.gov/Form990 for instructions and the latest information.

A For the **2022** calendar year, or tax year beginning **2022**, and ending **2020**

B Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization **MATTITUCK-LAUREL LIBRARY**
 Doing business as _____
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite
P.O. BOX 1437
 City or town, state or province, country, and ZIP or foreign postal code
MATTITUCK, NY 11952-0991

D Employer identification number
11-1677136

E Telephone number
(631) 298-4134

G Gross receipts **\$1,627,025.**

F Name and address of principal officer:
SHAUNA SCHOLL, MAIN ROAD, MATTITUCK, NY 11952-0991

H(a) Is this a group return for subordinates? Yes No
H(b) Are all subordinates included? Yes No
 If "No," attach a list. See instructions.
H(c) Group exemption number _____

I Tax-exempt status: 501(c)(3) 501(c) () (insert no.) 4947(a)(1) or 527

J Website: **N/A**

K Form of organization: Corporation Trust Association Other

L Year of formation: **1910**

M State of legal domicile: **NY**

Part I Summary

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: MATTITUCK-LAUREL LIBRARY IS THE CENTER FOR INFORMATION, CULTURE, EDUCATIONAL ENRICHMENT AND RECREATION FOR THE COMMUNITIES OF MATTITUCK AND LAUREL	
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.	
	3	Number of voting members of the governing body (Part VI, line 1a)	3 7
	4	Number of independent voting members of the governing body (Part VI, line 1b)	4 7
	5	Total number of individuals employed in calendar year 2022 (Part V, line 2a)	5 27
	6	Total number of volunteers (estimate if necessary)	6 0
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a 0.
7b	Net unrelated business taxable income from Form 990-T, Part I, line 11	7b 0.	
Revenue	8	Contributions and grants (Part VIII, line 1h)	Prior Year: 233,018. Current Year: 69,709.
	9	Program service revenue (Part VIII, line 2g)	1,531,283. 1,557,062.
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	279. -6,334.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	
	12	Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	1,764,580. 1,620,437.
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	
	14	Benefits paid to or for members (Part IX, column (A), line 4)	
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	847,614. 935,113.
	16a	Professional fundraising fees (Part IX, column (A), line 11e)	
	b	Total fundraising expenses (Part IX, column (D), line 25)	0.
	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	466,004. 551,914.
18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	1,313,618. 1,487,027.	
19	Revenue less expenses. Subtract line 18 from line 12	450,962. 133,410.	
Net Assets or Fund Balances	20	Total assets (Part X, line 16)	Beginning of Current Year: 3,089,086. End of Year: 2,993,366.
	21	Total liabilities (Part X, line 26)	538,679. 309,549.
	22	Net assets or fund balances. Subtract line 21 from line 20	2,550,407. 2,683,817.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer: **SHAUNA SCHOLL, EXECUTIVE DIRECTOR** Date: _____
 Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name MATTHEW COVATI	Preparer's signature MATTHEW COVATI	Date 09/07/2023	Check <input type="checkbox"/> if self-employed	PTIN P00345558
Firm's name COVATI & JANHSEN, CPAS, P.C.	Firm's EIN 11-3461263	Firm's address 12 WALNUT STREET, PORT JEFFERSON, NY 11777		
Phone no. (631) 928-6300				

May the IRS discuss this return with the preparer shown above? See instructions Yes No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

MATTITUCK-LAUREL LIBRARY IS THE CENTER FOR INFORMATION, CULTURE,
EDUCATIONAL ENRICHMENT AND RECREATION FOR THE COMMUNITIES OF MATTITUCK
AND LAUREL

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 1,321,439. including grants of \$ 0.) (Revenue \$ 1,627,025.)

PROVIDE LIBRARY SERVICES

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe on Schedule O.)
(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses 1,321,439.

Part IV Checklist of Required Schedules

Table with 3 columns: Question Number, Question Text, and Yes/No checkboxes. Rows include questions 1 through 21 regarding organizational requirements and reporting.

Part IV Checklist of Required Schedules (continued)

Table with 3 columns: Question, Yes, No. Rows 22-38 covering various organizational requirements and reporting obligations.

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V []

Table with 3 columns: Question, Yes, No. Rows 1a-1c regarding Form 1096, W-2G forms, and backup withholding rules.

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)		Yes	No		
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a	27		
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b		X	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a			X
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O	3b			
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a			X
b	If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).				
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a			X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b			X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c			
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a			X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b			
7	Organizations that may receive deductible contributions under section 170(c).				
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a			X
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b			
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c			X
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e			X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f			X
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g			
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h			
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8			
9	Sponsoring organizations maintaining donor advised funds.				
a	Did the sponsoring organization make any taxable distributions under section 4966?	9a			
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b			
10	Section 501(c)(7) organizations. Enter:				
a	Initiation fees and capital contributions included on Part VIII, line 12	10a			
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b			
11	Section 501(c)(12) organizations. Enter:				
a	Gross income from members or shareholders	11a			
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b			
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a			
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b			
13	Section 501(c)(29) qualified nonprofit health insurance issuers.				
a	Is the organization licensed to issue qualified health plans in more than one state? Note: See the instructions for additional information the organization must report on Schedule O.	13a			
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b			
c	Enter the amount of reserves on hand	13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a			X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O	14b			
15	Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see the instructions and file Form 4720, Schedule N.	15			
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	16			
17	Section 501(c)(21) organizations. Did the trust, or any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952, or 4953? If "Yes," complete Form 6069.	17			

Part VI Governance, Management, and Disclosure. For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.		
1b	Enter the number of voting members included on line 1a, above, who are independent		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
7b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a	The governing body?	X	
b	Each committee with authority to act on behalf of the governing body?	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?		X
10b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
11b	Describe on Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
12b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
12c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe on Schedule O how this was done		X
13	Did the organization have a written whistleblower policy?		X
14	Did the organization have a written document retention and destruction policy?	X	
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
15a	The organization's CEO, Executive Director, or top management official		X
15b	Other officers or key employees of the organization		X
	If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.		
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
16b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

- 17** List the states with which a copy of this Form 990 is required to be filed NY
- 18** Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain on Schedule O)
- 19** Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, address, and telephone number of the person who possesses the organization's books and records.
 SHAUNA SCHOLL, 13900 MAIN ROAD, MATTITUCK, NY 11952-0091 (631) 298-4134

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See the instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) SHAUNA SCHOLL DIRECTOR	40.00	X						82,121.	0.	0.
(2) COLLEEN GRATTAN-ARNOFF TRUSTEE	2.00	X						0.	0.	0.
(3) NICK TIMPONE VICE PRESIDENT	2.00	X		X				0.	0.	0.
(4) PETER KREN TRUSTEE	2.00	X						0.	0.	0.
(5) KATIE O'ROURKE SECRETARY	2.00	X		X				0.	0.	0.
(6) JIM UNDERWOOD PRESIDENT	2.00	X		X				0.	0.	0.
(7) KARENANN VOLINSKI TREASURER	2.00	X		X				0.	0.	0.
(8) MARY SANCHEZ TRUSTEE	2.00	X						0.	0.	0.
(9) JEFFREY WALDEN FORMER DIRECTOR	0.00					X		100,068.	0.	0.
(10)										
(11)										
(12)										
(13)										
(14)										

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(15)										
(16)										
(17)										
(18)										
(19)										
(20)										
(21)										
(22)										
(23)										
(24)										
(25)										
1b Subtotal							182,189.	0.	0.	
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)							182,189.	0.	0.	

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization 1

	Yes	No
3 Did the organization list any former officer , director, trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>	X	
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514		
Contributions, Gifts, Grants, and Other Similar Amounts	1a	Federated campaigns						
	1b	Membership dues						
	1c	Fundraising events						
	1d	Related organizations						
	1e	Government grants (contributions)	22,424.					
	1f	All other contributions, gifts, grants, and similar amounts not included above	47,285.					
	1g	Noncash contributions included in lines 1a-1f	\$					
	1h	Total. Add lines 1a-1f		69,709.				
Program Service Revenue			Business Code					
	2a	LIBRARY CHARGES	900099	6,938.	6,938.	0.	0.	
	b	TAX REVENUE	900099	1,550,124.	1,550,124.	0.	0.	
	c							
	d							
	e							
	2g	Total. Add lines 2a-2f		1,557,062.				
Other Revenue	3	Investment income (including dividends, interest, and other similar amounts)		254.	254.	0.	0.	
	4	Income from investment of tax-exempt bond proceeds						
	5	Royalties						
	6a	Gross rents	(i) Real					
			(ii) Personal					
	6b	Less: rental expenses						
	6c	Rental income or (loss)						
	6d	Net rental income or (loss)						
	7a	Gross amount from sales of assets other than inventory	(i) Securities					
			(ii) Other			0.		
	7b	Less: cost or other basis and sales expenses		6,588.				
	7c	Gain or (loss)		-6,588.				
	7d	Net gain or (loss)		-6,588.	-6,588.	0.	0.	
8a	Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 18	8a						
8b	Less: direct expenses	8b						
8c	Net income or (loss) from fundraising events							
9a	Gross income from gaming activities. See Part IV, line 19	9a						
9b	Less: direct expenses	9b						
9c	Net income or (loss) from gaming activities							
10a	Gross sales of inventory, less returns and allowances	10a						
10b	Less: cost of goods sold	10b						
10c	Net income or (loss) from sales of inventory							
Miscellaneous Revenue			Business Code					
	11a							
	b							
	c							
	d	All other revenue						
11e	Total. Add lines 11a-11d							
12	Total revenue. See instructions		1,620,437.	1,550,728.	0.	0.		

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.

Table with 5 columns: (A) Total expenses, (B) Program service expenses, (C) Management and general expenses, (D) Fundraising expenses. Rows include categories like Grants, Salaries, Pension, Advertising, and Total functional expenses.

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A)		(B)	
		Beginning of year		End of year	
Assets	1	Cash—non-interest-bearing	606,656.	1	390,817.
	2	Savings and temporary cash investments	398,511.	2	510,515.
	3	Pledges and grants receivable, net		3	22,424.
	4	Accounts receivable, net		4	
	5	Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7	Notes and loans receivable, net		7	
	8	Inventories for sale or use		8	
	9	Prepaid expenses and deferred charges		9	
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 5,504,580.		
	b	Less: accumulated depreciation	10b 3,434,970.	2,083,919.	10c 2,069,610.
	11	Investments—publicly traded securities		11	
	12	Investments—other securities. See Part IV, line 11		12	
	13	Investments—program-related. See Part IV, line 11		13	
	14	Intangible assets		14	
	15	Other assets. See Part IV, line 11		15	
16	Total assets. Add lines 1 through 15 (must equal line 33)	3,089,086.	16	2,993,366.	
Liabilities	17	Accounts payable and accrued expenses	6,015.	17	1,999.
	18	Grants payable		18	
	19	Deferred revenue		19	
	20	Tax-exempt bond liabilities		20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22	Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23	Secured mortgages and notes payable to unrelated third parties	532,664.	23	307,550.
	24	Unsecured notes and loans payable to unrelated third parties		24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17–24). Complete Part X of Schedule D		25	
	26	Total liabilities. Add lines 17 through 25	538,679.	26	309,549.
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.				
	27	Net assets without donor restrictions	2,550,407.	27	2,683,817.
	28	Net assets with donor restrictions		28	
	Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.				
	29	Capital stock or trust principal, or current funds		29	
	30	Paid-in or capital surplus, or land, building, or equipment fund		30	
	31	Retained earnings, endowment, accumulated income, or other funds		31	
32	Total net assets or fund balances	2,550,407.	32	2,683,817.	
33	Total liabilities and net assets/fund balances	3,089,086.	33	2,993,366.	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	1,620,437.
2	Total expenses (must equal Part IX, column (A), line 25)	2	1,487,027.
3	Revenue less expenses. Subtract line 2 from line 1	3	133,410.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	2,550,407.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	2,683,817.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

	Yes	No
1 Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
b Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	X	
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F?		X
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits.	X	

SCHEDULE A (Form 990)

Department of the Treasury Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information.

Open to Public Inspection

Name of the organization: MATTITUCK-LAUREL LIBRARY; Employer identification number: 11-1677136

Part I Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
2 A school described in section 170(b)(1)(A)(ii).
3 A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
4 A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii).
5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv).
6 A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi).
8 A community trust described in section 170(b)(1)(A)(vii).
9 An agricultural research organization described in section 170(b)(1)(A)(ix) operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture.
10 An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income.
11 An organization organized and operated exclusively to test for public safety.
12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
a Type I. A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization.
b Type II. A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s).
c Type III functionally integrated. A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions).
d Type III non-functionally integrated. A supporting organization operated in connection with its supported organization(s) that is not functionally integrated.
e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
f Enter the number of supported organizations
g Provide the following information about the supported organization(s).

Table with 6 columns: (i) Name of supported organization, (ii) EIN, (iii) Type of organization, (iv) Is the organization listed in your governing document?, (v) Amount of monetary support, (vi) Amount of other support. Rows (A) through (E) and Total.

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Table with 7 columns: (a) 2018, (b) 2019, (c) 2020, (d) 2021, (e) 2022, (f) Total. Rows include: 1 Gifts, grants, contributions, and membership fees received; 2 Tax revenues levied for the organization's benefit; 3 The value of services or facilities furnished by a governmental unit; 4 Total. Add lines 1 through 3; 5 The portion of total contributions by each person; 6 Public support. Subtract line 5 from line 4.

Section B. Total Support

Table with 7 columns: (a) 2018, (b) 2019, (c) 2020, (d) 2021, (e) 2022, (f) Total. Rows include: 7 Amounts from line 4; 8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources; 9 Net income from unrelated business activities; 10 Other income; 11 Total support. Add lines 7 through 10; 12 Gross receipts from related activities, etc. (see instructions); 13 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here.

Section C. Computation of Public Support Percentage

Table with 3 columns: Line number, Description, and Percentage. Rows include: 14 Public support percentage for 2022 (line 6, column (f), divided by line 11, column (f)) - 99.98%; 15 Public support percentage from 2021 Schedule A, Part II, line 14 - 99.98%; 16a 33 1/3% support test - 2022. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization - [X]; 16b 33 1/3% support test - 2021. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization - []; 17a 10%-facts-and-circumstances test - 2022. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization - []; 17b 10%-facts-and-circumstances test - 2021. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization - []; 18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions - [].

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Table with 7 columns: (a) 2018, (b) 2019, (c) 2020, (d) 2021, (e) 2022, (f) Total. Rows include: 1 Gifts, grants, contributions, and membership fees received; 2 Gross receipts from admissions, merchandise sold or services performed; 3 Gross receipts from activities that are not an unrelated trade or business; 4 Tax revenues levied for the organization's benefit; 5 The value of services or facilities furnished by a governmental unit; 6 Total. Add lines 1 through 5; 7a Amounts included on lines 1, 2, and 3 received from disqualified persons; 7b Amounts included on lines 2 and 3 received from other than disqualified persons; 8 Public support. (Subtract line 7c from line 6.)

Section B. Total Support

Table with 7 columns: (a) 2018, (b) 2019, (c) 2020, (d) 2021, (e) 2022, (f) Total. Rows include: 9 Amounts from line 6; 10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources; 10b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975; 11 Net income from unrelated business activities not included on line 10b; 12 Other income. Do not include gain or loss from the sale of capital assets; 13 Total support. (Add lines 9, 10c, 11, and 12.)

14 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here

Section C. Computation of Public Support Percentage

Table with 3 columns: Description, Value, Percentage. Row 15: Public support percentage for 2022 (line 8, column (f), divided by line 13, column (f)) - 15 - %; Row 16: Public support percentage from 2021 Schedule A, Part III, line 15 - 16 - %

Section D. Computation of Investment Income Percentage

Table with 3 columns: Description, Value, Percentage. Row 17: Investment income percentage for 2022 (line 10c, column (f), divided by line 13, column (f)) - 17 - %; Row 18: Investment income percentage from 2021 Schedule A, Part III, line 17 - 18 - %

19a 33 1/3% support tests—2022. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

b 33 1/3% support tests—2021. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supporting Organizations

(Complete only if you checked a box on line 12 of Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

		Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer lines 3b and 3c below.		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).		
b	Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c	Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in Part VI .		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990).		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? If "Yes," complete Part I of Schedule L (Form 990).		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI .		
b	Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI .		
c	Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in Part VI .		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer line 10b below.		
b	Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?		
11a		
b A family member of a person described on line 11a above?		
11b		
c A 35% controlled entity of a person described on line 11a or 11b above? If "Yes" to line 11a, 11b, or 11c, provide detail in Part VI .		
11c		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.		
1		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.		
2		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).		
1		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
1		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).		
2		
3 By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.		
3		

Section E. Type III Functionally Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a governmental entity (see instructions).		
2 Activities Test. Answer lines 2a and 2b below.		
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.	Yes	No
2a		
b Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.		
2b		
3 Parent of Supported Organizations. Answer lines 3a and 3b below.		
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? If "Yes" or "No," provide details in Part VI .		
3a		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.		
3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in Part VI*). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A—Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	
Section B—Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (<i>explain in detail in Part VI</i>):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	
Section C—Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1	
2	Enter 0.85 of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D—Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	1
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	3
4	Amounts paid to acquire exempt-use assets	4
5	Qualified set-aside amounts (prior IRS approval required—provide details in Part VI)	5
6	Other distributions (describe in Part VI). See instructions.	6
7	Total annual distributions. Add lines 1 through 6.	7
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	8
9	Distributable amount for 2022 from Section C, line 6	9
10	Line 8 amount divided by line 9 amount	10

Section E—Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2022	(iii) Distributable Amount for 2022
1	Distributable amount for 2022 from Section C, line 6		
2	Underdistributions, if any, for years prior to 2022 (reasonable cause required—explain in Part VI). See instructions.		
3	Excess distributions carryover, if any, to 2022		
a	From 2017		
b	From 2018		
c	From 2019		
d	From 2020		
e	From 2021		
f	Total of lines 3a through 3e		
g	Applied to underdistributions of prior years		
h	Applied to 2022 distributable amount		
i	Carryover from 2017 not applied (see instructions)		
j	Remainder. Subtract lines 3g, 3h, and 3i from line 3f.		
4	Distributions for 2022 from Section D, line 7: \$		
a	Applied to underdistributions of prior years		
b	Applied to 2022 distributable amount		
c	Remainder. Subtract lines 4a and 4b from line 4.		
5	Remaining underdistributions for years prior to 2022, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.		
6	Remaining underdistributions for 2022. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.		
7	Excess distributions carryover to 2023. Add lines 3j and 4c.		
8	Breakdown of line 7:		
a	Excess from 2018		
b	Excess from 2019		
c	Excess from 2020		
d	Excess from 2021		
e	Excess from 2022		

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

Area with horizontal dashed lines for supplemental information.

CLIENT COPY

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

Attach to Form 990 or Form 990-PF.
Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022

Name of the organization
MATTITUCK-LAUREL LIBRARY

Employer identification number
11-1677136

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ 501(c)(3) (enter number) organization

4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

527 political organization

Form 990-PF 501(c)(3) exempt private foundation

4947(a)(1) nonexempt charitable trust treated as a private foundation

501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000; or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year \$ _____

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990).

Name of organization MATTITUCK-LAUREL LIBRARY	Employer identification number 11-1677136
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Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	FRIENDS OF THE MATTITUCK-LAUREL LIBRARY P.O. BOX 1437 MATTITUCK NY 11952	\$ 10,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization MATTITUCK-LAUREL LIBRARY	Employer identification number 11-1677136
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Part II Noncash Property (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
-----	----- ----- -----	\$-----	-----
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
-----	----- ----- -----	\$-----	-----
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
-----	----- ----- -----	\$-----	-----
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
-----	----- ----- -----	\$-----	-----
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
-----	----- ----- -----	\$-----	-----
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
-----	----- ----- -----	\$-----	-----

Name of organization MATTITUCK-LAUREL LIBRARY	Employer identification number 11-1677136
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Part III Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of \$1,000 or less for the year. (Enter this information once. See instructions.) \$ _____
 Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
-----	----- ----- -----	----- ----- -----	----- ----- -----

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee
----- ----- -----	----- ----- -----

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
-----	----- ----- -----	----- ----- -----	----- ----- -----

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee
----- ----- -----	----- ----- -----

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
-----	----- ----- -----	----- ----- -----	----- ----- -----

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee
----- ----- -----	----- ----- -----

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
-----	----- ----- -----	----- ----- -----	----- ----- -----

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee
----- ----- -----	----- ----- -----

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

Complete if the organization answered "Yes" on Form 990,
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public
Inspection

Name of the organization: MATTITUCK-LAUREL LIBRARY
Employer identification number: 11-1677136

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.
Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

Table with 2 columns: (a) Donor advised funds, (b) Funds and other accounts. Rows include: 1 Total number at end of year, 2 Aggregate value of contributions to (during year), 3 Aggregate value of grants from (during year), 4 Aggregate value at end of year, 5 Did the organization inform all donors... Yes No, 6 Did the organization inform all grantees... Yes No.

Part II Conservation Easements.
Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).
2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.
3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year
4 Number of states where property subject to conservation easement is located
5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?
6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year
7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year
8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?
9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.
Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.
b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:
(i) Revenue included on Form 990, Part VIII, line 1 \$
(ii) Assets included in Form 990, Part X \$
2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:
a Revenue included on Form 990, Part VIII, line 1 \$
b Assets included in Form 990, Part X \$

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):

- a Public exhibition, b Scholarly research, c Preservation for future generations, d Loan or exchange program, e Other

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

Table with 2 columns: Description (1c-1f) and Amount

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

Table with 6 columns: (a) Current year, (b) Prior year, (c) Two years back, (d) Three years back, (e) Four years back. Rows 1a-1g.

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment %
b Permanent endowment %
c Term endowment %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i) Unrelated organizations
(ii) Related organizations

Table with 2 columns: Yes, No. Rows 3a(i), 3a(ii), 3b.

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Table with 5 columns: Description of property, (a) Cost or other basis (investment), (b) Cost or other basis (other), (c) Accumulated depreciation, (d) Book value. Rows 1a-1e.

Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)

Part VII Investments—Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other _____		
(A) _____		
(B) _____		
(C) _____		
(D) _____		
(E) _____		
(F) _____		
(G) _____		
(H) _____		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.)		

Part VIII Investments—Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) _____		
(2) _____		
(3) _____		
(4) _____		
(5) _____		
(6) _____		
(7) _____		
(8) _____		
(9) _____		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.)		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1) _____	
(2) _____	
(3) _____	
(4) _____	
(5) _____	
(6) _____	
(7) _____	
(8) _____	
(9) _____	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.)	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) _____	
(3) _____	
(4) _____	
(5) _____	
(6) _____	
(7) _____	
(8) _____	
(9) _____	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.)	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII .

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	1,620,437.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
a	Net unrealized gains (losses) on investments	2a		
b	Donated services and use of facilities	2b		
c	Recoveries of prior year grants	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d		2e	
3	Subtract line 2e from line 1		3	1,620,437.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b		4c	
5	Total revenue. Add lines 3 and 4c . (This must equal Form 990, Part I, line 12.)		5	1,620,437.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	1,487,027.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
a	Donated services and use of facilities	2a		
b	Prior year adjustments	2b		
c	Other losses	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d		2e	
3	Subtract line 2e from line 1		3	1,487,027.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b		4c	
5	Total expenses. Add lines 3 and 4c . (This must equal Form 990, Part I, line 18.)		5	1,487,027.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

Part XIII Supplemental Information *(continued)*

CLIENT COPY

Department of the Treasury
 Internal Revenue Service

Name of the organization

MATTITUCK-LAUREL LIBRARY

Compensation Information

For certain Officers, Directors, Trustees, Key Employees, and Highest
 Compensated Employees
 Complete if the organization answered "Yes" on Form 990, Part IV, line 23.
 Attach to Form 990.
 Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

**Open to Public
 Inspection**

Employer identification number

11-1677136

Part I Questions Regarding Compensation

1a Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.

- | | |
|--|--|
| <input type="checkbox"/> First-class or charter travel | <input type="checkbox"/> Housing allowance or residence for personal use |
| <input type="checkbox"/> Travel for companions | <input type="checkbox"/> Payments for business use of personal residence |
| <input type="checkbox"/> Tax indemnification and gross-up payments | <input type="checkbox"/> Health or social club dues or initiation fees |
| <input type="checkbox"/> Discretionary spending account | <input type="checkbox"/> Personal services (such as maid, chauffeur, chef) |

b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain

2 Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked on line 1a?

3 Indicate which, if any, of the following the organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III.

- | | |
|--|--|
| <input type="checkbox"/> Compensation committee | <input type="checkbox"/> Written employment contract |
| <input type="checkbox"/> Independent compensation consultant | <input type="checkbox"/> Compensation survey or study |
| <input type="checkbox"/> Form 990 of other organizations | <input type="checkbox"/> Approval by the board or compensation committee |

4 During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:

- | | | | |
|--|-----------|---|---|
| a Receive a severance payment or change-of-control payment? | 4a | X | |
| b Participate in or receive payment from a supplemental nonqualified retirement plan? | 4b | | X |
| c Participate in or receive payment from an equity-based compensation arrangement? | 4c | | X |

Only section 501(c)(3), 501(c)(4), and 501(c)(29) organizations must complete lines 5–9.

5 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:

- | | | | |
|--|-----------|--|---|
| a The organization? | 5a | | X |
| b Any related organization? | 5b | | X |
- If "Yes" on line 5a or 5b, describe in Part III.

6 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:

- | | | | |
|--|-----------|--|---|
| a The organization? | 6a | | X |
| b Any related organization? | 6b | | X |
- If "Yes" on line 6a or 6b, describe in Part III.

7 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments not described on lines 5 and 6? If "Yes," describe in Part III

8 Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III

9 If "Yes" on line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

	Yes	No
1a		
1b		
2		
3		
4a	X	
4b		X
4c		X
5a		X
5b		X
6a		X
6b		X
7		X
8		X
9		

Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that aren't listed on Form 990, Part VII.

Note: The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title	(B) Breakdown of W-2 and/or 1099-MISC and/or 1099-NEC compensation			(C) Retirement and other deferred compensation	(D) Nontaxable benefits	(E) Total of columns (B)(i)-(D)	(F) Compensation in column (B) reported as deferred on prior Form 990
	(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation				
JEFFREY WALDEN	0.	0.	100,068.	0.	0.	100,068.	0.
1 FORMER DIRECTOR	0.	0.	0.	0.	0.	0.	0.
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							

Part III Supplemental Information

Provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8, and for Part II. Also complete this part for any additional information.

Pt I Line 4a: FORMER LIBRARY DIRECTOR, JEFFREY WALDEN, WAS TERMINATED DURING THE 2022 CALENDAR YEAR AND WAS

GIVEN SEVERANCE PAY.

Area with horizontal dashed lines for providing additional information.

45
SCHEDULE O
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022

**Open to Public
Inspection**

Name of the organization

MATTITUCK-LAUREL LIBRARY

Employer identification number

11-1677136

Pt VI, Line 11b: FORM 990 IS PRESENTED TO THE BOARD FOR APPROVAL BEFORE FILING

CLIENT COPY

Application for Automatic Extension of Time To File an Exempt Organization Return

▶ **File a separate application for each return.**
▶ **Go to www.irs.gov/Form8868 for the latest information.**

Electronic filing (e-file). You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits.

Automatic 6-Month Extension of Time. Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Type or print <small>File by the due date for filing your return. See instructions.</small>	Name of exempt organization or other filer, see instructions. MATTITUCK-LAUREL LIBRARY	Taxpayer identification number (TIN) 11-1677136
	Number, street, and room or suite no. If a P.O. box, see instructions. P. O. BOX 1437	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. MATTITUCK NY 11952-0991	

Enter the Return Code for the return that this application is for (file a separate application for each return) 0 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12
Form 990-T (corporation)	07		

• The books are in the care of ▶ SHAUNA SCHOLL

Telephone No. ▶ (631) 298-4134 Fax No. ▶ _____

- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____ . If this is for the whole group, check this box If it is for part of the group, check this box and attach a list with the names and TINs of all members the extension is for.

1 I request an automatic 6-month extension of time until Nov 15, 20 23, to file the exempt organization return for the organization named above. The extension is for the organization's return for:
 ▶ calendar year 20 22 or
 ▶ tax year beginning _____, 20 _____, and ending _____, 20 _____.

2 If the tax year entered in line 1 is for less than 12 months, check reason: Initial return Final return
 Change in accounting period

3a If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0.
b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0.
c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0.

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-TE and Form 8879-TE for payment instructions.

IRS e-file Signature Authorization for a Tax Exempt Entity

OMB No. 1545-0047

For calendar year 2022, or fiscal year beginning _____, 2022, and ending _____, 20_____

2022

Department of the Treasury
Internal Revenue Service

Do not send to the IRS. Keep for your records.
Go to www.irs.gov/Form8879TE for the latest information.

Name of filer MATTITUCK-LAUREL LIBRARY	EIN or SSN 11-1677136
Name and title of officer or person subject to tax SHAUNA SCHOLL, EXECUTIVE DIRECTOR	

Part I Type of Return and Return Information

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line 1a, 2a, 3a, 4a, 5a, 6a, 7a, 8a, 9a, or 10a below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, 5b, 6b, 7b, 8b, 9b, or 10b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than one line in Part I.

1a Form 990 check here . . . <input type="checkbox"/>	b Total revenue, if any (Form 990, Part VIII, column (A), line 12) . . .	1b _____
2a Form 990-EZ check here . . . <input type="checkbox"/>	b Total revenue, if any (Form 990-EZ, line 9) . . .	2b _____
3a Form 1120-POL check here . . . <input type="checkbox"/>	b Total tax (Form 1120-POL, line 22) . . .	3b _____
4a Form 990-PF check here . . . <input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part V, line 5) . . .	4b _____
5a Form 8868 check here . . . <input checked="" type="checkbox"/>	b Balance due (Form 8868, line 3c) . . .	5b _____ 0.
6a Form 990-T check here . . . <input type="checkbox"/>	b Total tax (Form 990-T, Part III, line 4) . . .	6b _____
7a Form 4720 check here . . . <input type="checkbox"/>	b Total tax (Form 4720, Part III, line 1) . . .	7b _____
8a Form 5227 check here . . . <input type="checkbox"/>	b FMV of assets at end of tax year (Form 5227, Item D) . . .	8b _____
9a Form 5330 check here . . . <input type="checkbox"/>	b Tax due (Form 5330, Part II, line 19) . . .	9b _____
10a Form 8038-CP check here . . . <input type="checkbox"/>	b Amount of credit payment requested (Form 8038-CP, Part III, line 22) . . .	10b _____

Part II Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that I am an officer of the above entity or I am a person subject to tax with respect to (name of entity) _____, (EIN) _____ and that I have examined a copy of the 2022 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

I authorize _____ to enter my PIN as my signature
ERO firm name

Enter five numbers, but do not enter all zeros

on the tax year 2022 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2022 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax _____ Date 05/10/2023

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2022 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature _____ Date 09/07/2023

ERO Must Retain This Form – See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So

Name(s) shown on return
MATTITUCK-LAUREL LIBRARY

Identifying number
11-1677136

Part I - State Electronic Filing:

Check this box to force state only filing for all states selected to be filed electronically

Part II - Electronic Return Originator Information

The ERO Information below will automatically calculate based on the preparer code entered on the return.

For returns that are prepared as a "Non-Paid Preparer" (XNP) or "Self-Prepared" (XSP) enter the EFIN for the ERO that is responsible for this return. 115079

For returns that are marked as a "Non-Paid Preparer" (XNP) or "Self-Prepared" (XSP) enter a PIN for the ERO that is responsible for filing return

ERO Name: COVATI & JANHSEN, CPAS, P.C. ERO Electronic Filers Identification Number (EFIN): 115079
ERO Address: 12 WALNUT STREET ERO Employer Identification Number: 11-3461263
City: PORT JEFFERSON State: NY ZIP Code: 11777 ERO Social Security Number or PTIN: [blank]
Country: [blank]

Part III - Paid Preparer Information

Firm Name: COVATI & JANHSEN, CPAS, P.C. Preparer Social Security Number or PTIN: P00345558
Preparer Name: MATTHEW COVATI Employer Identification Number: 11-3461263
Address: 12 WALNUT STREET Phone Number: (631) 928-6300 Fax Number: (631) 928-6333
City: PORT JEFFERSON State: NY ZIP Code: 11777 Preparer E-mail Address: mcovati@covatiandjanhsen.com
Country: [blank]

Part IV - Selection of Additional Amended Returns

Enter the payment date to withdraw tax payment
Amount you are paying with the amended return

- Check this box to file another federal amended return electronically
- Check this box to file another 990-T amended return electronically
- File another Amended Form 114 Report of Foreign Bank and Financial Accounts (FBAR) electronically
- Check this box to file another state and/or city amended return electronically

* Select the state and/or city amended return(s) to file electronically.

Table with 2 columns: State/City, and a checkbox. Row 1: California State Exempt. Other rows are blank.

Part V - Name Control

Name Control, enter here to override default MATT

Name MATITUCK-LAUREL LIBRARY	Social Security Number 11-1677136
---------------------------------	--------------------------------------

Prepare Form 8868 for Electronic Filing

Extension accepted (will be blanked if extension not previously transmitted)

Signature of Officer

Officer's Name ▶ _____

Officer's Title ▶ _____

Signature Date ▶ 05/10/23

Electronic Funds Withdrawal - Amount paid with Form 8868

NOTE - A practitioner PIN or Form 8453 is required for Form 8868 efile

Enter the payment date to withdraw tax payment ▶ _____

Practitioner PIN information for Form 8868

Sign Form 8868 electronically using the Practitioner PIN

NOTE - A practitioner PIN or Form 8453 is required for Form 8868 efile

Please indicate how the Officer PIN is entered into the program.

Officer entered PIN

ERO entered Officer's PIN

ERO's Practitioner PIN (EFIN followed by any 5 numbers) EFIN _____ Self-Select PIN _____

ERO Declaration: I certify that the above numeric entry is my PIN, which is my signature to authorize submission of the electronic application for extension and electronic funds withdrawal for the corporation indicated above. I confirm that I am submitting application for extension in accordance with the requirements of the Practitioner PIN method and Publications 4163, *Modernized e-File Information for Authorized IRS e-file Providers*, and 3112, *IRS e-file Application and Participation*.

Perjury Statement: Under penalties of perjury, I declare that I have been authorized by the above taxpayer to make this authorization and that I have examined a copy of the taxpayer's electronic extension (Form 7004) for the tax period indicated above and to the best of my knowledge and belief, it is true, correct, and complete.

Consent to disclosure: I consent to allow my electronic return originator (ERO), transmitter, or intermediate service provider to send the exempt organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) an indication of any refund offset, (c) the reason for any delay in processing the return or refund, and (d) the date of any refund.

Electronic Funds Withdrawal Consent (if applicable): I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the corporation's Federal taxes owed on Form 8868, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institution involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment.

I certify that I have the authority to execute this consent on behalf of the organization. I am signing this Disclosure Consent by entering my self-selected PIN below.

Date 05/10/2023

Officer's PIN (enter any 5 numbers). 77136

MATTITUCK-LAUREL LIBRARY

FINANCIAL STATEMENTS

DECEMBER 31, 2022

MATTITUCK-LAUREL LIBRARY
INDEX TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

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Statements of Activities - For the Years Ended December 31, 2022 and 2021	4
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Covati & Janhsen CPAs, P.C.
Certified Public Accountants
12 Walnut Street
Port Jefferson, New York 11777

Telephone
(631) 928-6300

Fax
(631) 928-6333

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Mattituck-Laurel Library
Mattituck, New York

We have audited the accompanying financial statements of Mattituck-Laurel Library (a nonprofit organization), which comprise the statements of financial position as of December 31, 2022 and 2021 and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to Mattituck-Laurel Library's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Mattituck-Laurel Library's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Members of American Institute of Certified Public Accountants,
New York State Society of Certified Public Accountants

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Mattituck-Laurel Library as of December 31, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Covati & Janhsen CPAs, P.C.

Covati & Janhsen CPAs, P.C.

Port Jefferson, New York
August 29, 2023

MATTITUCK-LAUREL LIBRARY
STATEMENTS OF FINANCIAL POSITION
DECEMBER 31,

ASSETS

	2022	2021
<u>Current Assets:</u>		
Cash	\$ 901,332	\$ 1,005,167
Grants Receivable	22,424	-0-
Total Current Assets	923,756	1,005,167
<u>Property and Equipment, Net of Accumulated Depreciation</u> of \$3,434,970 and \$3,239,406, Respectively	2,069,610	2,083,919
TOTAL ASSETS	\$ 2,993,366	\$ 3,089,086

LIABILITIES AND NET ASSETS

<u>Current Liabilities:</u>		
Accounts Payable	1,999	6,015
Mortgage Loan Payable	79,398	71,328
Total Current Liabilities	81,397	77,343
<u>Long Term Liabilities:</u>		
Mortgage Loan Payable	228,152	461,336
Total Liabilities	309,549	538,679
<u>Net Assets:</u>		
<u>Without Donor Restrictions</u>		
Non-Designated Net Assets	2,362,109	2,151,896
Board Designated Net Assets	321,708	398,511
Total Net Assets	2,683,817	2,550,407
TOTAL LIABILITIES AND NET ASSETS	\$ 2,993,366	\$ 3,089,086

See accompanying notes and independent auditor's report.

**MATTITUCK-LAUREL LIBRARY
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED DECEMBER 31,**

	<u>2022</u>	<u>2021</u>
<u>Revenues:</u>		
<u>Program Services:</u>		
Tax Revenue	\$ 1,550,124	\$ 1,525,884
Charges for Library Services	<u>6,938</u>	<u>5,399</u>
Total Program Services	1,557,062	1,531,283
<u>Support Services:</u>		
Donations	39,032	18,683
Grants	22,424	201,807
Interest Income	254	279
Other	<u>8,253</u>	<u>12,528</u>
Total Support Services	<u>69,963</u>	<u>233,297</u>
Total Revenue	1,627,025	1,764,580
<u>Expenses:</u>		
<u>Program Services:</u>		
Library Services	1,321,439	1,173,532
<u>Support Services:</u>		
Management and General Operations	<u>165,588</u>	<u>140,086</u>
Total Expenses	1,487,027	1,313,618
<u>Other Income and Expenses:</u>		
Loss on Disposal of Asset	<u>(6,588)</u>	<u>-0-</u>
Change in Net Assets	\$ 133,410	\$ 450,962
Net Assets Without Donor Restrictions - Beginning of Year	<u>2,550,407</u>	<u>2,099,445</u>
NET ASSETS WITHOUT DONOR RESTRICTIONS - END OF YEAR	<u>2,683,817</u>	<u>\$ 2,550,407</u>

See accompanying notes and independent auditor's report.

**MATTITUCK-LAUREL LIBRARY
STATEMENTS OF FUNCTIONAL EXPENSES
FOR THE YEARS ENDED DECEMBER 31,**

	2022	2021
<u>Program Services:</u>		
<u>Library Program Services:</u>		
Personnel	\$ 850,953	\$ 771,329
Books and Related Subjects	67,921	66,541
Building and Occupancy	102,515	63,844
Insurance	28,181	28,324
Depreciation	185,140	166,391
Office Equipment and Supplies	34,101	35,116
Dues, Licenses and Memberships	35,200	36,147
Printing and Postage	13,525	3,183
Miscellaneous	3,903	2,657
Total Library Program Services	1,321,439	1,173,532
 TOTAL PROGRAM SERVICES	 \$ 1,321,439	 \$ 1,173,532
 <u>Support Services:</u>		
<u>Management and General Operations:</u>		
Personnel	\$ 84,160	\$ 76,285
Building and Occupancy	11,391	7,094
Insurance	1,799	1,808
Office Equipment and Supplies	3,789	3,902
Professional Fees	24,314	26,964
Depreciation	20,571	18,488
Interest Expense	14,043	4,953
Printing and Postage	712	-0-
Miscellaneous	4,809	592
Total Management and General Operations Expenses	165,588	140,086
 TOTAL SUPPORT SERVICES	 \$ 165,588	 \$ 140,086

See accompanying notes and independent auditor's report.

**MATTITUCK-LAUREL LIBRARY
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED DECEMBER 31,**

	<u>2022</u>	<u>2021</u>
<u>Cash Flows From Operating Activities:</u>		
Cash Received from Governments and Donors	\$ 1,604,347	\$ 1,764,301
Cash Paid to Suppliers and Employees	(1,271,289)	(1,117,771)
Interest Received	254	279
Interest Paid	(14,043)	(4,953)
Net Cash Flows Provided By Operating Activities	319,269	641,856
<u>Cash Flows From Investing Activities:</u>		
Payments for Purchases of Property and Equipment	(197,990)	(780,515)
<u>Cash Flows From Financing Activities</u>		
Proceeds from Note Payable	-0-	550,000
Repayment of Note Payable	(225,114)	(17,336)
Net Cash Flows Provided by (Used In) Financing Activities	(225,114)	532,664
Net Increase (Decrease) in Cash Balance	(103,835)	394,005
Cash Balance - Beginning of Year	<u>1,005,167</u>	<u>611,162</u>
CASH BALANCE - END OF YEAR	<u>\$ 901,332</u>	<u>\$ 1,005,167</u>
RECONCILIATION OF CHANGE IN NET ASSETS TO NET CASH FLOWS PROVIDED BY OPERATING ACTIVITIES:		
Change in Net Assets	\$ 133,410	\$ 450,962
<u>Adjustments to Reconcile Change in Net Assets to Net Cash Flows Provided By Operating Activities:</u>		
Depreciation	205,711	184,879
Loss on Disposal of Asset	6,588	-0-
<u>Change in Operating Assets and Liabilities:</u>		
Grants Receivable	(22,424)	-0-
Accounts Payable	(4,016)	6,015
Total Adjustments	<u>185,859</u>	<u>190,894</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>\$ 319,269</u>	<u>\$ 641,856</u>

See accompanying notes and independent auditor's report.

MATTITUCK-LAUREL LIBRARY
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

Note 1 - Summary of Significant Accounting Policies

Organization

Mattituck-Laurel Library (the "Organization") was chartered on March 31, 1910 by the University of the State of New York and qualifies as a tax-exempt organization under section 501(c) (3) of the Internal Revenue Code and, as such, its income is not subject to federal or state income taxes. The Organization is a community service organization that was established to offer library services to the residents of Mattituck and surrounding towns. The Organization is primarily funded by real estate tax revenues. The Board of Trustees is responsible for preparation of the annual budget, disbursement of funds, maintenance of assets and overseeing management control. The Organization's management is responsible for the day to day operations.

Use of Estimates

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from these estimates.

Basis of Accounting

The books of account are maintained on the accrual basis of accounting. Revenue is recorded as earned and expenses are recorded when incurred.

Basis of Presentation

Financial statement presentation follows the recommendations of Accounting Standards Codification (ASC) 958-210-45-9, Financial Statements of Not-for-Profit Organizations. Under these standards, the Organization is required to report information regarding its financial position and activities according to two classes of net assets; with donor restrictions and without donor restrictions.

See independent auditor's report.

MATTITUCK-LAUREL LIBRARY
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

Note 1 - Summary of Significant Accounting Policies (Continued)

Basis of Presentation (Continued)

With Donor Restrictions	A donor stipulation that specifies a use for a contributed asset that is more specific than broad limits resulting from the following: <ul style="list-style-type: none"> - The nature of the Organization - The environment in which it operates - The purposes specified in its articles of incorporation or bylaws
Without Donor Restrictions	The part of Net Assets of the Organization that is not subject to donor-imposed restrictions

As of December 31, 2022 and 2021, the Organization does not have any net assets with donor restrictions.

Net Program Service Revenue

The Organization records net program service revenue based upon revenue received from the Mattituck-Cutchogue School District based on an annual budget submitted by the Board of Trustees. Upon approval, the amount is disbursed by the school district. The Organization also imposes fines for not timely returning library items and charges for the use of its publicly available office equipment.

Revenue may be recognized at a "point in time" or "over time". Revenue is generally recognized at a point in time if the revenue is based solely on a transfer of goods or the completion of a service. Revenue is recognized over time when the goods or services are produced and ownership of them is transferred over a period of time. All of the Organization's revenue is recognized as point in time revenue.

All sources of revenue are funded by the public, the majority of which is paid through the Town of Southold. These revenues are dependent on the public's view of the necessity and continued use of the Organization's services.

Donated Services

No amounts have been reflected in the financial statements for donated services. The Organization pays all library staff.

See independent auditor's report.

MATTITUCK-LAUREL LIBRARY
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

Note 1 - Summary of Significant Accounting Policies (Continued)

Property and Equipment

Property and equipment are stated at cost. Those assets acquired by gift are carried at fair market value established at the date of acquisition. Expenditures for additions, renewals, and betterments are capitalized; expenditures for maintenance and repairs are charged to expenses as incurred. Depreciation is computed using the straight line method over the useful life of the asset.

Estimated useful lives are as follows:

<u>Asset Classification</u>	<u>Depreciable Life</u>
Buildings and Structures	20-50 years
Permanent Fixtures	10 years
Furnishings and Equipment	5 years
Computer Equipment	5 years
Library Materials	5 years
Telephone System	10 years

The costs of fully depreciated assets still in use are included in the respective asset and accumulated depreciation accounts. Upon retirement or disposal of assets, the cost and accumulated depreciation are eliminated from the accounts, and the resulting gain or loss is included in determining the results of operations.

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities. The financial statements report certain categories of expenses that are attributable to one or more program or supporting functions of the Organization. Those expenses include depreciation and insurance. Depreciation is allocated based on the use of the asset being depreciated. Insurance is allocated based on the subject of each policy.

Income Tax Status

The Organization is exempt from federal income taxes under Internal Revenue Code Section 501(c)(3) and applicable New York State law. The Organization files its Form 990 with federal and state authorities in New York State. As of fiscal year ended December 31, 2022, tax years subsequent to December 31, 2018, remain subject to examination by all tax jurisdictions.

See independent auditor's report.

MATTITUCK-LAUREL LIBRARY
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

Note 1 - Summary of Significant Accounting Policies (Continued)

Subsequent Events

The Company has evaluated events and transactions that occurred through August 29, 2023, which is the date the financial statements were available to be issued, for possible disclosure and recognition in the financial statements.

Compensated Absences

The Organization allows full-time employees to accrue both sick and vacation time. Sick time can be carried forward for a maximum of six weeks and vacation time is not permitted to be carried forward to subsequent years. Part-time employees only accrue vacation time, which cannot be carried forward to subsequent years. The Organization does not accrue compensated absences as it is deemed immaterial.

Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

Note 2 - Availability of Organization's Financial Assets

The Organization has \$923,756 of financial assets available within one year of the balance sheet date to meet cash needs for general expenditure consisting of checking and money market accounts and grants receivable. None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the balance sheet date. Although the Organization's total financial assets do not exceed one year of expenditures, which were \$1,487,027 for the year ended December 31, 2022, the Organization has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. The Organization's primary source of revenue is tax revenue received from the Mattituck-Cutchoque School District each year which is based on a budget submitted by the Organization. In addition, as part of its liquidity management, the Organization keeps its cash in money market accounts, which are available immediately.

See independent auditor's report.

MATTITUCK-LAUREL LIBRARY
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

Note 3 - Property and Equipment

Property and equipment consists of the following as of December 31, :

	<u>2022</u>	<u>2021</u>
Land	\$ 2,000	\$ 2,000
Building and Structures	2,744,335	2,693,391
Permanent Fixtures	191,825	191,825
Furnishings and Equipment	182,249	170,849
Computer Equipment	86,224	87,255
Library Materials	2,285,870	2,165,928
Telephone System	<u>12,077</u>	<u>12,077</u>
Total Property and Equipment	5,504,580	5,323,325
Accumulated Depreciation	<u>(3,434,970)</u>	<u>(3,239,406)</u>
Net Property and Equipment	<u>\$ 2,069,610</u>	<u>\$ 2,083,919</u>

Depreciation expense for the years ended December 31, 2022 and 2021 was \$205,711 and \$184,879, respectively.

Note 4 - Board Designated Assets

The Board of Directors of the Organization has designated certain assets to be set aside for certain future expenditures. These designations are non-binding, the Board may re-designate these assets among the categories, or to the general operating account at any time as they deem necessary. The Board Designated Net Assets are as follows as of December 31, :

	<u>2022</u>	<u>2021</u>
Building Reserve	\$ 321,708	\$ 398,511
Total Board Designated Assets	<u>\$ 321,708</u>	<u>\$ 398,511</u>

Note 5 - Commitments and Contingencies

The Organization's cash balances are deposited in various accounts at one financial institution which is covered by the Federal Deposit Insurance Corporation ("FDIC"). The FDIC insures interest bearing accounts at these institutions up to a balance of \$250,000. In the normal course of business, the Company has deposits that exceed the insured balances. The possibility of loss exists if a bank holding excess balances were to fail. The Organization has \$663,796 in bank deposits that exceed the insured limits as of December 31, 2022.

See independent auditor's report.

MATTITUCK-LAUREL LIBRARY
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

Note 6 - Concentration Risk

For the years ended December 31, 2022 and 2021, the Organization received revenue from one school district totaling \$1,550,124 and \$1,525,884, respectively. This represents 95.3% and 86.5%, respectively, of total revenues and gains. The loss of funding from this school district could have a material adverse effect on the Organization.

Note 7 - Mortgage Loan Payable

The Organization has a mortgage loan payable to a financial institution dated September 21, 2021 payable in monthly installments of \$7,430, which includes principal and interest at 3.6%. The final payment is due on September 21, 2028. The loan is secured by the Organization's building assets. Interest expense on this loan for the years ended December 31, 2022 and 2021 was \$14,043 and \$4,953, respectively.

Maturities over the next five years for installment loans payable are as follows:

	Principal Due
For the Year Ended December 31, 2023	\$ 79,398
For the Year Ended December 31, 2024	82,304
For the Year Ended December 31, 2025	85,316
For the Year Ended December 31, 2026	60,532
Total Future Principal Payments	\$ 307,550

Note 8 - Pension Plan

The Organization sponsors a defined contribution plan for employees who work at least 1,000 hours per year and have one year of service with the organization. The organization contributes 5% of an eligible employee's compensation as defined by the plan. Eligible employees are immediately vested. Pension expense for the years ended December 31, 2022 and 2021 was \$40,831 and \$39,850, respectively. This is presented in Personnel on the Statements of Functional Expenses in these financial statements.

Note 9 - Related Party Transactions

The Organization receives donations from Friends of the Mattituck Free Library, Inc., an affiliated tax exempt organization, which provides fundraising efforts to support library programs offered to the public. Donations received from this Organization totaled \$10,000 and \$3,500 for the years ended December 31, 2022 and 2021, respectively.

See independent auditor's report.



Mattituck-Laurel Library Warrants / Expenses

These are the expenses for the month and year of July 2023

Amended and approved at the Library Board Meeting on September 11 , 2023

Operating Account Total \$126,243.65

 Payroll \$65,630.55

 Non Payroll \$60,613.10

Cultural Activities Fund \$0

Money Market Account \$0

Building Fund Savings \$0

Building Fund Checking \$0

Donations in excess of \$1,000 \$2000 James Felakos & Elizabeth Sieczka



Mattituck-Laurel Library Warrants / Expenses

These are the expenses for the month and year of August 2023

To be approved at the Library Board Meeting on September 11 , 2023

Operating Account Total \$133,763.77

 Payroll \$80,125.11

 Non Payroll \$53,638.66

Cultural Activities Fund \$ 2,051.18

Money Market Account \$0

Building Fund Savings \$0

Building Fund Checking \$ 1,064.99

Donations in excess of \$1,000 None

**Mattituck-Laurel Library
Fund Balance Report**

09/05/23

	Jan - Aug 23
General Fund	
Operating Fund	641,118.15
Building Fund	
Checking	285,741.34
Savings	57,303.62
	343,044.96
Total Building Fund	
Total General Fund	984,163.11
Cultural Activities Fund	
Coffee Machine	439.17
Teen Programs	21.12
Children's Programs	1,226.17
Staff Activity Fund	256.00
Adult Programs Wash Acco...	7,830.40
Designated Gifts	657.80
Parent-Toddler Programs	64.23
Staff Ordering Account	0.00
	10,494.89
Total Cultural Activities Fund	
Gift and Trust Fund - MM	
Claire Lincoln Memorial	2,637.09
Local History Books	26,495.05
Undesignated & Interest	1,332.32
Capital Reserve Fund	413,586.70
Unemployment Insurance	30,000.00
	474,051.16
Total Gift and Trust Fund - MM	
TOTAL	1,468,709.16

09/05/23

Mattituck-Laurel Library
Monthly Expense Report - Operating Fund (Non Payroll)
August 2023

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>	<u>Paid Amount</u>
Library Materials				
Youth Materials				
Youth DVD's				
08/08/2023	Midwest Tape	504144500	4.89	4.89
08/30/2023	Midwest Tape	504247611	21.69	21.69
Total Youth DVD's				26.58
Youth Computer Software				
08/16/2023	Business Card	Lego Marvel Superhero...	46.90	46.90
Total Youth Computer Software				46.90
Youth Books				
08/08/2023	B&T Juvenile Account	July invoices	1,194.77	1,194.77
Total Youth Books				1,194.77
Total Youth Materials				1,268.25
Adult Materials				
DVD/Music CD				
08/02/2023	ELM USA, Inc.	PRO-03584B Monthly m...	25.00	25.00
08/08/2023	Midwest Tape	504144502	20.99	20.99
08/08/2023	Midwest Tape	504144501	24.49	24.49
08/16/2023	Midwest Tape	504178299	24.49	24.49
08/16/2023	Midwest Tape	504178297	20.99	20.99
08/23/2023	Midwest Tape	504216151	13.99	13.99
08/23/2023	Midwest Tape	504216152	19.59	19.59
08/30/2023	Midwest Tape	504247612	48.98	48.98
Total DVD/Music CD				198.52
Digital Material Subscriptions				
08/01/2023	Kanopy, Inc.	Invoice #358410-PPU	225.00	225.00
08/02/2023	Midwest Tape	Month ending 7/31/2023	178.59	178.59
Total Digital Material Subscriptions				403.59
Adult Books				
08/08/2023	B&T Adult Account	July invoices	1,765.35	1,765.35
08/16/2023	Business Card	Travels w/ Charley	11.70	11.70
Total Adult Books				1,777.05
Reference Books and Data Bases				
08/16/2023	SCLS	Ancestry Library Ed Sub...	787.78	787.78
Total Reference Books and Data Bases				787.78
Large Print Books				
08/08/2023	B&T Adult Account	July invoices	393.60	393.60
Total Large Print Books				393.60
Newspapers				
08/08/2023	Times / Review Newspapers	Riverhead News-Review...	85.00	85.00
08/23/2023	Elan Financial Services	WSJ/Barrons	89.97	89.97
Total Newspapers				174.97
Total Adult Materials				3,735.51
Teen Materials				
08/08/2023	B&T Teen Account	July invoices	150.91	150.91

Mattituck-Laurel Library
Monthly Expense Report - Operating Fund (Non Payroll)
August 2023

09/05/23

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>	<u>Paid Amount</u>
Total Teen Materials				150.91
Total Library Materials				5,154.67
Technology				
08/01/2023	P.M. Communications Corp.	Upgrade phone system ...	60.00	60.00
08/03/2023	P.M. Communications Corp.	Monthly Maintenance	117.89	117.89
08/16/2023	Business Card	3D Pen case and filame...	203.05	203.05
08/23/2023	Elan Financial Services	Siteground Hosting	216.84	216.84
Total Technology				597.78
Operations and Maintenance				
Building Maintenance				
Aquarium Maintenance				
08/16/2023	Living Art Aquariums	Service 7.14.23 and 7.2...	200.00	200.00
Total Aquarium Maintenance				200.00
Exterminator				
08/03/2023	Hampton Pest Management, Inc.	Three yellow jacket nest...	265.00	265.00
08/24/2023	Hampton Pest Management, Inc.	Carpenter Bees around ...	205.00	205.00
08/24/2023	Hampton Pest Management, Inc.	Hornet's nest in Green s...	205.00	205.00
Total Exterminator				675.00
Security Monitoring				
08/23/2023	Suffolk Security Systems, Inc.	Digital Monitoring from 8...	116.05	116.05
Total Security Monitoring				116.05
Total Building Maintenance				991.05
Custodial Supplies				
08/16/2023	Business Card	Swiffer refills	49.92	49.92
Total Custodial Supplies				49.92
Electric				
08/01/2023	PSEGLI	Svc. from June 21, 2023...	2,924.45	2,924.45
Total Electric				2,924.45
Gas				
08/30/2023	National Grid	From Jul 19, 2023 to Au...	53.55	53.55
Total Gas				53.55
Insurance				
Umbrella Package				
08/16/2023	Utica National Insurance Group	Commercial Umbrella P...	21,603.31	21,603.31
Total Umbrella Package				21,603.31
Total Insurance				21,603.31
Garbage Removal				
08/01/2023	Mattituck Enviro Services	4 YD Trash Service	247.62	247.62
08/30/2023	Mattituck Enviro Services	4 YD Trash Service	247.62	247.62
Total Garbage Removal				495.24
Total Operations and Maintenance				26,117.52
Miscellaneous Expense				
Legal Fees				

Mattituck-Laurel Library
Monthly Expense Report - Operating Fund (Non Payroll)
August 2023

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>	<u>Paid Amount</u>
08/08/2023	Volz & Vigliotta, PLLC	Employee Handbook, P...	996.00	996.00
Total Legal Fees				996.00
Maintenance Office Equipment				
Optimum Internet Service				
08/23/2023	Optimum	08/16/2023 to 09/15/2023	242.98	242.98
Total Optimum Internet Service				242.98
Copy Machine				
08/30/2023	Precision Microproducts	Contract plus color and ...	523.51	523.51
08/30/2023	Precision Microproducts	Contract plus color & b&...	524.50	524.50
Total Copy Machine				1,048.01
Computer/Network Maintenance				
08/02/2023	L2J Consulting, Inc.	Monthly IT Support Aug...	1,000.00	1,000.00
Total Computer/Network Maintenance				1,000.00
Computer Software Licenses				
08/23/2023	Elan Financial Services	DRI CrashPlan	32.55	32.55
Total Computer Software Licenses				32.55
Total Maintenance Office Equipment				2,323.54
Membership				
Museum Passes				
08/23/2023	Elan Financial Services	Cooper Hewitt, LI Scien...	1,075.00	1,075.00
Total Museum Passes				1,075.00
Eastern Suffolk BOCES				
08/23/2023	Eastern Suffolk BOCES	EAP for 2023-2024 scho...	591.50	591.50
Total Eastern Suffolk BOCES				591.50
Total Membership				1,666.50
Postage				
Postage & Stamps				
08/23/2023	Postmaster	200 Forever stamps @ ...	132.00	132.00
Total Postage & Stamps				132.00
Total Postage				132.00
Printing & Advertising				
Other printing & advertising				
08/01/2023	National Pen Co., LLC	Pens w/ Library Logo / ...	308.50	308.50
08/09/2023	4imprint, Inc.	Library Logo on beach b...	1,735.58	1,735.58
Total Other printing & advertising				2,044.08
Total Printing & Advertising				2,044.08
Professional Fees				
SCLS/Overdue Notices				
08/03/2023	SCLS	Overdues - Processed a...	15.12	15.12
Total SCLS/Overdue Notices				15.12
Professional Fees - Other				

Mattituck-Laurel Library

09/05/23

Monthly Expense Report - Operating Fund (Non Payroll)

August 2023

Date	Name	Memo	Original Amount	Paid Amount
08/15/2023		Invoice	135.55	135.55
	Total Professional Fees - Other			135.55
	Total Professional Fees			150.67
Programs - Adult				
Adult Reading Club & Book Discu				
08/16/2023	Business Card	Journals, totes, pillows,s...	557.20	557.20
	Total Adult Reading Club & Book Discu			557.20
Adult Programs				
08/01/2023	Southold Bay Oysters, LLC	Shindig Shuck Party 8.1...	399.00	399.00
08/02/2023	Cutchogue-New Suffolk Library	Cooking Program #6 dtd...	150.00	150.00
08/08/2023	Eco-Photo Explorers	Shipwrecked on LI 8.3.23	200.00	200.00
08/16/2023	Business Card	Coloring books, Poetry ...	174.41	174.41
08/23/2023	Elan Financial Services	Zoom	63.96	63.96
	Total Adult Programs			987.37
	Total Programs - Adult			1,544.57
Programs - Juvenile				
08/16/2023	Karen Letteriello.	Beans for Mosaic, Gift C...	35.30	35.30
08/16/2023	Business Card	Disposable cups, Fall de...	109.04	109.04
	Total Programs - Juvenile			144.34
Programs - Summer				
08/01/2023	Kidnastics	Kidnastics 3-5 yrs. 12-3...	525.00	525.00
08/01/2023	National Circus Project	Circus Performance 8.9....	685.00	685.00
08/01/2023	Nicole Summers Sparling	Toddler Tango, Baby Bo...	350.00	350.00
08/01/2023	Rob Scott	Ice Cream Cupcakes 8....	345.00	345.00
08/01/2023	Floyd Memorial Library.	Saxophone 8.4.23 / Sha...	75.00	75.00
08/01/2023	James A. Ciervo	Three Little Pigs 8.2.23	250.00	250.00
08/16/2023	Business Card	Puzzle table, T-shirts	206.95	206.95
08/23/2023	Joanne Hruz.	End of Summer Prizes a...	23.18	23.18
	Total Programs - Summer			2,460.13
Programs - Teen				
08/01/2023	Eakta Gandhi	Henna Tattoo 7.27.23	250.00	250.00
08/01/2023	Rob Scott	Snickerdoodle Cookies ...	335.00	335.00
08/03/2023	Jon Knows How LLC	3D Printed Shark 8.8.23	250.00	250.00
08/10/2023	MD Design Studio	Water color 8.10.23 \$1...	360.00	360.00
08/15/2023	Marissa Timm	Reimburse Gift Cards fo...	100.00	100.00
08/15/2023	Marissa Timm	Reimburse Gift Card Te...	25.00	25.00
08/16/2023	Business Card	Embroidery kits, marble...	62.83	62.83
08/23/2023	Elan Financial Services	Nintendo	4.33	4.33
	Total Programs - Teen			1,387.16
Supplies - Library				
08/08/2023	Demco	Stickers for Circulation (I...	30.89	30.89
08/16/2023	Business Card	Popcorn, Christmas light...	197.27	197.27
08/23/2023	Elan Financial Services	Cricut	9.99	9.99
08/30/2023	Demco	EE Name Tags / Qty 7	132.84	132.84
08/30/2023	Quill Corporation	Ofc chair, 12oz cups, po...	252.28	252.28
	Total Supplies - Library			623.27
Supplies - Office				
08/03/2023	Quill Corporation	Qty 1 - HP Yellow Toner...	136.97	136.97
08/16/2023	Quill Corporation	Planner, clips,envelopes	119.94	119.94

09/05/23

Mattituck-Laurel Library
Monthly Expense Report - Operating Fund (Non Payroll)
August 2023

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>	<u>Paid Amount</u>
08/16/2023	East Islip Public Library	Mattituck Patron Damag...	14.95	14.95
08/16/2023	Business Card	Trash can for Greenspa...	68.78	68.78
08/23/2023	Rahul Kakar	Lost Book Found / Refu...	9.99	9.99
Total Supplies - Office				350.63
Telephone				
08/23/2023	Optimum	08/16/2023 to 09/15/2023	152.00	152.00
Total Telephone				152.00
Travel				
08/16/2023	Karen Letteriello.	Mileage to Greenport for...	34.06	34.06
Total Travel				34.06
Workshops				
08/23/2023	Elan Financial Services	New York Library Assoc	330.00	330.00
Total Workshops				330.00
Total Miscellaneous Expense				14,338.95
Debt Service Total				
08/15/2023	Dime Community Bank	Payment to Bus Term L...	7,429.74	7,429.74
Total Debt Service Total				7,429.74
TOTAL				53,638.66

Mattituck-Laurel Library
Monthly Budget Report With Current Month
August 2023

	Aug 23
Ordinary Income/Expense	
Income	
NY State Incentive	1,620.00
Direct Public Support	789.81
Fines	88.93
Library Materials Paid For	172.87
Copy Machine	476.25
Refunds	7,429.74
Total Income	10,577.60
Gross Profit	10,577.60
Expense	
Payroll Expenses	
Salaries	
Professional Salaries	31,996.96
Clerical	36,085.96
Custodian	2,945.55
Total Salaries	71,028.47
Benefits	
Fica	5,208.30
Disability Insurance	-389.90
Medical Insurance	3,292.35
Retirement	1,988.26
Unemployment Insurance	388.75
Total Benefits	10,487.76
Total Payroll Expenses	81,516.23
Library Materials	
Youth Materials	
Youth DVD's	26.58
Youth Computer Software	46.90
Youth Books	1,194.77
Total Youth Materials	1,268.25
Adult Materials	
DVD/Music CD	198.52
Digital Material Subscriptions	403.59
Adult Books	1,777.05
Reference Books and Data Ba...	787.78
Large Print Books	393.60
Newspapers	174.97
Total Adult Materials	3,735.51
Teen Materials	150.91
Total Library Materials	5,154.67
Technology	597.78
Operations and Maintenance	

Mattituck-Laurel Library
 Monthly Budget Report With Current Month
 August 2023

	Aug 23
Building Maintenance	
Aquarium Maintenance	200.00
Exterminator	675.00
Security Monitoring	116.05
	991.05
Total Building Maintenance	991.05
Custodial Supplies	49.92
Electric	2,924.45
Gas	53.55
Insurance	
Umbrella Package	21,603.31
	21,603.31
Total Insurance	21,603.31
Garbage Removal	495.24
	495.24
Total Operations and Maintenance	26,117.52
Miscellaneous Expense	
Legal Fees	996.00
Maintenance Office Equipment	
Verizon Mobile Hotspots	118.44
Optimum Internet Service	242.98
Copy Machine	1,048.01
Computer/Network Maintenance	1,000.00
Computer Software Licenses	32.55
	2,441.98
Total Maintenance Office Equipm...	2,441.98
Membership	
Museum Passes	1,075.00
Eastern Suffolk BOCES	591.50
	1,666.50
Total Membership	1,666.50
Postage	
Postage & Stamps	132.00
	132.00
Total Postage	132.00
Printing & Advertising	
Other printing & advertising	2,044.08
	2,044.08
Total Printing & Advertising	2,044.08
Professional Fees	
Payroll Processing	624.85
SCLS/Overdue Notices	15.12
Professional Fees - Other	135.55
	775.52
Total Professional Fees	775.52
Programs - Adult	
Adult Reading Club & Book Dis...	557.20
Adult Programs	987.37
	1,544.57

12:03 PM
09/05/23
Cash Basis

Mattituck-Laurel Library
Monthly Budget Report With Current Month
August 2023

	Aug 23
Total Programs - Adult	1,544.57
Programs - Juvenile	144.34
Programs - Summer	2,460.13
Programs - Teen	1,387.16
Supplies - Library	623.27
Supplies - Office	350.63
Telephone	152.00
Travel	34.06
Workshops	330.00
Total Miscellaneous Expense	15,082.24
Debt Service Total	7,429.74
Total Expense	135,898.18
Net Ordinary Income	-125,320.58
Net Income	-125,320.58

Mattituck-Laurel Library
Monthly Budget Report With Year To Date
January through August 2023

	Jan - Aug 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
PILOT Funds	12,670.19	4,000.00	8,670.19	316.8%
Mattituck-Cutchogue School Dist	1,554,317.29	1,581,499.00	-27,181.71	98.3%
NY State Incentive	1,800.00	1,800.00	0.00	100.0%
Interest	21.00	100.00	-79.00	21.0%
Direct Public Support				
Programs & Tickets Paid For	1,325.20			
Direct Public Support - Other	9,006.01	2,000.00	7,006.01	450.3%
Total Direct Public Support	10,331.21	2,000.00	8,331.21	516.6%
Fines	534.20	0.00	534.20	100.0%
Library Materials Paid For	596.17			
Copy Machine	3,677.90	2,000.00	1,677.90	183.9%
Designated Gifts	10,000.00			
E-Rate Discount	5,167.80	5,400.00	-232.20	95.7%
Refunds	10,150.23			
Fund Balance Brought Forward	76,425.44			
Total Income	1,685,691.43	1,596,799.00	88,892.43	105.6%
Gross Profit	1,685,691.43	1,596,799.00	88,892.43	105.6%
Expense				
Payroll Expenses				
Salaries				
Professional Salaries	209,145.53	334,851.00	-125,705.47	62.5%
Clerical	245,871.19	429,895.00	-184,023.81	57.2%
Custodian	19,527.24	47,477.00	-27,949.76	41.1%
Total Salaries	474,543.96	812,223.00	-337,679.04	58.4%
Benefits				
Fica	34,614.08	60,342.00	-25,727.92	57.4%
Disability Insurance	1,130.76	1,000.00	130.76	113.1%
Medical Insurance	30,633.34	89,240.00	-58,606.66	34.3%
Retirement	25,391.10	50,749.00	-25,357.90	50.0%
Unemployment Insurance	8,590.49	10,000.00	-1,409.51	85.9%
Total Benefits	100,359.77	211,331.00	-110,971.23	47.5%
Total Payroll Expenses	574,903.73	1,023,554.00	-448,650.27	56.2%
Library Materials				
Youth Materials				
Youth Arts & Crafts	157.66	2,500.00	-2,342.34	6.3%
Youth DVD's	211.27	500.00	-288.73	42.3%
Youth Computer Software	654.69	1,500.00	-845.31	43.6%
Youth Compact Discs	0.00	250.00	-250.00	0.0%
Youth Audio Books	0.00	250.00	-250.00	0.0%
Youth Books	5,751.63	14,000.00	-8,248.37	41.1%
Total Youth Materials	6,775.25	19,000.00	-12,224.75	35.7%
Adult Materials				
DVD/Music CD	2,528.25	4,000.00	-1,471.75	63.2%
Live-brary Downloadable e-bo...	49,295.00	51,000.00	-1,705.00	96.7%
Digital Material Subscriptions	7,367.07	12,500.00	-5,132.93	58.9%
Title Source	1,155.00	1,050.00	105.00	110.0%
Adult Books	14,944.50	21,000.00	-6,055.50	71.2%
Reference Books and Data Ba...	787.78	1,500.00	-712.22	52.5%
Adult Ref Books				
Local History	520.00	1,000.00	-480.00	52.0%

Mattituck-Laurel Library
Monthly Budget Report With Year To Date
January through August 2023

	Jan - Aug 23	Budget	\$ Over Budget	% of Budget
Continuations	0.00	2,500.00	-2,500.00	0.0%
Total Adult Ref Books	520.00	3,500.00	-2,980.00	14.9%
Virtual Reference Collection	0.00	5,300.00	-5,300.00	0.0%
Adult Audio Books	1,860.55	1,000.00	860.55	186.1%
Large Print Books	3,088.19	4,500.00	-1,411.81	68.6%
Newspapers	3,749.30	7,000.00	-3,250.70	53.6%
Periodicals	4,861.75	4,500.00	361.75	108.0%
Total Adult Materials	90,157.39	116,850.00	-26,692.61	77.2%
Teen Materials	1,089.27	3,500.00	-2,410.73	31.1%
Total Library Materials	98,021.91	139,350.00	-41,328.09	70.3%
Capital Expenditures	5,830.41	19,000.00	-13,169.59	30.7%
Technology	4,985.11	9,000.00	-4,014.89	55.4%
Operations and Maintenance				
Building Maintenance				
Aquarium Maintenance	1,600.00	3,500.00	-1,900.00	45.7%
HVAC Maintenance	2,529.87	2,000.00	529.87	126.5%
Exterminator	1,185.00	1,000.00	185.00	118.5%
False Alarms	110.00	200.00	-90.00	55.0%
Alarm Test	0.00	200.00	-200.00	0.0%
Elevator Maint.	2,928.86	4,000.00	-1,071.14	73.2%
Security Monitoring	116.05	700.00	-583.95	16.6%
Water Backflow Test	260.00	275.00	-15.00	94.5%
Fire Sprinkler Test	1,000.00	1,200.00	-200.00	83.3%
Piano Tuning	0.00	400.00	-400.00	0.0%
Other Building Maint.	6,930.73	7,000.00	-69.27	99.0%
Total Building Maintenance	16,660.51	20,475.00	-3,814.49	81.4%
Custodial Supplies	838.84	900.00	-61.16	93.2%
Electric	11,908.80	26,400.00	-14,491.20	45.1%
Gas	5,834.05	11,000.00	-5,165.95	53.0%
Grounds Maintenance				
Snow Removal	470.00	4,500.00	-4,030.00	10.4%
Sprinkler Maintenance	476.00	500.00	-24.00	95.2%
Other Grounds Maintenance	8,410.00	11,000.00	-2,590.00	76.5%
Total Grounds Maintenance	9,356.00	16,000.00	-6,644.00	58.5%
Insurance				
Workers' Comp.	8,145.00	12,000.00	-3,855.00	67.9%
Umbrella Package	21,603.31	22,000.00	-396.69	98.2%
Total Insurance	29,748.31	34,000.00	-4,251.69	87.5%
Water				
North Fork Water	536.62	350.00	186.62	153.3%
SCWA	553.05	3,300.00	-2,746.95	16.8%
Total Water	1,089.67	3,650.00	-2,560.33	29.9%
Garbage Removal	2,228.58	3,000.00	-771.42	74.3%
Total Operations and Maintenance	77,664.76	115,425.00	-37,760.24	67.3%
Miscellaneous Expense				
Legal Fees	2,758.50	2,500.00	258.50	110.3%
Contingency	0.00	3,000.00	-3,000.00	0.0%
Maintenance Office Equipment				

Mattituck-Laurel Library
Monthly Budget Report With Year To Date
January through August 2023

	Jan - Aug 23	Budget	\$ Over Budget	% of Budget
Verizon Mobile Hotspots	947.52	1,500.00	-552.48	63.2%
Optimum Internet Service	1,947.19	3,000.00	-1,052.81	64.9%
Copy Machine	3,291.28	8,500.00	-5,208.72	38.7%
Computer/Network Maintenance	8,000.00	12,000.00	-4,000.00	66.7%
BookScan Maintenance	685.00	650.00	35.00	105.4%
Computer Software Licenses	5,222.88	8,500.00	-3,277.12	61.4%
Total Maintenance Office Equip...	20,093.87	34,150.00	-14,056.13	58.8%
Membership				
Professional Memberships	898.90	2,000.00	-1,101.10	44.9%
Museum Passes	3,609.99	5,000.00	-1,390.01	72.2%
Mattituck Chamber of Commer...	0.00	350.00	-350.00	0.0%
Eastern Suffolk BOCES	591.50	800.00	-208.50	73.9%
Total Membership	5,100.39	8,150.00	-3,049.61	62.6%
Postage				
Postage & Stamps	518.70	650.00	-131.30	79.8%
Mailing Permit	290.00	250.00	40.00	116.0%
Newsletter mailing	1,063.78	1,400.00	-336.22	76.0%
Post Office Box Fee	178.00	160.00	18.00	111.3%
Total Postage	2,050.48	2,460.00	-409.52	83.4%
Printing & Advertising				
Other printing & advertising	3,326.18	1,000.00	2,326.18	332.6%
Newsletter printing	13,156.00	11,000.00	2,156.00	119.6%
Total Printing & Advertising	16,482.18	12,000.00	4,482.18	137.4%
Professional Fees				
Payroll Processing	5,108.04	10,000.00	-4,891.96	51.1%
SCLS Telecommunications	9,900.00	10,500.00	-600.00	94.3%
PALS Membership	7,935.78	10,710.00	-2,774.22	74.1%
Annual audit	3,000.00	12,500.00	-9,500.00	24.0%
SCLS/Overdue Notices	158.16	500.00	-341.84	31.6%
SCLS/Annual Membership	11,968.00	12,000.00	-32.00	99.7%
Professional Fees - Other	135.55			
Total Professional Fees	38,205.53	56,210.00	-18,004.47	68.0%
Programs - Adult				
Motion Picture/Music Licensing	328.12	500.00	-171.88	65.6%
Adult Reading Club & Book Di...	3,283.50	3,500.00	-216.50	93.8%
Adult Programs	14,254.16	16,000.00	-1,745.84	89.1%
Total Programs - Adult	17,865.78	20,000.00	-2,134.22	89.3%
Programs - Juvenile	6,360.84	10,000.00	-3,639.16	63.6%
Programs - Summer	12,344.53	7,500.00	4,844.53	164.6%
Programs - Teen	6,028.77	6,500.00	-471.23	92.8%
Supplies - Library	6,180.64	10,500.00	-4,319.36	58.9%
Supplies - Office	1,733.12	4,000.00	-2,266.88	43.3%
Supplies - Paper	1,105.73	2,500.00	-1,394.27	44.2%
Telephone	1,248.60	2,000.00	-751.40	62.4%
Travel	833.82	2,000.00	-1,166.18	41.7%
Workshops	330.00	2,000.00	-1,670.00	16.5%
Staff Meetings	0.00	1,000.00	-1,000.00	0.0%
Tuition Reimbursement	1,280.00	4,000.00	-2,720.00	32.0%
Total Miscellaneous Expense	140,002.78	190,470.00	-50,467.22	73.5%
Debt Service Total	143,164.58	100,000.00	43,164.58	143.2%

Mattituck-Laurel Library
Monthly Budget Report With Year To Date
January through August 2023

	Jan - Aug 23	Budget	\$ Over Budget	% of Budget
Total Expense	1,044,573.28	1,596,799.00	-552,225.72	65.4%
Net Ordinary Income	641,118.15	0.00	641,118.15	100.0%
Net Income	641,118.15	0.00	641,118.15	100.0%

09/05/23

Mattituck-Laurel Library
Monthly Income & Expense Report - All Other Funds
August 2023

Type	Date	Name	Memo	Paid Amount
General Fund				
Building Fund				
Checking				
Bill	08/16/2023	Business Card	Sail Shade for Gr...	-94.99
Bill	08/24/2023	Wine Country Tent and P...	Install Shade Sai...	-970.00
Total Checking				-1,064.99
Total Building Fund				-1,064.99
Total General Fund				-1,064.99
Cultural Activities Fund				
Coffee Machine				
Deposit	08/07/2023		Coffee	3.00
Deposit	08/14/2023		Coffee	3.00
Deposit	08/21/2023		Coffee	6.00
Deposit	08/28/2023		Coffee	4.00
Total Coffee Machine				16.00
Adult Programs Wash Account				
Bill	08/02/2023	Bonnie W. Mazzaferro	Refund Patron C...	-35.00
General Journal	08/02/2023		Stop Payment F...	-15.00
Deposit	08/03/2023		Tai Chi	47.94
Deposit	08/07/2023		Yoga	40.00
Deposit	08/07/2023		Cooking	20.00
Deposit	08/07/2023		LI Aquarium Tick...	513.00
Deposit	08/07/2023		Tai Chi	75.00
Deposit	08/07/2023		Book Raffle/Ref...	2.00
Bill	08/08/2023	Barbara Celeste	Refund Patron ...	-10.00
General Journal	08/09/2023		Refund Patrons ...	-21.18
Deposit	08/14/2023		Yoga	40.00
Deposit	08/14/2023		Natural History ...	40.00
Deposit	08/14/2023		LI Aquarium Tick...	837.00
Deposit	08/17/2023		Chair Aerobics	33.68
Deposit	08/17/2023		Defensive Driving	67.36
Deposit	08/17/2023		Caribbean BBQ	18.82
Deposit	08/21/2023		Yoga	40.00
Deposit	08/21/2023		LI Aquarium Tick...	351.00
Deposit	08/21/2023		Book Raffle for R...	6.00
Bill	08/22/2023	John Brush	Writing Worksho...	-500.00
Deposit	08/24/2023		Yoga	19.12
Deposit	08/24/2023		BBQ	18.82
Bill	08/24/2023	Rosemary Martilotta	Yoga 7.12.23 to ...	-660.00
Deposit	08/28/2023		Aerobics	20.00
Deposit	08/28/2023		Yoga	20.00
Deposit	08/28/2023		LI Aquarium Tick...	459.00
Deposit	08/28/2023		Defensive Driving	35.00
Deposit	08/28/2023		Book Raffle / Ref...	5.00
Bill	08/29/2023	Denise Gillies	Tai Chi 8.1.23 to ...	-425.00
Bill	08/29/2023	Laurie Short	Chair Strength 7....	-385.00
Deposit	08/31/2023		Aerobics	67.36
Deposit	08/31/2023		Yoga	174.18
Deposit	08/31/2023		BBQ	9.41

09/05/23

Mattituck-Laurel Library
Monthly Income & Expense Report - All Other Funds
August 2023

Type	Date	Name	Memo	Paid Amount
Total Adult Programs Wash Account				908.51
Total Cultural Activities Fund				924.51
Gift and Trust Fund - MM				
Undesignated & Interest				
Deposit	08/31/2023		Interest	20.13
Total Undesignated & Interest				20.13
Total Gift and Trust Fund - MM				20.13
TOTAL				-120.35

Mattituck-Laurel Library
Monthly Bill Payments
As of August 31, 2023

09/05/23

Type	Date	Num	Name	Memo	Amount
Operating Checking					
Total Operating Checking					
BNB Operating Checking					
Bill Pmt -Check	08/01/2023	11900	Kidnastics	Kidnastics 3-5 yrs. 12-35...	-525.00
Bill Pmt -Check	08/01/2023	11901	National Circus Proj...	Circus Performance 8.9....	-685.00
Bill Pmt -Check	08/01/2023	11902	Nicole Summers Sp...	Toddler Tango, Baby Bo...	-350.00
Bill Pmt -Check	08/01/2023	11903	Rob Scott	Ice Cream Cupcakes 8.3...	-345.00
Bill Pmt -Check	08/01/2023	11904	Southold Bay Oyste...	Shindig Shuck Party 8.1....	-399.00
Bill Pmt -Check	08/01/2023	11905	AFLAC INC	Grp no AFA0017018,Bill...	-272.16
Bill Pmt -Check	08/01/2023	11906	Eakta Gandhi	Henna Tattoo 7.27.23	-250.00
Bill Pmt -Check	08/01/2023	11907	Floyd Memorial Libr...	Saxophone 8.4.23 / Shar...	-75.00
Bill Pmt -Check	08/01/2023	11908	James A. Ciervo	Three Little Pigs 8.2.23	-250.00
Bill Pmt -Check	08/01/2023	11909	Kanopy, Inc.	Invoice #358410-PPU	-225.00
Bill Pmt -Check	08/01/2023	11910	Mattituck Enviro Se...	Cstmr 11-0001422-0, In...	-247.62
Bill Pmt -Check	08/01/2023	11911	National Pen Co., L...	Cstmr 18705344, Inv. 11...	-308.50
Bill Pmt -Check	08/01/2023	11912	P.M. Communicatio...	Invoice 41860	-60.00
Bill Pmt -Check	08/01/2023	11913	PSEGLI	Cstmr 0295-3001-61-3, ...	-2,924.45
Bill Pmt -Check	08/01/2023	11914	Rob Scott	Snickerdoodle Cookies ...	-335.00
Bill Pmt -Check	08/02/2023	11915	Cutchogue-New Suf...	Cooking Program #6 dtd...	-150.00
Bill Pmt -Check	08/02/2023	11916	Midwest Tape	11952	-178.59
Bill Pmt -Check	08/02/2023	11917	L2J Consulting, Inc.	Invoice no. 082023	-1,000.00
Bill Pmt -Check	08/02/2023	11918	ELM USA, Inc.	Invoice no. 60129	-25.00
Bill Pmt -Check	08/03/2023	11919	Hampton Pest Man...	Invoice 56800, Acct 2450	-265.00
Bill Pmt -Check	08/03/2023	11920	Jon Knows How LLC	3D Printed Shark 8.8.23	-250.00
Bill Pmt -Check	08/03/2023	11921	P.M. Communicatio...	Invoice 41886	-117.89
Bill Pmt -Check	08/03/2023	11922	Quill Corporation	03047280	-136.97
Bill Pmt -Check	08/03/2023	11923	SCLS	MATT	-15.12
Bill Pmt -Check	08/08/2023	11924	B&T Adult Account	L 90004-3	-2,158.95
Bill Pmt -Check	08/08/2023	11925	B&T Juvenile Acco...	L 935700	-1,194.77
Bill Pmt -Check	08/08/2023	11926	B&T Teen Account	L943258	-150.91
Bill Pmt -Check	08/08/2023	11927	Demco	810225915	-30.89
Bill Pmt -Check	08/08/2023	11928	Midwest Tape	11952	-50.37
Bill Pmt -Check	08/08/2023	11929	Times / Review Ne...	Subscriber#28982	-85.00
Bill Pmt -Check	08/08/2023	11930	Volz & Vigliotta, PL...	Acct MLL-01M, Stmtn 50...	-996.00
Bill Pmt -Check	08/08/2023	11931	Eco-Photo Explorers	Shipwrecked on LI 8.3.23	-200.00
Bill Pmt -Check	08/08/2023	11932	NYS Employees He...	03909	-6,905.59
Bill Pmt -Check	08/09/2023	11933	4imprint, Inc.	Pro Forma Invoice 2553...	-1,735.58
Bill Pmt -Check	08/10/2023	11934	MD Design Studio	Water color 8.10.23	-360.00
Bill Pmt -Check	08/15/2023	11935	Marissa Timm	Reimburse Gift Cards fo...	-100.00
Bill Pmt -Check	08/15/2023	11936	Marissa Timm	Reimburse Gift Card Teen	-25.00
Bill Pmt -Check	08/15/2023	ACG	Dime Community B...	Payment to Bus Term L...	-7,429.74
Bill Pmt -Check	08/16/2023	11937	Karen Letteriello.	Reimburse Mileage & Ite...	-69.36
Bill Pmt -Check	08/16/2023	11938	Living Art Aquariums	Invoice 1792	-200.00
Bill Pmt -Check	08/16/2023	11939	Midwest Tape	11952	-45.48
Bill Pmt -Check	08/16/2023	11940	Quill Corporation	03047280	-119.94
Bill Pmt -Check	08/16/2023	11941	SCLS	MATT	-787.78
Bill Pmt -Check	08/16/2023	11942	Utica National Insur...	Acct. 101096305, Stmtn ...	-21,603.31
Bill Pmt -Check	08/16/2023	11943	East Islip Public Lib...	Damaged item	-14.95
Bill Pmt -Check	08/16/2023	11944	Business Card	5474 9700 8150 2023	-1,688.05
Bill Pmt -Check	08/23/2023	11945	Elan Financial Servi...	4798 5101 7200 1022	-1,822.64
Bill Pmt -Check	08/23/2023	11946	Rahul Kakar	Lost Book Found / Refu...	-9.99
Bill Pmt -Check	08/23/2023	11947	Suffolk Security Sys...	1720	-116.05
Bill Pmt -Check	08/23/2023	11948	Eastern Suffolk BO...	Invoice no. 968-24A	-591.50
Bill Pmt -Check	08/23/2023	11949	Joanne Hruz.	Reimburse Summer Priz...	-23.18
Bill Pmt -Check	08/23/2023	11950	Midwest Tape	11952	-33.58
Bill Pmt -Check	08/23/2023	11951	Optimum	07839-381822-01-2	-394.98
Bill Pmt -Check	08/23/2023	11952	Postmaster		-132.00
Bill Pmt -Check	08/24/2023	11953	Aflac	Acct NQH35, Inv. 260024	-189.00
Bill Pmt -Check	08/24/2023	11954	Hampton Pest Man...		-410.00
Bill Pmt -Check	08/30/2023	11955	Demco	810225915	-132.84
Bill Pmt -Check	08/30/2023	11956	Mattituck Enviro Se...	Cstmr 11-0001422-0, In...	-247.62
Bill Pmt -Check	08/30/2023	11957	Midwest Tape	11952	-70.67
Bill Pmt -Check	08/30/2023	11958	National Grid	Acct 43544-64005	-53.55
Bill Pmt -Check	08/30/2023	11959	Precision Microprod...		-1,048.01
Bill Pmt -Check	08/30/2023	11960	Quill Corporation	03047280	-252.28
Bill Pmt -Check	08/30/2023	11961	Verizon	Acct 242398426-00001, ...	-118.44

09/05/23

Mattituck-Laurel Library
Monthly Bill Payments
As of August 31, 2023

Type	Date	Num	Name	Memo	Amount
Total BNB Operating Checking					-60,988.30
TOTAL					-60,988.30

LIBRARY STATS

AUGUST 2023

9,108 ITEMS CHECKED OUT

3,488 books & other items
5,620 ebooks & digital items



WIFI **429**

connections to the public wifi

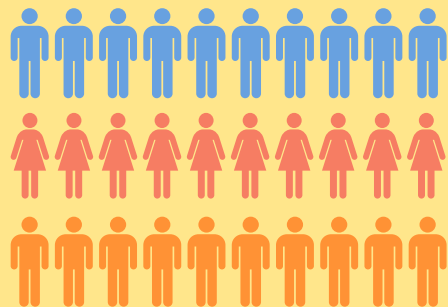
316

PUBLIC COMPUTERS

log ins to the public access computers

VISITORS

5,650



Monthly Circulation Statistics by Material Type 2023													
Material Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
102 - Music CD's	30	22	42	27	59	77	58	67					382
106 - DVD	160	120	159	139	134	169	177	183					1,241
110 - Magazines	43	45	38	34	20	23	75	32					310
120 - Fiction	306	264	289	271	308	432	439	423					2,732
121 - Nonfiction	192	172	195	162	186	174	194	211					1,486
122 - Biography	40	39	42	41	47	41	30	29					309
125 - Paperback	61	65	51	52	63	61	73	74					500
126 - Large Print	159	143	135	164	177	206	217	198					1,399
127 - Oversize	1	10	0	3	1	2	0	4					21
131 - Mystery	87	83	105	68	136	125	159	156					919
151 - Audiobooks	31	25	38	33	21	30	32	41					251
160 - DVD New	117	104	137	99	115	154	88	121					935
161 - DVD NF	7	2	6	6	9	9	8	11					58
700- Library of Things	8	8	7	19	13	20	23	25					123
Total	1,242	1,102	1244	1,118	1289	1523	1573	1575	0	0	0		10,666

Material Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
302 - Youth CD	1	1	3	0	0	1	1	3					10
304 - Tween Video Games	19	21	18	30	20	28	52	48					236
306 - Youth DVD	20	58	41	38	23	79	54	78					391
320 - Tween Chapter/Graphic	78	142	161	158	126	331	594	440					2,030
321 - Youth Nonfiction	84	78	110	87	72	93	208	174					906
322 - Youth Biography	17	23	10	1	5	7	9	8					80
325 - Tween Paperback	24	50	37	58	23	52	203	185					632
330 - Youth Picture Book	134	161	196	147	137	205	353	296					1,629
331 - Youth Boardbook	81	53	102	79	61	68	87	109					640
332 - Youth Easy Reader	83	101	95	58	69	113	229	175					923
337 - Tween Books New	28	23	22	30	24	44	75	77					323
353 - Youth DVD NF	1	0	1	0	2	0	2	0					6
364 - Parenting Material	9	17	7	6	10	17	17	17					100
650 - Youth Spanish	11	7	3	1	4	8	24	12					70
Total	590	735	806	693	576	1046	1908	1622	0	0	0		7976

Material Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
210 - Teen Magazines	3	6	0	1	0	7	5	1					23
220 - Teen Fiction	23	36	41	40	17	87	103	70					417
221 - Teen Nonfiction	6	5	0	2	5	3	3	3					27
222 - Teen Bios	1	2	1	0	0	0	2	0					6
224 - Teen Graphic Novels	2	3	8	1	18	7	10	10					59
237 - New Teen Fiction	0	3	0	0	3	3	4	3					16
251 - Teen BOCD	0	0	0	0	0	0	2	0					2
275 - Teen Reading List	1	1	3	1	1	9	9	2					27
Total	36	56	53	45	44	116	138	89	0	0	0	0	577

Monthly Circulation Statistics of Physical Material					
	2019	2020	2021	2022	2023
January	2,871	3,117	2,256	2,215	2,051
February	2,704	2,871	2,092	2,068	2,030
March	2,882	1,255	2,329	2,165	2,293
April	3,328	13	2,153	2,376	1,997
May	3,080	0	2,101	2,150	2,062
June	3,727	818	2,763	2,794	2,890
July	5,304	2,930	3,924	4,100	3,828
August	4,912	2,978	3,575	4,098	3,488
September	3,242	2,677	2,539	2,412	
October	2,996	2,569	2,391	2,248	
November	2,824	2,185	2,117	2,084	
December	2,582	2,296	2,070	1,977	
Total	40,452	23,709	30,310	30,687	

Digital Circulation													
2023	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Flipster (magazines)	87	80	69	49	39	73	63	47					507
Freegal downloads	141	136	113	121	125	105	141	145					1027
Freegal streaming	924	1008	542	684	576	423	356	390					4903
Hoopla (items)	87	96	86	67	72	88	79	65					640
Kanopy (movies)	50	51	64	47	20	71	73	90					466
Overdrive (items)	2495	2164	2266	2107	2142	2095	2443	2500					18212
P4a Antiques (searches)	1	0	0	0	0	0							1
WAM	1859	3169	686	408	119	358	1482	2383					10464
Totals	5644	6704	3826	3483	3093	3213	4637	5620					36220

Computer/Wifi Use & Door Count													
2023	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Public computer sessions	243	231	274	276	307	291	302	316					2,240
Guest wifi connections	274	216	316	271	288	351	443	429					2,588
Door count	3,854	3,440	4,041	3,808	3,814	4,495	5,633	5,650					34,735
Website unique visitors	3,714	3,641	3,610	3,113	3,929	3,938	4,267	3,842					30,054
Website pageviews	14,864	14,717	15,082	12,578	15,997	16,208	16,547	15,533					121,526
Totals	22,949	22,245	23,323	20,046	24,335	25,283	27,192	25,770	0	0	0	0	191,143

NEW PATRON REGISTRATIONS

AUGUST 2023

Adult Year Round	29
Youth Year Round	12
Teen	2
2 ND Address	4
Total:	47

MEETING ROOM USE REPORT-AUGUST 2023

The following groups used the 3 meeting rooms AUGUST 2023

Community Room

Chair aerobics
T'ai Chi
Guinea Pig Funny Farm
Yoga
Piano Practice
Melting Ice Cream Cone Cupcakes
Snickerdoodle Cookies with Chef Rob
Kidnastics
Babies Boogie
Toddlers Tango
Create Your Happiness Map with Lesaya Kelly
Design & 3D Print your own Shark!
The National Circus Project
Sunset Water Color Resist Painting
D.I.Y. Beach Sign
Blood Drive
Intro to Artificial Intelligence (AI)
Book, Dinner & Movie
NF Anglers

Conference Room

Mah Jongg
Writing with John Brush
Bridge
Harborview Farms Association
Read to a Dog
North Fork Community Theatre
Medicare
Swingband Practice
Writers Group
Mattituck Community Fund
Teens Basic Coding

Craft Room

Book Discussion
Pet Portraits for Community Service
North Fork Community Theatre
Literary Café
Writers Group
T-shirt Project/Chloe

Kitchen

Chef Rob