



Mattituck-Laurel  
**LIBRARY**

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631-298-4134  
[www.mattitucklaurellibrary.org](http://www.mattitucklaurellibrary.org)

### **Mattituck-Laurel Library: Your *Community* Library**

The pace of life continues to increase, even for our small East End town. Major changes in the world affect us directly, and often we find ourselves caught up in the rapid dance of caring for families, pursuing careers, and keeping up with social events and changing circumstances. For over 120 years, the library has served as a dependable, helpful, and safe space in the community. Beyond a location for lending books, the library is a beacon of unity, equality, and opportunity. Here, we have a chance to tend to life's daily needs, enjoy a fun program together, or even take a quiet moment for ourselves. When in doubt or need, you can turn to the library to find support — and that comforting fact is worth supporting in turn.

Mattituck-Laurel Library — *your* community library — is a vibrant, welcoming hub that facilitates lifetime learning, personal discovery, cultural enrichment, patron interaction, and social assistance. We focus on offering a wide range of essential resources as well as relevant and engaging programs to enhance life in the community. If you haven't made a connection with your library, please stop in. We are always eager to welcome you.

This past year, we welcomed just over 49,000 visitors and 277 new patrons. We circulated over 74,000 items, both print and digital, with our digital resources continuing to expand in popularity. Access to eBooks, audiobooks, movies, tv series, magazines and more are made possible through our e-resources such as Hoopla, Libby, Kanopy and Flipster, to name a few. Explore our full offering of e-resources by navigating to our website; select "Research and Learn" on the menu bar, and then select "A to Z resources".

With the help of community partnerships and the careful planning of our Adult Services, Youth and Parenting, and Teen Departments, we hosted 653 programs and saw over 10,000 attendees.

Our library building plays a central role in keeping our community connected not only through our materials, classes and programs, but also through our Wi-Fi and computer services. Patrons and visitors enjoy access to our six public access computers which saw 3,314 unique sessions while our Wi-Fi had 3,865 guest connections.

Our three public meeting spaces saw increased use from various community groups, library programs and folks needing a quiet space to study, tutor or work from home. We hosted 607 room reservations in 2024, a 38% increase (439 room reservations in 2023).

For a small community library, we offer a wealth of services, resources and opportunities to connect.

For your consideration, the Board of Trustees present a budget for 2026 of \$1,816,067. This includes a Tax Levy of \$1,789,817 an increase of \$2.77 per thousand of assessed valuation. For the average household (assessed valuation of \$7,000) this year's increase amounts to approximately \$19 for the year.

Please support your community library by voting at the Budget Vote and Trustee Election at the Library on Tuesday, September 16<sup>th</sup> from 9am – 7pm. More information about the 2026 operating budget and trustee candidates will be available on the library webpage. A Budget Information Meeting will be held at the Library on Monday, September 8<sup>th</sup>, at 5:30pm.

# Mattituck-Laurel Library

January 1, 2026 - December 31, 2026 Proposed Budget

Total Revenue:	\$1,816,067
Revenue from Property Taxes:	\$1,789,817
Revenue from other sources:	\$26,250

**Assessed Valuation**  
**2025/26 Tentative Taxable Value\***  
**23,696,461**

**\*Subject to update for the final assessment to be used for the December 2025 tax bill**

## Apportionment of Taxes Between Districts

Mattituck & Laurel:	\$1,770,487	(98.92%)
Riverhead:	\$19,330	(1.08%)
Total:	\$1,789,817	(100%)

## Approximate Tax Rate

**(Total Tax Revenue) ÷ (Total Assessed Valuation) = Tax Rate**

**(\$1,789,817) ÷ (\$23,696,461) = \$75.53**  
**Per \$1,000 of Assessed Valuation**

## Approximate Tax for Homeowners by Assessed Value

Assessed Value of \$5,000	\$377.65	Assessed Value of \$9,000	\$679.77
Assessed Value of \$6,000	\$453.18	Assessed Value of \$10,000	\$755.30
Assessed Value of \$7,000	\$528.71	Assessed Value of \$11,000	\$830.83
Assessed Value of \$8,000	\$604.24	Assessed Value of \$12,000	\$906.36

<b>2026 Budget</b>	<b>2026 Proposed</b>	<b>2025 Approved</b>	<b>% Inc/Dec 25/26</b>
<b>Income</b>			
Mattituck-Cutchogue School District	1,789,817	1,718,603	4%
NY State Incentive	1,800	1,800	0%
Interest	50	50	0%
Direct Public Support	7,000	5,000	40%
Fines	0	0	0%
Copy Machine	4,500	3,500	29%
E-Rate Discount	5,400	5,400	0%
PILOT Funds	7,500	5,000	50%
<b>Total Income</b>	<b>1,816,067</b>	<b>1,739,353</b>	<b>4%</b>
<b>DISBURSEMENTS</b>			
<b>Payroll Expenses</b>			
Professional Salaries	374,411	361,729	4%
Clerical Salaries	442,904	434,661	2%
Custodian	50,520	49,050	3%
Sunday Overtime	25,000	25,000	0%
<b>Total Salaries</b>	<b>892,835</b>	<b>870,440</b>	<b>3%</b>
<b>Benefits</b>			
FICA	66,433	64,310	3%
Disability Insurance	1,200	1,200	0%
State Unemployment Insurance	0	0	0%
Medical Insurance	160,038	125,405	28%
Retirement	74,981	71,153	5%
<b>Total Benefits</b>	<b>302,652</b>	<b>262,068</b>	<b>15%</b>
<b>Total Personnel Costs</b>	<b>1,195,487</b>	<b>1,132,508</b>	<b>6%</b>
<b>LIBRARY MATERIALS</b>			
<b>Adult Materials</b>			
Digital Material Subscriptions	12,500	12,500	0%
Live-brary Downloadable Ebooks	58,000	57,300	1%
Title Source	2,400	2,400	0%
Adult Books	21,500	21,500	0%

<b>2026 Budget</b>	<b>2026 Proposed</b>	<b>2025 Approved</b>	<b>% Inc/Dec 25/26</b>
Reference Books & Databases	2,000	2,000	0%
Local History	1,000	1,000	0%
Continuations	2,000	2,000	0%
Virtual Reference Collection	5,600	5,600	0%
Audiobooks	250	250	0%
DVD/Music Cd	3,700	3,700	0%
Large Print Books	5,000	5,000	0%
Newspapers	7,500	7,200	4%
Periodicals	5,200	5,200	0%
<b>Total Adult Materials</b>	<b>126,650</b>	<b>125,650</b>	<b>1%</b>
<b>Youth Materials</b>			
Youth Books	12,000	12,000	0%
Youth Audiobooks	0	0	0%
Youth Compact Discs	0	0	0%
Youth Computer Software	1,500	1,500	0%
Youth DVDs	400	400	0%
Arts & Crafts	2,000	2,000	0%
<b>Total Youth Materials</b>	<b>15,900</b>	<b>15,900</b>	<b>0%</b>
<b>Teen Materials</b>			
Teen Books	2,500	2,500	0%
<b>Total Teen Materials</b>	<b>2,500</b>	<b>2,500</b>	<b>0%</b>
<b>Total Library Materials</b>	<b>145,050</b>	<b>144,050</b>	<b>1%</b>
<b>Capital Expenditures</b>	<b>20,000</b>	<b>19,000</b>	<b>5%</b>
<b>Technology</b>	<b>9,300</b>	<b>9,300</b>	<b>0%</b>
<b>Operations &amp; Maintenance</b>			
Building Maintenance			
Aquarium Maintenance	3,600	3,600	0%
Exterminator	1,200	1,200	0%
False Alarms	200	200	0%
Alarm Test	235	200	18%

<b>2026 Budget</b>	<b>2026 Proposed</b>	<b>2025 Approved</b>	<b>% Inc/Dec 25/26</b>
Eleavator Maintenance	5,500	5,500	0%
Security Monitoring	700	700	0%
Water Backflow Test	275	275	0%
Fire Sprinkler Test	1,250	1,200	4%
HVAC Maintenance	2,500	2,500	0%
Piano Tuning	400	400	0%
Other Building Maintenance	7,000	7,000	0%
<b>Total Building Maintenance</b>	<b>22,860</b>	<b>22,775</b>	<b>0%</b>
<b>Custodial Supplies</b>	<b>1,500</b>	<b>1,300</b>	<b>15%</b>
<b>Electric</b>	<b>30,000</b>	<b>29,000</b>	<b>3%</b>
<b>Gas</b>	<b>12,500</b>	<b>12,000</b>	<b>4%</b>
Grounds Maintenance	15,000	12,500	20%
Snow Removal	4,000	4,000	0%
Sprinkler Maintenance	700	700	0%
<b>Total Grounds Maintenance</b>	<b>19,700</b>	<b>17,200</b>	<b>15%</b>
Insurance			
Workers Comp	12,000	12,000	0%
Umbrella Package	23,500	23,000	2%
<b>Total Insurance</b>	<b>35,500</b>	<b>35,000</b>	<b>1%</b>
Water			
North Fork Water	1,000	850	18%
SCWA	3,600	3,500	3%
<b>Total Water</b>	<b>4,600</b>	<b>4,350</b>	<b>6%</b>
Garbage Removal	3,500	3,300	6%
<b>Total Operation and Maintenance</b>	<b>130,160</b>	<b>124,925</b>	<b>4%</b>
<b>Miscellaneous Expense</b>			
Contingency	2,500	3,000	-17%
Legal Fees	2,500	2,500	0%

<b>2026 Budget</b>	<b>2026 Proposed</b>	<b>2025 Approved</b>	<b>% Inc/Dec 25/26</b>
Longevity Benefit	1,500	1,500	0%
<b>Maintenance of Equipment</b>			
Copy Machine	5,500	5,500	0%
Computer/Network Maintenance	12,000	12,000	0%
BookScan Maintenance	750	750	0%
Computer Software Licenses	9,500	9,000	6%
Optimum Internet Service	3,600	3,500	3%
Verizon Mobile Hotspots	2,500	2,500	0%
<b>Total Maintenance of Equipment</b>	<b>33,850</b>	<b>33,250</b>	<b>2%</b>
<b>Membership</b>			
Museum Passes	5,000	5,000	0%
Professional Memberships	2,500	2,300	9%
Mattituck Chamber of Commerce	350	350	0%
Eastern Suffolk BOCES (EAP)	800	800	0%
<b>Total Membership</b>	<b>8,650</b>	<b>8,450</b>	<b>2%</b>
<b>Postage</b>			
Postage & Stamps	770	770	0%
Mailing Permit	300	300	0%
Newsletter Mailing	2,600	2,000	30%
P.O. Box Fee	200	200	0%
<b>Total Postage</b>	<b>3,870</b>	<b>3,270</b>	<b>18%</b>
<b>Printing &amp; Advertising</b>			
Other Printing & Advertising	2,500	1,500	67%
Newsletter Printing	23,000	21,000	10%
<b>Total Printing &amp; Advertising</b>	<b>25,500</b>	<b>22,500</b>	<b>13%</b>
<b>SCLS Expenses</b>			
SCLS Telecommunications	10,500	10,500	0%
PALS Membership	11,500	10,900	6%
Annual Audit	15,000	15,000	0%
SCLS/Overdue Notices	500	500	0%

<b>2026 Budget</b>	<b>2026 Proposed</b>	<b>2025 Approved</b>	<b>% Inc/Dec 25/26</b>
SCLS Annual Membership	12,500	12,500	0%
<b>Total SCLS Expenses</b>	<b>50,000</b>	<b>49,400</b>	<b>1%</b>
<b>Programs-Adult</b>			
Adult Reading Club & Book Discussion	3,500	3,500	0%
Adult Programs	19,000	18,000	6%
Motion Picture & Music Licensing	600	600	0%
<b>Total Programs Adult</b>	<b>23,100</b>	<b>22,100</b>	<b>5%</b>
<b>Programs-Youth/Teen/Parent</b>			
Programs-Youth	12,500	12,000	4%
Programs Summer	8,500	8,000	6%
Programs - Teen	8,500	8,000	6%
<b>Total Programs Youth/Teen Parent</b>	<b>29,500</b>	<b>28,000</b>	<b>5%</b>
Payroll Processing	8,000	8,000	0%
Supplies - Library	10,500	10,500	0%
Supplies- Office	4,000	4,000	0%
Supplies - Paper	2,000	2,500	-20%
Telephone	2,400	2,400	0%
Travel	2,400	2,400	0%
Workshops and Conferences	2,300	2,300	0%
Staff Development	1,000	1,000	0%
Tuition Reimbursement	2,500	2,500	0%
<b>Total</b>	<b>35,100</b>	<b>35,600</b>	<b>-1%</b>
<b>Total Miscellaneous Expense</b>	<b>216,070</b>	<b>209,570</b>	<b>3%</b>
<b>Debt Service</b>	<b>100,000</b>	<b>100,000</b>	<b>0%</b>
<b>Total Budget</b>	<b>1,816,067</b>	<b>1,739,353</b>	