

Mattituck-Laurel Library
2026 Final Budget
January through December 2026

	Jan - Dec 26
Ordinary Income/Expense	
Income	
PILOT Funds	7,500.00
Mattituck-Cutchoque School Dist	1,789,817.00
NY State Incentive	1,800.00
Interest	50.00
Direct Public Support	7,000.00
Copy Machine	4,500.00
E-Rate Discount	5,400.00
Total Income	1,816,067.00
Gross Profit	1,816,067.00
Expense	
Payroll Expenses	
Salaries	
Professional Salaries	374,411.00
Clerical	467,904.00
Custodian	50,520.00
Total Salaries	892,835.00
Benefits	
Fica	66,433.00
Disability Insurance	1,200.00
Medical Insurance	160,038.00
Retirement	74,981.00
Total Benefits	302,652.00
Total Payroll Expenses	1,195,487.00
Library Materials	
Youth Materials	
Youth Arts & Crafts	2,000.00
Youth DVD's	400.00
Youth Computer Software	1,500.00
Youth Books	12,000.00
Total Youth Materials	15,900.00
Adult Materials	
DVD/Music CD	3,700.00
Live-brary Downloadable e-b...	58,000.00
Digital Material Subscriptions	12,500.00

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Cash Basis

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Title Source	2,400.00
Adult Books	21,500.00
Reference Books and Data ...	2,000.00
Adult Ref Books	
Local History	1,000.00
Continuations	2,000.00
Total Adult Ref Books	3,000.00
Virtual Reference Collection	5,600.00
Adult Audio Books	250.00
Large Print Books	5,000.00
Newspapers	7,500.00
Periodicals	5,200.00
Total Adult Materials	126,650.00
Teen Materials	2,500.00
Total Library Materials	145,050.00
Capital Expenditures	120,000.00
Technology	9,300.00
Operations and Maintenance	
Building Maintenance	
Aquarium Maintenance	3,600.00
HVAC Maintenance	2,500.00
Exterminator	1,200.00
False Alarms	200.00
Alarm Test	235.00
Elevator Maint.	5,500.00
Security Monitoring	700.00
Water Backflow Test	275.00
Fire Sprinkler Test	1,250.00
Piano Tuning	400.00
Other Building Maint.	7,000.00
Total Building Maintenance	22,860.00
Custodial Supplies	1,500.00
Electric	30,000.00
Gas	12,500.00
Grounds Maintenance	
Snow Removal	4,000.00
Sprinkler Maintenance	700.00

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Other Grounds Maintenance	15,000.00
Total Grounds Maintenance	19,700.00
Insurance	
Workers' Comp.	12,000.00
Umbrella Package	23,500.00
Total Insurance	35,500.00
Water	
North Fork Water	1,000.00
SCWA	3,600.00
Total Water	4,600.00
Garbage Removal	3,500.00
Total Operations and Maintenance	130,160.00
Miscellaneous Expense	
Longevity Benefit	1,500.00
Legal Fees	2,500.00
Contingency	2,500.00
Maintenance Office Equipment	
Verizon Mobile Hotspots	2,500.00
Optimum Internet Service	3,600.00
Copy Machine	5,500.00
Computer/Network Maintenance	12,000.00
BookScan Maintenance	750.00
Computer Software Licenses	9,500.00
Total Maintenance Office Equipment	33,850.00
Membership	
Professional Memberships	2,500.00
Museum Passes	5,000.00
Mattituck Chamber of Commerce	350.00
Eastern Suffolk BOCES	800.00
Total Membership	8,650.00
Postage	
Postage & Stamps	770.00
Mailing Permit	300.00
Newsletter mailing	2,600.00
Post Office Box Fee	200.00

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Total Postage	3,870.00
Printing & Advertising	
Other printing & advertising	2,500.00
Newsletter printing	23,000.00
Total Printing & Advertising	25,500.00
Professional Fees	
Payroll Processing	8,000.00
SCLS Telecommunications	10,500.00
PALS Membership	11,500.00
Annual audit	15,000.00
SCLS/Overdue Notices	500.00
SCLS/Annual Membership	12,500.00
Total Professional Fees	58,000.00
Programs - Adult	
Motion Picture/Music Licensing	600.00
Adult Reading Club & Book ...	3,500.00
Adult Programs	19,000.00
Total Programs - Adult	23,100.00
Programs - Juvenile	12,500.00
Programs - Summer	8,500.00
Programs - Teen	8,500.00
Supplies - Library	10,500.00
Supplies - Office	4,000.00
Supplies - Paper	2,000.00
Telephone	2,400.00
Travel	2,400.00
Workshops	2,300.00
Staff Development	1,000.00
Tuition Reimbursement	2,500.00
Total Miscellaneous Expense	216,070.00
Total Expense	1,816,067.00
Net Ordinary Income	0.00
Net Income	0.00