

Mattituck-Laurel Library
2011 Final Budget
January through December 2011

	<u>Jan - Dec 11</u>
Ordinary Income/Expense	
Income	
Mattituck-Cutchogue School Dist	1,194,736.00
NY State Incentive	1,300.00
Interest	150.00
Direct Public Support	1,000.00
Fines	17,300.00
Total Income	<u>1,214,486.00</u>
Gross Profit	1,214,486.00
Expense	
Payroll Expenses	
Salaries	
Professional Salaries	237,272.00
Clerical	405,346.00
Custodian	28,718.00
Total Salaries	671,336.00
Benefits	
NY-MCTMT Transit Tax	2,120.00
Medical Insurance Compensation	4,000.00
Fica	51,718.00
Disability Insurance	2,045.00
Medical Insurance	35,580.00
Retirement	20,027.00
Total Benefits	<u>115,490.00</u>
Total Payroll Expenses	786,826.00
Library Materials	
Adult Materials	
OverDrive Downloadables	3,020.00
Title Source	1,155.00
Downloadables	1,000.00
Adult Books	21,449.00
Adult Ref Books	
Reference Books	2,300.00
Continuations	5,100.00
Total Adult Ref Books	7,400.00
Virtual Reference Collection	5,460.00

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Adult Audio Books	
Books on CD	7,500.00
Total Adult Audio Books	7,500.00
Adult Compact Discs	2,500.00
Adult DVD's	7,000.00
Large Print Books	5,500.00
Newspapers	2,700.00
Periodicals	6,000.00
Professional Journals	200.00
Total Adult Materials	70,884.00
Juvenile Materials	
Juvenile Books	13,600.00
Juvenile Reference	200.00
Juvenile Audio Books	1,400.00
Juvenile Compact Discs	600.00
Juvenile Computer Software	1,000.00
Juvenile DVDs	2,500.00
Arts and Crafts	600.00
Realia (Toys)	100.00
Total Juvenile Materials	20,000.00
Teen Materials	
Teen Books	4,500.00
Teen Arts and Crafts	500.00
Total Teen Materials	5,000.00
Total Library Materials	95,884.00
Capital Expenditures	4,000.00
Technology	4,000.00
Operations and Maintenance	
Building Maintenance	
False Alarms	300.00
Septic Maint.	400.00
Alarm Test	200.00
Window Cleaning	500.00
Fire Exting. Maint.	100.00
Elevator Maint.	3,250.00
Security Monitoring	500.00
Water Backflow Test	50.00
Gutter Cleaning	300.00

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Automatic Door Maint.	325.00
Fire Sprinkler Test	1,200.00
Air Conditioner Maint.	1,000.00
Piano Tuning	200.00
Other Building Maint.	1,745.00
Total Building Maintenance	10,070.00
Custodial Supplies	
Light Bulbs	500.00
Cleaning & Paper Supplies	1,000.00
Other Custodial Supplies	500.00
Total Custodial Supplies	2,000.00
Electric	25,494.00
Gas	10,500.00
Grounds Maintenance	
Snow Removal	2,500.00
Parking Lot Maintenance	1,000.00
Flowerboxes & pots	400.00
Sprinkler Maintenance	300.00
Other Grounds Maintenance	500.00
Total Grounds Maintenance	4,700.00
Insurance	
Life Ins.	500.00
Workers' Comp.	4,800.00
Umbrella Package	16,000.00
Total Insurance	21,300.00
Water	
North Fork Water	850.00
SCWA	1,000.00
Total Water	1,850.00
Garbage Removal	2,000.00
Total Operations and Maintenance	77,914.00
Miscellaneous Expense	
Contingency	4,000.00

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Maintenance Office Equipment	
Computer/Network Maintenance	4,200.00
BookScan Maintenance	625.00
Computer Software Licenses	1,400.00
Riso/Duplicator Maint.	260.00
Cablevision	1,000.00
Self-check Maint.	1,000.00
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Total Maintenance Office Equipm...	8,485.00
Membership	
Museum Passes	1,150.00
PLDA	30.00
L.I. Association	55.00
Mattituck Chamber of Commerce	100.00
Eastern Suffolk BOCES	525.00
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Total Membership	1,860.00
Postage	
Postage & Stamps	800.00
Mailing Permit	185.00
Newsletter mailing	1,300.00
Post Office Box Fee	110.00
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Total Postage	2,395.00
Printing & Advertising	
Bookpage Newspaper	300.00
Other printing & advertising	600.00
Newsletter printing	11,200.00
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Total Printing & Advertising	12,100.00
Professional Fees	
PALS Membership	11,000.00
Debt Service Fee	2,000.00
Annual audit	8,000.00
CapOne Safe Deposit Box Rent	115.00
SCLS/Overdue Notices	2,500.00
SCLS/Annual Membership	11,907.00
SCLS T-1 Line	600.00
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Total Professional Fees	36,122.00

4:00 PM
06/08/23
Cash Basis

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Programs - Adult	
Adult Reading Club & Book Discu	1,600.00
Cooking Programs	1,200.00
Adult Programs	<u>4,500.00</u>
Total Programs - Adult	7,300.00
Programs - Juvenile	4,750.00
Programs - Parent/Toddler	700.00
Programs - Summer	1,600.00
Programs - Teen	4,000.00
Supplies - Computer	4,600.00
Supplies - Library	4,700.00
Supplies - Office	2,800.00
Telephone	2,100.00
Travel	850.00
Workshops	700.00
Staff Meetings	500.00
Tuition Reimbursement	<u>1,000.00</u>
Total Miscellaneous Expense	100,562.00
Debt Service Total	
Debt Service - Bond Payment	<u>145,300.00</u>
Total Debt Service Total	<u>145,300.00</u>
Total Expense	<u>1,214,486.00</u>
Net Ordinary Income	<u>0.00</u>
Net Income	<u><u>0.00</u></u>