

Mattituck-Laurel Library
2012 Final Budget
January through December 2012

	<u>Jan - Dec 12</u>
Ordinary Income/Expense	
Income	
Mattituck-Cutchogue School Dist	1,229,445.00
NY State Incentive	1,300.00
Interest	150.00
Direct Public Support	1,000.00
Fines	16,425.00
Library Materials Paid For	0.00
Copy Machine	0.00
Designated Gifts	0.00
Refunds	0.00
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Total Income	1,248,320.00
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Gross Profit	1,248,320.00
Expense	
Payroll Expenses	
Salaries	
Professional Salaries	247,911.00
Clerical	407,855.00
Custodian	34,933.00
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Total Salaries	690,699.00
Benefits	
NY-MCTMT Transit Tax	2,120.00
Medical Insurance Compensation	4,000.00
Fica	52,838.00
Disability Insurance	1,955.00
Medical Insurance	41,147.00
Retirement	20,504.00
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Total Benefits	122,564.00
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Total Payroll Expenses	813,263.00
Library Materials	
Adult Materials	
Live-brary Downloadables	4,500.00
Title Source	1,155.00
Downloadables	520.00
Adult Books	20,349.00

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Adult Ref Books	
Local History	1,000.00
Reference Books	1,300.00
Continuations	<u>5,600.00</u>
Total Adult Ref Books	7,900.00
Virtual Reference Collection	5,150.00
Adult Audio Books	
Books on CD	<u>7,500.00</u>
Total Adult Audio Books	7,500.00
Adult Compact Discs	2,500.00
Adult DVD's	7,000.00
Large Print Books	5,310.00
Newspapers	3,100.00
Historic Newspapers	700.00
Periodicals	6,000.00
Professional Journals	<u>200.00</u>
Total Adult Materials	71,884.00
Juvenile Materials	
Juvenile Books	13,600.00
Juvenile Reference	200.00
Juvenile Audio Books	1,400.00
Juvenile Compact Discs	600.00
Juvenile Computer Software	1,420.00
Juvenile DVDs	2,500.00
Arts and Crafts	600.00
Realia (Toys)	<u>100.00</u>
Total Juvenile Materials	20,420.00
Teen Materials	
Teen Books	4,500.00
Teen Arts and Crafts	<u>500.00</u>
Total Teen Materials	<u>5,000.00</u>
Total Library Materials	97,304.00
Capital Expenditures	4,000.00
Technology	4,000.00

	<u>Jan - Dec 12</u>
Operations and Maintenance	
Building Maintenance	
False Alarms	150.00
Septic Maint.	400.00
Alarm Test	200.00
Window Cleaning	400.00
Fire Exting. Maint.	100.00
Elevator Maint.	3,600.00
Security Monitoring	500.00
Water Backflow Test	50.00
Gutter Cleaning	200.00
Automatic Door Maint.	325.00
Fire Sprinkler Test	1,200.00
Air Conditioner Maint.	1,000.00
Piano Tuning	200.00
Other Building Maint.	2,414.00
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Total Building Maintenance	10,739.00
Custodial Supplies	
Light Bulbs	500.00
Cleaning & Paper Supplies	1,000.00
Other Custodial Supplies	500.00
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Total Custodial Supplies	2,000.00
Electric	24,844.00
Gas	9,350.00
Grounds Maintenance	
Snow Removal	2,500.00
Parking Lot Maintenance	1,000.00
Flowerboxes & pots	400.00
Sprinkler Maintenance	300.00
Other Grounds Maintenance	500.00
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Total Grounds Maintenance	4,700.00
Insurance	
Life Ins.	800.00
Workers' Comp.	5,200.00
Umbrella Package	16,300.00
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Total Insurance	22,300.00

	<u>Jan - Dec 12</u>
Water	
North Fork Water	850.00
SCWA	<u>1,000.00</u>
Total Water	1,850.00
Garbage Removal	<u>1,925.00</u>
Total Operations and Maintenance	77,708.00
Miscellaneous Expense	
Contingency	4,000.00
Maintenance Office Equipment	
Computer/Network Maintenance	4,200.00
BookScan Maintenance	625.00
Computer Software Licenses	1,400.00
Other Equip. Maint.	0.00
Riso/Duplicator Maint.	325.00
Cablevision	1,000.00
Self-check Maint.	<u>1,000.00</u>
Total Maintenance Office Equipm...	8,550.00
Membership	
Museum Passes	1,150.00
PLDA	30.00
L.I. Association	85.00
Mattituck Chamber of Commerce	100.00
Eastern Suffolk BOCES	<u>550.00</u>
Total Membership	1,915.00
Postage	
Postage & Stamps	800.00
Mailing Permit	190.00
Newsletter mailing	1,300.00
Post Office Box Fee	<u>110.00</u>
Total Postage	2,400.00
Printing & Advertising	
Bookpage Newspaper	300.00
Other printing & advertising	475.00
Newsletter printing	<u>11,200.00</u>
Total Printing & Advertising	11,975.00

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Professional Fees	
PALS Membership	11,000.00
Debt Service Fee	2,000.00
Annual audit	8,000.00
CapOne Safe Deposit Box Rent	115.00
SCLS/Overdue Notices	2,100.00
SCLS/Annual Membership	12,000.00
SCLS T-1 Line	700.00
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Total Professional Fees	35,915.00
Programs - Adult	
Adult Reading Club & Book Discu	1,600.00
Cooking Programs	1,500.00
Adult Programs	5,460.00
Motion Picture License	55.00
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Total Programs - Adult	8,615.00
Programs - Juvenile	4,750.00
Programs - Parent/Toddler	1,625.00
Programs - Summer	1,600.00
Programs - Teen	4,000.00
Supplies - Computer	4,000.00
Supplies - Library	4,700.00
Supplies - Office	2,800.00
Supplies - Paper	0.00
Telephone	2,100.00
Travel	900.00
Workshops	700.00
Staff Meetings	300.00
Tuition Reimbursement	1,000.00
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Total Miscellaneous Expense	101,845.00
Debt Service Total	
Debt Service - Bond Payment	150,200.00
Mortgage Principal	0.00

	<u>Jan - Dec 12</u>
Mortgage Interest	0.00
Closing Costs and Fees	<u>0.00</u>
Total Debt Service Total	<u>150,200.00</u>
Total Expense	<u>1,248,320.00</u>
Net Ordinary Income	<u>0.00</u>
Net Income	<u><u>0.00</u></u>