

Mattituck-Laurel Library
2013 Final Budget
January through December 2013

	<u>Jan - Dec 13</u>
Ordinary Income/Expense	
Income	
Mattituck-Cutchogue School Dist	1,260,628.00
NY State Incentive	1,500.00
Direct Public Support	1,000.00
Fines	16,000.00
Copy Machine	2,300.00
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Total Income	1,281,428.00
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Gross Profit	1,281,428.00
Expense	
Payroll Expenses	
Salaries	
Sunday Overtime & Bd. Sec.	8,900.00
Professional Salaries	252,479.00
Clerical	407,973.00
Custodian	36,754.00
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Total Salaries	706,106.00
Benefits	
Fica	54,104.00
Disability Insurance	1,990.00
Medical Insurance	59,380.00
Retirement	21,203.00
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Total Benefits	136,677.00
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Total Payroll Expenses	842,783.00
Library Materials	
Adult Materials	
Live-brary Downloadables	10,125.00
Title Source	1,155.00
Downloadables	400.00
Adult Books	15,775.00
Adult Ref Books	
Local History	1,000.00
Reference Books	1,300.00
Continuations	5,000.00
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Total Adult Ref Books	7,300.00
Virtual Reference Collection	5,800.00

	<u>Jan - Dec 13</u>
Adult Audio Books	
Books on CD	7,300.00
Total Adult Audio Books	7,300.00
Adult Compact Discs	2,500.00
Adult DVD's	7,000.00
Large Print Books	4,500.00
Newspapers	3,100.00
Historic Newspapers	700.00
Periodicals	6,000.00
Professional Journals	200.00
Total Adult Materials	71,855.00
Juvenile Materials	
Juvenile Books	13,000.00
Juvenile Reference	200.00
Juvenile Audio Books	800.00
Juvenile Compact Discs	600.00
Juvenile Computer Software	1,500.00
Juvenile DVDs	2,500.00
Arts and Crafts	600.00
Realia (Toys)	100.00
Total Juvenile Materials	19,300.00
Teen Materials	
Teen Books	4,000.00
Teen Arts and Crafts	500.00
Total Teen Materials	4,500.00
Total Library Materials	95,655.00
Capital Expenditures	4,000.00
Technology	4,000.00
Operations and Maintenance	
Building Maintenance	
False Alarms	100.00
Septic Maint.	400.00
Alarm Test	200.00
Window Cleaning	400.00
Fire Exting. Maint.	100.00
Elevator Maint.	3,600.00
Security Monitoring	500.00
Water Backflow Test	200.00

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Automatic Door Maint.	325.00
Fire Sprinkler Test	1,200.00
Air Conditioner Maint.	1,000.00
Piano Tuning	200.00
Other Building Maint.	<u>5,000.00</u>
Total Building Maintenance	13,225.00
Custodial Supplies	
Light Bulbs	1,080.00
Cleaning & Paper Supplies	1,000.00
Other Custodial Supplies	<u>800.00</u>
Total Custodial Supplies	2,880.00
Electric	22,000.00
Gas	6,900.00
Grounds Maintenance	
Snow Removal	2,500.00
Parking Lot Maintenance	1,000.00
Flowerboxes & pots	300.00
Sprinkler Maintenance	300.00
Other Grounds Maintenance	<u>1,500.00</u>
Total Grounds Maintenance	5,600.00
Insurance	
Life Ins.	800.00
Workers' Comp.	7,200.00
Umbrella Package	<u>17,300.00</u>
Total Insurance	25,300.00
Water	
North Fork Water	900.00
SCWA	<u>1,000.00</u>
Total Water	1,900.00
Garbage Removal	<u>1,800.00</u>
Total Operations and Maintenance	79,605.00
Miscellaneous Expense	
Contingency	4,000.00

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Maintenance Office Equipment	
Computer/Network Maintenance	4,300.00
BookScan Maintenance	650.00
Computer Software Licenses	1,400.00
Other Equip. Maint.	1,000.00
Riso/Duplicator Maint.	325.00
Cablevision	950.00
Self-check Maint.	1,000.00
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Total Maintenance Office Equipm...	9,625.00
Membership	
Museum Passes	1,500.00
PLDA	30.00
L.I. Association	85.00
Mattituck Chamber of Commerce	100.00
Eastern Suffolk BOCES	550.00
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Total Membership	2,265.00
Postage	
Postage & Stamps	800.00
Mailing Permit	190.00
Newsletter mailing	1,300.00
Post Office Box Fee	110.00
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Total Postage	2,400.00
Printing & Advertising	
Bookpage Newspaper	300.00
Other printing & advertising	400.00
Newsletter printing	12,465.00
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Total Printing & Advertising	13,165.00
Professional Fees	
PALS Membership	11,000.00
Annual audit	9,950.00
SCLS/Overdue Notices	2,000.00
SCLS/Annual Membership	12,000.00
SCLS T-1 Line	700.00
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Total Professional Fees	35,650.00

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	<u>Jan - Dec 13</u>
Programs - Adult	
Adult Reading Club & Book Discu	1,600.00
Cooking Programs	1,500.00
Adult Programs	6,100.00
Motion Picture License	55.00
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Total Programs - Adult	9,255.00
Programs - Juvenile	4,800.00
Programs - Parent/Toddler	1,625.00
Programs - Summer	1,600.00
Programs - Teen	4,000.00
Supplies - Computer	3,200.00
Supplies - Library	4,700.00
Supplies - Office	4,700.00
Telephone	2,100.00
Travel	900.00
Workshops	700.00
Staff Meetings	200.00
Tuition Reimbursement	1,000.00
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Total Miscellaneous Expense	105,885.00
Debt Service Total	
Mortgage Principal	100,000.00
Mortgage Interest	28,000.00
Closing Costs and Fees	1,150.00
Bond Interest	20,350.00
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Total Debt Service Total	149,500.00
Total Expense	<hr/> 1,281,428.00 <hr/>
Net Ordinary Income	<hr/> 0.00 <hr/>
Net Income	<hr/> <hr/> 0.00 <hr/> <hr/>