
	Jan - Dec 23
Ordinary Income/Expense	
Income	
PILOT Funds	4,000.00
Mattituck-Cutchoogue School Dist	1,581,499.00
NY State Incentive	1,800.00
Interest	100.00
Direct Public Support	2,000.00
Fines	0.00
Copy Machine	2,000.00
E-Rate Discount	5,400.00
Total Income	<u>1,596,799.00</u>
Gross Profit	1,596,799.00
Expense	
Payroll Expenses	
Salaries	
Professional Salaries	334,851.00
Clerical	429,895.00
Custodian	47,477.00
Total Salaries	<u>812,223.00</u>
Benefits	
Fica	60,342.00
Disability Insurance	1,000.00
Medical Insurance	89,240.00
Retirement	50,749.00
Unemployment Insurance	10,000.00
Total Benefits	<u>211,331.00</u>
Total Payroll Expenses	1,023,554.00
Library Materials	
Youth Materials	
Youth Arts & Crafts	2,500.00
Youth DVD's	500.00
Youth Computer Software	1,500.00
Youth Compact Discs	250.00
Youth Audio Books	250.00
Youth Books	14,000.00
Total Youth Materials	<u>19,000.00</u>

Mattituck-Laurel Library
2023 Final Budget
January through December 2023

	<u>Jan - Dec 23</u>
Adult Materials	
DVD/Music CD	4,000.00
Live-brary Downloadable e-books	51,000.00
Digital Material Subscriptions	12,500.00
Title Source	1,050.00
Adult Books	21,000.00
Reference Books and Data Bas...	1,500.00
Adult Ref Books	
Local History	1,000.00
Continuations	2,500.00
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Total Adult Ref Books	3,500.00
Virtual Reference Collection	5,300.00
Adult Audio Books	1,000.00
Large Print Books	4,500.00
Newspapers	7,000.00
Periodicals	4,500.00
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Total Adult Materials	116,850.00
Teen Materials	3,500.00
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Total Library Materials	139,350.00
Capital Expenditures	19,000.00
Technology	9,000.00
Operations and Maintenance	
Building Maintenance	
Aquarium Maintenance	3,500.00
HVAC Maintenance	2,000.00
Exterminator	1,000.00
False Alarms	200.00
Alarm Test	200.00
Elevator Maint.	4,000.00
Security Monitoring	700.00
Water Backflow Test	275.00
Fire Sprinkler Test	1,200.00
Piano Tuning	400.00
Other Building Maint.	7,000.00
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Total Building Maintenance	20,475.00
Custodial Supplies	900.00

Mattituck-Laurel Library
2023 Final Budget
January through December 2023

	Jan - Dec 23
Electric	26,400.00
Gas	11,000.00
Grounds Maintenance	
Snow Removal	4,500.00
Sprinkler Maintenance	500.00
Other Grounds Maintenance	11,000.00
Total Grounds Maintenance	16,000.00
Insurance	
Workers' Comp.	12,000.00
Umbrella Package	22,000.00
Total Insurance	34,000.00
Water	
North Fork Water	350.00
SCWA	3,300.00
Total Water	3,650.00
Garbage Removal	3,000.00
Total Operations and Maintenance	115,425.00
Miscellaneous Expense	
Legal Fees	2,500.00
Contingency	3,000.00
Maintenance Office Equipment	
Verizon Mobile Hotspots	1,500.00
Optimum Internet Service	3,000.00
Copy Machine	8,500.00
Computer/Network Maintenance	12,000.00
BookScan Maintenance	650.00
Computer Software Licenses	8,500.00
Total Maintenance Office Equipm...	34,150.00
Membership	
Professional Memberships	2,000.00
Museum Passes	5,000.00
Mattituck Chamber of Commerce	350.00
Eastern Suffolk BOCES	800.00
Total Membership	8,150.00

Mattituck-Laurel Library
2023 Final Budget
January through December 2023

	<u>Jan - Dec 23</u>
Postage	
Postage & Stamps	650.00
Mailing Permit	250.00
Newsletter mailing	1,400.00
Post Office Box Fee	160.00
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Total Postage	2,460.00
Printing & Advertising	
Other printing & advertising	1,000.00
Newsletter printing	11,000.00
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Total Printing & Advertising	12,000.00
Professional Fees	
Payroll Processing	10,000.00
SCLS Telecommunications	10,500.00
PALS Membership	10,710.00
Annual audit	12,500.00
SCLS/Overdue Notices	500.00
SCLS/Annual Membership	12,000.00
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Total Professional Fees	56,210.00
Programs - Adult	
Motion Picture/Music Licensing	500.00
Adult Reading Club & Book Discu	3,500.00
Adult Programs	16,000.00
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Total Programs - Adult	20,000.00
Programs - Juvenile	10,000.00
Programs - Summer	7,500.00
Programs - Teen	6,500.00
Supplies - Library	10,500.00
Supplies - Office	4,000.00
Supplies - Paper	2,500.00
Telephone	2,000.00
Travel	2,000.00
Workshops	2,000.00

	<u>Jan - Dec 23</u>
Staff Meetings	1,000.00
Tuition Reimbursement	<u>4,000.00</u>
Total Miscellaneous Expense	190,470.00
Debt Service Total	<u>100,000.00</u>
Total Expense	<u>1,596,799.00</u>
Net Ordinary Income	<u>0.00</u>
Net Income	<u><u>0.00</u></u>